

# Personnel, Licensing & Administration Committee

23<sup>rd</sup> April 2007

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## ***THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING***

Dear Councillor

12<sup>th</sup> April 2007

Your attendance is requested at a special meeting of the Personnel, Licensing & Administration Committee to be held on **Monday 23<sup>rd</sup> April 2007 at 6.00pm** in Committee Rooms A & B, Level -1, Council Offices, Monkton Park, Chippenham. The items for decision and information at the meeting are as listed on the attached Agenda.

Any papers listed as "to follow", urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

A **briefing** for Committee members will be held prior to the meeting **at 5.30pm** in Committee Rooms A & B.

Yours sincerely

John Watling  
Policy and Democratic Services Team Leader

Councillors: D.B. Allen, P.G. Allnatt, A.M. Bucknell, V.H. Greenman, M.E.M. Groom,  
P.S. Roberts, J. Webb and J.M. Wood

Agenda and Reports to the Executive.  
Agenda only to all other Councillors for information.

## AGENDA

**1. Apologies for Absence**

**2. Membership**

The Policy and Democratic Services Team Leader will report on changes in Membership under the provisions of the Local Government (Committees and Political Groups) Regulations 1990 and the Council's Procedure Rule Number 4.

**3. Public Question Time/Receipt of Petitions**

To receive public questions and/or petitions in accordance with the provision of Council Procedure Rule Numbers 11 and 12.

**4. Minutes**

To approve and sign as a correct record the Minutes of the meeting of the Personnel, Licensing & Administration Committee held on 5<sup>th</sup> March 2007 (**copy attached**).

**5. Declarations of Interest**

To receive declarations of interest from Members in respect of any item contained in the Agenda.

**6. Chairman's Announcements (if any)**

**7. Exclusion of Press and Public**

To consider and, if appropriate, pass the following resolution:

**That under Section 100A(4) of The Local Government Act, 1972, the public be excluded from the remainder of the meeting on the grounds that the following item of business involves the likely disclosure of exempt information as defined below and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information:**

<b>Agenda item/Report name</b>	<b>Paragraph(s) of the Act / Schedule describing the exemption</b>
Agenda Item 8 – Senior Management Review - Redundancy of Post No 4000	Paragraphs 1 & 2

**8. Senior Management Review - Redundancy of Post No 4000**

The purpose of Report No.8 (**to follow**) is to seek approval of a discretionary payment of the holder of Post 4000.