

THE EXECUTIVE

13th March 2008

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THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Dear Councillor

4th March 2008

Your attendance is requested at a meeting of the Executive to be held on **Thursday 13th March 2008 at 7.00pm** in the Council Chamber, Level –1, Council Offices, Monkton Park, Chippenham.

The items for decision and information at the meeting are as listed on the attached Agenda.

Any papers listed as “to follow”, urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

The briefing for Executive Members only will be held Thursday 13th March 2008 at 5.00pm in Committee Rooms A & B, Level -1, Council Offices, Monkton Park, Chippenham.

Yours sincerely

John Watling
Democratic Services Manager

To Councillors:
R.M.H. Berry
A.M. Bucknell
R.A. Causer

V.H. Greenman
C.V. Ramsey
T.R. Sturgis

R.L. Tonge
V.A. Vines

To all other Councillors for information.

AGENDA

1. Apologies for Absence

2. Public Question Time/Receipt of Petitions

To receive questions and petitions from members of the public. All questions and petitions should be submitted in writing before 5.00pm on Tuesday 11th March 2008.

3. Questions from Non-Executive Councillors

To receive questions from Non-Executive Councillors. Members are requested to submit in writing all questions, including those in respect of items on this Agenda, before 5.00pm on Tuesday 11th March 2008.

4. Minutes (*Pages 7 - 14*)

To approve and sign as a correct record the Minutes of the meeting of the Executive held on 7th February 2008 (**copy attached**).

5. Declarations of Interest

To receive declarations of interest from Members in respect of any item contained in this Agenda.

6. Leader's Announcements (if any)

7. Revenue Budget Monitor 2007/08 – Month 10 (*Pages 15 - 26*)

(Lead Member: Councillor R.L. Tonge)

(Executive Workplan Reference: A20 - Key Decision)

The purpose of Report No. 7 (**copy attached**) is to set out the Revenue budget monitor for Month 10 of the 2007/08 financial year, showing the financial position at the end of January 2008 and set out the anticipated variations in income and expenditure that could affect the Council by the end of the financial year.

8. Capital Budget Monitor 2007/08 – Month 10 (*Pages 27 - 34*)

(Lead Member: Councillor R.L. Tonge)

(Executive Workplan Reference: A19)

The purpose of Report No. 8 (**copy attached**) is to inform the Executive of the latest position and forecast outturn on the 2007-08 capital programme and note change to the Risk Assessment Table.

9. The Council's Authorised Signatory List *(Pages 35 - 36)*

(Lead Member: Councillor R.L. Tonge)
(Executive Workplan Reference: B305)

The purpose of Report No. 9 (**copy attached**) is to request that the Executive approve the revised list of approved Council signatories to its bank accounts and treasury management activities.

10. Corporate Plan Progress Update 3rd Quarter 2007/08 *(Pages 37 - 48)*

(Lead Member: Councillor R.L. Tonge)
(Executive Workplan Reference: B51)

The purpose of Report No. 10 (**copy attached**) is to provide an update and exceptions report on the delivery and performance of the Corporate Plan for the third quarter of 2007/08.

11. Applications to the Executive Capital Partnership Funding Scheme *(Pages 49 - 62)*

(Lead Member: Councillor C.V. Ramsey)
(Executive Workplan Reference: B384)

The purpose of Report No. 11 (**copy attached**) is to seek approval of applications from the Executive Capital Partnership Funding Scheme from Box Parish Council and Life Education Wiltshire.

12. Update on the Local Area Agreement for Wiltshire *(Pages 63 - 82)*

(Lead Member: Councillor C.V. Ramsey)
(Executive Workplan Reference: N/A)

The purpose of Report No. 12 (**copy attached**) is to present the Executive with an update of the current progress of the Local Area Agreement (LAA) in 2008 and set out how the Council is involved in this process.

13. Clean Neighbourhoods and Environment Act 2005: Responsibility For Stray Dogs Out of Hours *(Pages 83 - 86)*

(Lead Member: Councillor R.A. Causer)
(Executive Workplan Reference: B372 – Key Decision)

The purpose of Report No. 13 (**copy attached**) is to advise the Executive on the implications of Section 68 of the Clean Neighbourhoods and Environment Act 2005, which removes the requirement for the Police to deal with stray dogs out of hours and passes the duty to Local Authorities and to request approval for the method for dealing with stray dogs out of hours within North Wiltshire.

14. Report of the Housing Advice Task Group *(Pages 87 - 100)*

(Lead Member: Councillor V.H. Greenman)
(Executive Workplan Reference: B386)

The purpose of Report No. 14 (**copy attached**) is to present the findings of the Housing Advice Task Group, which was constituted by the Overview & Scrutiny Committee and to detail the recommendations made to the Executive.

15. Cleansing & Amenities Improvement Plan – Quarterly Update

(Lead Member: Councillor T.R. Sturgis)
(Executive Workplan Reference: B383)

The purpose of Report No.15 **(to follow)** is to update the Executive on the improvements being undertaken by the Cleansing and Amenities Service Improvement Board.

16. Request for Affordable Housing Grant (AHG) to Provide Affordable Housing at Market Quarter in Chippenham

(Lead Member: Councillor V.H. Greenman)
(Executive Workplan Reference: B377 - Key Decision)

The purpose of Report No. 16 **(to follow)** is to seek authorisation for an allocation of Affordable Housing Grant to enable Sovereign Housing Association to purchase 12 affordable Homes in Chippenham.

17. Affordable Housing Supplementary Planning Document (Revision)

(Lead Member: Councillor R.M.H. Berry)
(Executive Workplan Reference: N/A)

The purpose of Report No. 17 **(to follow)** is to present a number of options to the Executive following the consideration of all the comments received during the consultation process on the Affordable Housing Supplementary Planning Document.

18. Delivering Good Governance in Local Government

(Lead Member: Councillor A.M.Bucknell)
(Executive Workplan Reference: N/A)

The purpose of Report No. 18 **(to follow)** is to set out for consideration and adoption a revised Local Code of Corporate Governance to ensure that Council complies with best practice in relation to issues of governance.

19. Exclusion of the Press and Public

To consider and, if appropriate, pass the following resolution:

That in accordance with Regulation 21 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the press and public be excluded from the remainder of the meeting on the grounds that the following items of business involve the likely disclosure of exempt information as specified in Part 1 of Schedule 12A of the Local Government Act 1972 as follows and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Agenda Item/Report name	Paragraph(s) of the Act / Schedule describing the exemption
Item 20 – Update on Capital Project Overspends	Paragraph 3

- 20. Update on Capital Project Overspends**
 (Lead Member: Councillor R.L. Tonge)
 (Executive Workplan Reference: B387 – Key Decision)

The purpose of Report No. 20 (**to follow**) is to provide a financial update relating to the following capital Projects – Timber Street Bus Station Chippenham, Borough Parade Car Park, Chippenham; and the North Wiltshire Arts Centre, Corsham.