

Personnel, Licensing & Administration Committee

5th March 2007

Enquiries to: Simon Wright
Email: democracy@northwilts.gov.uk
Corporate Services
Monkton Park
Chippenham SN15 1ER
Tel: (01249) 706611

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Dear Councillor

22nd February 2007

Your attendance is requested at a meeting of the Personnel, Licensing & Administration Committee to be held on **Monday 5th March 2007 at 7.00pm** in Committee Rooms B, C & D, Level –1, Council Offices, Monkton Park, Chippenham. The items for decision and information at the meeting are as listed on the attached Agenda.

Any papers listed as “to follow”, urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

Yours sincerely

John Watling
Policy and Democratic Services Team Leader

Councillors: D.B. Allen, P.G. Allnatt, A.M. Bucknell, V.H. Greenman, M.E.M. Groom,
P.S. Roberts, J. Webb and J.M. Wood

Agenda and Reports to the Executive.

Agenda only to all other Councillors for information.

AGENDA

1. Apologies for Absence

2. Membership

The Policy and Democratic Services Team Leader will report on changes in Membership under the provisions of the Local Government (Committees and Political Groups) Regulations 1990 and the Council's Procedure Rule Number 4.

3. Public Question Time/Receipt of Petitions

To receive public questions and/or petitions in accordance with the provision of Council Procedure Rule Numbers 11 and 12.

4. Minutes

To approve and sign as a correct record the Minutes of the special meeting of the Personnel, Licensing & Administration Committee held on 15th February 2007 (**copy attached**).

5. Declarations of Interest

To receive declarations of interest from Members in respect of any item contained in the Agenda.

6. Chairman's Announcements (if any)

7. Local Joint Consultative Committee Minutes

The purpose of Report No.7 (**copy attached**) is to ask the Committee to note the Minutes of the meeting of the Local Joint Consultative Committee held on 13th February 2007.

8. Food Report: Hazard Rating and Star Rating for Food Premises

The purpose of Report No. 8 (**copy attached**) is to seek the Committee's endorsement to publish on the Council's website a numerical hazard rating score and star rating score of food premises inspected in the North Wiltshire District.

9. Member ICT Policies

The purpose of Report No. 9 (**copy attached**) is to consider the recommendations from the Member Development Group to adopt new and revised Member ICT Policies.

10. Gender Equality Duty

The Committee will receive an update on the new Gender Equality duty that comes into effect on 6th April 2007.

11. Exclusion of Press and Public

To consider and, if appropriate, pass the following resolution:

“That under Section 100A(4) of The Local Government Act, 1972, the public be excluded from the remainder of the meeting on the grounds that the following item of business involves the likely disclosure of exempt information as defined below and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information:

Agenda item/Report name	Paragraph of the Act / Schedule describing the exemption
Agenda Item 12 - Impact of Public Conveniences Closures	Paragraphs 1 and 4 of the Act

12. Impact of Public Conveniences Closures

The purpose of Report No. 12 **(to follow)** is to consider the personnel implications following the public conveniences closures.