

THE EXECUTIVE

20th December 2007

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THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Dear Councillor

11th December 2007

Your attendance is requested at a meeting of the Executive (Budget) to be held on **Thursday 20th December 2007 at 7.00pm** in the Council Chamber, Level –1, Council Offices, Monkton Park, Chippenham.

The items for decision and information at the meeting are as listed on the attached Agenda.

Any papers listed as “to follow”, urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

The briefing for Executive Members only will be held Thursday 20th December at 5.00pm in Committee Rooms A and B, Level -1, Council Offices, Monkton Park, Chippenham.

Yours sincerely

John Watling
Democratic Services Manager

To Councillors:
R.M.H. Berry
A.M. Bucknell
R.A. Causer

V.H. Greenman
C.V. Ramsey
T.R. Sturgis

R.L. Tonge
V.A. Vines

To all other Councillors for information.

AGENDA

1. Apologies for Absence

2. Public Question Time/Receipt of Petitions

To receive questions and petitions from members of the public. All questions and petitions should be submitted in writing before 5.00pm on Tuesday 18th December 2007.

3. Questions from Non-Executive Councillors

To receive questions from Non-Executive Councillors. Members are requested to submit in writing all questions, including those in respect of items on this Agenda, before 5.00pm on Tuesday 18th December 2007.

4. Minutes

To approve and sign as a correct record the Minutes of the meeting of the Executive held on 6th December 2007 (**copy attached**).

5. Declarations of Interest

To receive declarations of interest from Members in respect of any item contained in this Agenda.

6. Leader's Announcements (if any)

7. First Draft Revenue and Capital Budgets 2008/09

(Lead Member: Councillor R.L. Tonge)

(Executive Workplan Reference: B355 - Key Decision)

The purpose of Report No. 7 (**to follow**) is to bring before the Executive the latest information concerning the proposed 2008-09 budgets and following one year's forecast.