

# ***THE EXECUTIVE***

**6 November 2008**

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## ***THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING***

Dear Councillor

29 October 2008

Your attendance is requested at a meeting of the Executive to be held on **Thursday 6 November 2008 at 7.00pm** in the Council Chamber, Level –1, Council Offices, Monkton Park, Chippenham.

The items for decision and information at the meeting are as listed on the attached Agenda.

Any papers listed as “to follow”, urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

The briefing for Executive Members only will be held Thursday 6 November 2008 at 5.00pm in Committee Rooms A & B, Level -1, Council Offices, Monkton Park, Chippenham.

Yours sincerely

Marie Todd  
Senior Democratic Services Officer

To Councillors:  
R.M.H. Berry  
A.M. Bucknell  
C. Crisp

V.H. Greenman  
C.V. Ramsey  
R. Sanderson

R.L. Tonge  
V.A. Vines

# **AGENDA**

**1. Apologies for Absence**

**2. Public Question Time/Receipt of Petitions**

To receive questions and petitions from members of the public. All questions and petitions should be submitted in writing before 5.00pm on Tuesday 4 November 2008.

**3. Questions from Non-Executive Councillors**

To receive questions from Non-Executive Councillors. Members are requested to submit in writing all questions, including those in respect of items on this Agenda, before 5.00pm on Tuesday 4 November 2008.

**4. Minutes (Pages 5-8)**

To approve and sign as a correct record the minutes of the meeting of the Executive held on 2 October 2008 (**copy attached**).

**5. Declarations of Interest**

To receive declarations of interest from Members in respect of any item contained in this Agenda.

**6. Leader's Announcements**

**7. Revenue Budget Monitor 2008-09 - Month 6**

(Lead Member: Councillor R.L. Tonge)  
(Executive Workplan Reference: A20 - Key Decision)

The purpose of Report No. 7 (**to follow**) is to set out a high level Revenue Budget Monitor for Month 6 of the 2008-09 financial year, highlighting material known or anticipated variations in income and expenditure that could affect the Council by the end of the financial year.

**8. Capital Budget Monitor 2008-09 – Month 6**

(Lead Member: Councillor R.L. Tonge)  
(Executive Workplan Reference: A19 – Key Decision)

The purpose of Report No. 8 (**to follow**) is to inform the Executive of the latest position and forecast outturn on the 2008/09 Capital Programme.

**9. Transitional Corporate Plan Progress Update – Second Quarter 2008/09 (Pages 9-28)**

(Lead Member: Councillor RL Tonge)  
(Executive Workplan Reference: B51)

The purpose of Report No. 9, **(copy attached)** is to provide an update and exceptions report on the delivery and performance of the Transitional Corporate Plan for the second quarter of 2008/09. A copy of the most recent Strategic Risk Register is also attached.

**10. Request for Affordable Housing Grant to provide Affordable Housing in the District**  
*(Pages 29-36)*

(Lead Member: Councillor H Greenman)  
(Executive Workplan Reference: B394 – Key Decision)

The purpose of Report No.10 **(copy attached)** is to seek authorisation to delegate the commitment of Affordable Housing Grant to the Housing Manager in consultation with the Housing Portfolio holder to enable affordable homes to be provided in the District.

**11. Monkton Park Play Area, Chippenham**

(Lead Member, Councillor V Vines)  
(Executive Workplan Reference: B407 – Key Decision)

The purpose of Report No. 11 **(to follow)** is to respond to the Notice of Motion to Council and to advise the Executive of progress towards the improvement of facilities in Monkton Park.

**12. Cash for Communities Update**

(Lead Member: Councillor Viv Vines)  
(Executive Workplan Reference: B408)

The purpose of Report No. 12 **(to follow)** is to provide a six month review of projects and awards from the 2008/09 Cash for Communities budgets.