

# Personnel, Licensing & Administration Committee

8<sup>th</sup> September 2008

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***THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING***

Dear Councillor

29<sup>th</sup> August 2008

Your attendance is requested at a meeting of the Personnel, Licensing & Administration Committee to be held on **Monday 8<sup>th</sup> September 2008 at 7.00pm** in Committee Rooms A, B & C Level –1, Council Offices, Monkton Park, Chippenham. The items for decision and information at the meeting are as listed on the attached Agenda.

Any papers listed as “to follow”, urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

Yours sincerely

Lisa Pullin  
Democratic Services Officer

To Councillors:

D.B. Allen	T. Clements	M.P. Hatton	J. Lay	J.A. Phillips	S.J. Still
A.M. Bucknell	J.M. Hartless	I.J. Henderson	R MacGregor	P.S. Roberts	

Agenda only to all Councillors for information.

## AGENDA

**1. Apologies for Absence**

**2. Membership**

The Democratic Services Officer will report on changes in Membership under the provisions of the Local Government (Committees and Political Groups) Regulations 1990 and the Council's Procedure Rule Number 4.

**3. Public Question Time/Receipt of Petitions**

To receive public questions and/or petitions in accordance with the provision of Council Procedure Rule Numbers 11 and 12.

**4. Minutes**

To approve and sign as a correct record the Minutes of the meeting of the Personnel, Licensing & Administration Committee held on 7<sup>th</sup> July 2008 (**copy attached**).

**5. Declarations of Interest**

To receive declarations of interest from Members in respect of any item contained in the Agenda.

**6. Chairman's Announcements (if any)**

**7. Traffic Issues – Monkton Hill, Chippenham**

The purpose of Report No. 7 (**copy attached**) is to consider the report produced by Wiltshire County Council's Integrated Transport Team regarding traffic and pedestrian management at Monkton Hill, Chippenham and to hear the professional views and opinions of the representative of the Team who will be in attendance at the meeting.

**8. Local Joint Consultative Committee Minutes**

The purpose of Agenda Item No. 8 (**copy attached**) is to ask the Committee to note the Minutes of the meeting of the Local Joint Consultative Committee held on 6<sup>th</sup> August 2008.

**9. Annual Monitoring Report – 2007/08**

The purpose of Report No. 9 (**copy attached**) is to provide members of the Committee with statistical information on various areas of the Council's performance on Human Resources related matters in 2007/08. The report also includes an equality monitoring report for 2007/08 (Appendix D) on the equality work that has been carried out in relation to the Council's various Equality & Diversity Policies.

**10. Pay and Rewards Project Update**

The purpose of Agenda Item No. 10 is to receive a verbal update on the current position of the Pay and Rewards project.

**11. Unitary Status/Local Government Re-organisation Update**

The purpose of Agenda Item No. 11 is to receive a verbal update on the Unitary Status for Wiltshire.