

Personnel, Licensing & Administration Committee

14th January 2008

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THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Dear Councillor

3rd January 2008

Your attendance is requested at a meeting of the Personnel, Licensing & Administration Committee to be held on **Monday 14th January 2008 at 7.00pm** in Committee Rooms B, C & D, Level –1, Council Offices, Monkton Park, Chippenham. The items for decision and information at the meeting are as listed on the attached Agenda.

Any papers listed as “to follow”, urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

Yours sincerely

John Watling
Democratic Services Manager

To Councillors:

D.B. Allen	A.M. Bucknell	S.K. Doubell	I.J. Henderson	J.A. Phillips	S.J. Still
S. Bodman	P.R. Darby	J.M. Hartless	A. Pier	P.S. Roberts	

Agenda only to all Councillors for information.

AGENDA

1. **Apologies for Absence**

2. **Membership**

The Democratic Services Officer will report on changes in Membership under the provisions of the Local Government (Committees and Political Groups) Regulations 1990 and the Council's Procedure Rule Number 4.

3. **Public Question Time/Receipt of Petitions**

To receive public questions and/or petitions in accordance with the provision of Council Procedure Rule Numbers 11 and 12.

4. **Minutes**

To approve and sign as a correct record the Minutes of the special meeting of the Personnel, Licensing & Administration Committee held on 20th December 2007 (**copy attached**).

5. **Declarations of Interest**

To receive declarations of interest from Members in respect of any item contained in the Agenda.

6. **Chairman's Announcements (if any)**

7. **Local Joint Consultative Committee Minutes**

The purpose of Report No. 7 (**copy attached**) is to ask the Committee to note the Minutes of the meeting of the Local Joint Consultative Committee held on 20th December 2007.

8. **Joint Safety Committee Minutes**

The purpose of Report No. 8 (**copy attached**) is to ask the Committee to note the Minutes of the meeting of the Joint Safety Committee held on 28th November 2007.

9. **Malmesbury Taxi Ranks**

The purpose of Report No.9 (**copy attached**) is to ask the Committee to consider the objection that has been received by Malmesbury Town Council to the Hackney Carriage Stand to be located outside the Town Hall, Cross Hayes, Malmesbury.

10. Taxi Trade Tariff Fees Increase

The purpose of Report No.10 (**copy attached**) is to ask the Committee to approve the new proposed maximum tariff (fare card) for taxis in North Wiltshire.

11. Review of the Senior Management Structure of North Wiltshire District Council – Current Position and Completion of Process

The purpose of Report No.11 (**copy attached**) is to inform the Committee of the progress made on the Review of the Senior Management Structure, the impact on the decision to abolish North Wiltshire District Council and to create One Council for Wiltshire and in view of that decision, to confirm that the process is now at an end.

12. Job Evaluation Panels – Future Operation

The purpose of Report No. 12 (**copy attached**) is to inform the Committee about proposals to use the Greater London Provincial Council (GLPC) Job Evaluation Scheme for future Job Evaluation Panels.

At its' meeting on 19th December 2007, the Local Joint Consultative Committee made the following recommendation to the Personnel, Licensing and Administration Committee:

That the Committee adopt the GLPC Job Evaluation Panel Methodology as set out in Appendix 1 to the Report.

13. Delegated Authority to Make Staffing Changes Related to the Transition to a New Unitary Authority

The purpose of Report No. 13 (**to follow**) is to provide the Committee with an understanding of the reasons for requesting delegated authority to make changes to staffing structures during the transition to the new Unitary Authority.