

# FINAL ACCOUNTS & AUDIT COMMITTEE

26<sup>th</sup> September 2006

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*THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING*

Dear Councillor

18<sup>th</sup> September 2006

Your attendance is requested at a meeting of the Final Accounts & Audit Committee to be held on **Tuesday 26<sup>th</sup> September 2006** starting at 6.00pm, in Committee Rooms A & B, Monkton Park Offices, Chippenham.

Yours sincerely

John Watling  
Policy and Democratic Services Team Leader

A.L. Davis  
V.H. Greenman

S.B. Meadowcroft  
R.L. Tonge

To Group Leaders

Agenda only to all other Councillors



## AGENDA

**1. Election of Chairman**

**2. Election of Vice Chairman (if necessary)**

**3. Apologies For Absence**

**4. Membership of the Final Accounts & Audit Committee**

The Policy and Democratic Services Team Leader will report on changes in Membership under the provisions of the Local Government (Committees and Political Groups) Regulations 1990 and Council Procedure Rule Number 4.

**5. Public Question Time/Receipt of Petitions**

To receive public questions and/or petitions in accordance with the provision of Council Procedure Rules Numbers 11 and 12.

**6. Chairman's Announcements**

**7. Minutes**

To approve and sign as a correct record the Minutes of the Meeting held on 29<sup>th</sup> June 2006 (**copy attached**).

**8. Declarations of Interest**

To receive declarations of interest from Members in respect of any item contained in this Agenda.

**9. Council's Audited Accounts 2005/06**

The purpose of Report No.9 (**copy attached**) is to set out amendments to the Council's draft Accounts for 2005/06 and to present the audited Accounts for 2005/06.

**10. Letter of Representation**

The purpose of Report No.10 (**copy attached**) is to present the Letter of Representation.

**11. Annual Governance Report from The Audit Commission**

The purpose of Report No.11 (**copy attached**) is to present to the Final Accounts and Audit Committee the Annual Governance Report from the Audit Commission, covering the audit of the Authority for the year ended 31<sup>st</sup> March 2006.

**12. Audit Report on the Council's Performance Management**

The purpose of Report No.12 (**copy attached**) is to present the Performance Management Report from the Audit Commission.

**13. Internal Audit Terms of Reference**

The purpose of Report No.13 (**copy attached**) is to present to the Final Accounts and Audit Committee the Internal Audit Terms of Reference for its approval.

**14. Internal Audit Progress Report**

The purpose of Report No.14 (**copy attached**) is to update the Final Accounts and Audit Committee on progress against the 2006/2007 Internal Audit Plan.