

COUNCIL

20 May 2008

Enquiries to: Marie Todd
email: mtodd@northwilts.gov.uk

Governance
Monkton Park
Chippenham SN15 1ER
Tel: (01249) 706612

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

9 May 2008

Dear Councillor

Your attendance is requested at the Annual Meeting of the Council to be held on **Tuesday 20 May 2008 at 7.00pm in the Council Chamber, Monkton Park, Chippenham**. The items for decision and information at the meeting are as listed on the attached agenda.

Any papers listed as "to follow", urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

At the conclusion of the meeting the outgoing Chairman will host a Reception for all Councillors in the Committee Rooms.

Yours sincerely

John Watling
Democratic Services Manager

AGENDA

Prayers

1. Election of Chairman

2. Declaration of Acceptance of Office of Chairman

3. Appointment of Vice Chairman

4. Declaration of Acceptance of Office of Vice-Chairman

5. Apologies for Absence

6. Minutes

To approve as a correct record the Minutes of the Council Meeting held on 29 April 2008, **copy attached**.

7. Declarations of Interest

To receive declarations of interest from Members in respect of any item contained in this Agenda.

8. Chairman's Announcements

9. Appointment of Leader of the Council

To appoint the Leader of the Council.

10. Appointments to the Implementation Executive

To consider the appointment of the Leader and Deputy Leader of the Council to the Implementation Executive.

11. Committee Business

(a) Local Government and Housing Act 1989 – Review of Allocation of Seats to Political Groups

The purpose of report 11(a), **(copy attached)**, is to agree the size and nature of the Council's Committees for the forthcoming municipal year and to review the allocation of seats on Committees to political groups.

(b) Appointments to the Council's Standing Committees

To make appointments to serve on the Council's Committees, taking into account the nominations of the Political Groups as required by the Local Government and Housing Act 1989. Appointments to be made to the following Committees:

(i) Appeals Committee

(ii) Appointments Committee

(iii) Development Control Committee

(iv) Overview and Scrutiny Committee

(v) Personnel Licensing and Administration Committee

(vi) Standards Committee

(vii) Final Accounts & Audit Committee

(viii) Licensing Committee

Note: The membership of the Area Committees is already established in the Constitution.

(c) Standards Committee – Terms of Reference

To agree to amend the Standards Committee Terms of Reference (set out in Part 3.2 of the Constitution) by adding the power to deal with all matters relating to the initial assessment, investigation and determination of misconduct allegations under the Members' Code of Conduct in accordance with the Standards Committee (England) Regulations 2008.

12. Representatives on Outside Bodies

The purpose of report no. 12, **copy attached**, is to advise Council of the Outside Bodies for whom representatives are required.

13. Calendar of Meetings

To note that the Calendar of Meetings, **copy attached**, was considered at the Council meeting held on 29 January 2008. One change has been made since the January meeting to add an additional Council meeting on 24 March 2009. The Area Committee locations have also been included for ease of reference.

14. Questions from Councillors – Council Procedure Rule 14

To receive any written questions asked by Councillors in accordance with Council Procedure Rule 14.2. Questions must be submitted in writing to the Proper Officer by Tuesday 13 May 2008.

Note: Following Agenda Item 14, at the conclusion of the Council meeting, the Council's Committees will meet in the same order as Agenda item 11(b), followed by the 5 Area Committees to elect their Chairman and Vice-Chairman. Please note that the Standards Committee and the Appeals Committee will elect a Chairman at their first meetings.