

# Personnel, Licensing & Administration Committee

2<sup>nd</sup> July 2007

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***THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING***

Dear Councillor

22<sup>nd</sup> June 2007

Your attendance is requested at a meeting of the Personnel, Licensing & Administration Committee to be held on **Monday 2<sup>nd</sup> July 2007 at 7.00pm** in Committee Rooms B, C & D, Level –1, Council Offices, Monkton Park, Chippenham. The items for decision and information at the meeting are as listed on the attached Agenda.

Any papers listed as “to follow”, urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

Yours sincerely

John Watling  
Policy and Democratic Services Team Leader

To Councillors:

D.B. Allen	A.M. Bucknell	J.M. Hartless	S.B. Meadowcroft	J.A. Phillips	S.J. Still
S. Bodman	P.R. Darby	I.J. Henderson	A. Pier	P.S. Roberts	

Agenda only to all Councillors for information. Reports are available on MARIS and in the Members Resources Room.

## AGENDA

**1. Apologies for Absence**

**2. Membership**

The Policy and Democratic Services Team Leader will report on changes in Membership under the provisions of the Local Government (Committees and Political Groups) Regulations 1990 and the Council's Procedure Rule Number 4.

**3. Election of Vice Chairman**

To consider electing a new Vice-Chairman of the Committee as Cllr Phillips has been substituted in place of Cllr Groom until further notice.

**4 Public Question Time/Receipt of Petitions**

To receive public questions and/or petitions in accordance with the provision of Council Procedure Rule Numbers 11 and 12.

**5 Minutes**

To approve and sign as a correct record the Minutes of the meeting of the Personnel, Licensing & Administration Committee held on 21<sup>st</sup> May 2007 **(copy attached)**.

**6 Declarations of Interest**

To receive declarations of interest from Members in respect of any item contained in the Agenda.

**7. Chairman's Announcements (if any)**

**8. Local Joint Consultative Committee Minutes**

The purpose of Report No. 8 **(copy attached)** is to ask the Committee to note the Minutes of the meeting of the Local Joint Consultative Committee held on 13<sup>th</sup> June 2007.

**9. Update on Collective Agreement on Pay and Rewards**

The purpose of Report No. 9 **(to follow)** is to provide the Committee with an update on the current position of the Collective Agreement on Pay and Rewards.

**10. Proposal for Extension to the Existing Taxi Feeder Rank on New Road, Chippenham.**

The purpose of Report No. 10 (**copy attached**) is to advise the Committee of a proposal for an extension to the Hackney Carriage Feeder Rank on New Road in Chippenham.