

# FINAL ACCOUNTS & AUDIT COMMITTEE

19 November 2007

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*THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING*

Dear Councillor

9 November 2007

Your attendance is requested at a meeting of the Final Accounts & Audit Committee to be held on **Monday 19 November 2007** starting at 5.00pm, in Committee Rooms A, B & C Monkton Park Offices, Chippenham.

Yours sincerely

John Watling  
Policy and Democratic Services Team Leader

Cllr KA Banks  
Cllr RL Cinnamond  
Cllr VH Greenman  
Cllr JL Hall

Cllr SG Parker  
Cllr A Pier  
Cllr RL Tonge

To Group Leaders

Agenda only to all other Councillors



INVESTOR IN PEOPLE

## AGENDA

**1. Apologies For Absence**

**2. Membership of the Final Accounts & Audit Committee**

The Policy and Democratic Services Team Leader will report on changes in membership under the provisions of the Local Government (Committees and Political Groups) Regulations 1990 and Council Procedure Rule Number 4.

**3. Public Question Time/Receipt of Petitions**

To receive public questions and/or petitions in accordance with the provision of Council Procedure Rules Numbers 11 and 12.

**4. Chairman's Announcements**

**5. Minutes**

To approve and sign as a correct record the Minutes of the Meeting held on 25 September 2007 (**copy attached**).

**6. Declarations of Interest**

To receive declarations of interest from Members in respect of any item contained in this Agenda.

**7. Annual Governance Report 2006/07 Action Plan**

The purpose of report no. 7 (**copy attached**) is to present the Action Plan arising from the Annual Governance Report for 2006/07.

**8. Update on PFI Equalisation Fund**

To receive a verbal update on the PFI equalisation fund.

**9. Internal Audit Progress Report**

The purpose of report no. 7 (**copy attached**) is to receive a progress report against the 2007/08 Internal Audit Plan.

**10. Staffing and Computer Issues in Finance**

To receive a verbal update regarding staffing and computer issues in Finance.

**11. Exclusion of the Press and Public**

To consider and, if appropriate, pass the following resolution:

**That under Schedule 12A of Section 100A(4) of The Local Government Act, 1972, the public be excluded from the remainder of the meeting on the grounds that the following item of business involves the likely disclosure of exempt information as defined below and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information:**

<b>Agenda item/Report name</b>	<b>Paragraph of the Act/Schedule describing the exemption</b>
Agenda Item 12 – Limited Assurance Audit Reports	Paragraph 3 - information relating to the financial or business affairs of any particular person (including the authority holding that information).

**12. Limited Assurance Audit Reports**

The purpose of Report No. 12, **copy attached**, is to present those audit reports awarded a “limited” or lower assurance.