

FINAL ACCOUNTS & AUDIT COMMITTEE

28 January 2008

Enquiries to: Marie Todd
Email: mtodd@northwilts.gov.uk
Corporate Services
Monkton Park
Chippenham SN15 1ER
Tel: (01249) 706612

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Dear Councillor

18 January 2008

Your attendance is requested at a meeting of the Final Accounts & Audit Committee to be held on **Monday 28 January 2008** starting at 5.00pm, in Committee Rooms A, B & C Monkton Park Offices, Chippenham.

Yours sincerely

John Watling
Democratic Services Manager

Cllr RL Cinnamond
Cllr VH Greenman
Cllr JL Hall
Cllr SG Parker

Cllr A Pier
Cllr J Scragg
Cllr RL Tonge

To Group Leaders



INVESTOR IN PEOPLE

AGENDA

1. Apologies For Absence

2. Membership of the Final Accounts & Audit Committee

The Democratic Services Officer will report on changes in membership under the provisions of the Local Government (Committees and Political Groups) Regulations 1990 and Council Procedure Rule Number 4.

3. Public Question Time/Receipt of Petitions

To receive public questions and/or petitions in accordance with the provision of Council Procedure Rules Numbers 11 and 12.

4. Chairman's Announcements

5. Minutes

To approve and sign as a correct record the Minutes of the Meeting held on 19 November 2007 (**copy attached**).

6. Declarations of Interest

To receive declarations of interest from Members in respect of any item contained in this Agenda.

7. Data Quality and Review of BVPP Audit Report

The purpose of report no. 7 (**copy attached**) is to present the Audit Report for Data Quality and Review of the 2007/08 Best Value Performance Plan.

8. Draft Internal Audit Plan 2008/09

The purpose of report no. 8 (**copy attached**) is to consider a draft Audit Plan for 2008/09.

9. Internal Audit Progress Report

The purpose of report no. 9 (**copy attached**) is to update the Committee on progress against the 2007/2008 Internal Audit Plan.

10. Exclusion of the Press and Public

To consider and, if appropriate, pass the following resolution:

That under Schedule 12A of Section 100A(4) of The Local Government Act, 1972, the public be excluded from the remainder of the meeting on the grounds that the following item of business involves the likely disclosure of exempt information as defined below and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information:

Agenda item/Report name	Paragraph of the Act/Schedule describing the exemption
Agenda Item 11 – Limited Assurance Audit Reports	Paragraph 3 - information relating to the financial or business affairs of any particular person (including the authority holding that information).
Agenda Item 12 – Sundry Debtors	Paragraph 3 – see above.

11. Limited Assurance Audit Reports

The purpose of report no. 11 (**copy attached**) is to present to the Committee those audit reports awarding a “Limited” assurance or less.

12. Sundry Debtors

The purpose of report no. 12 (**copy attached**) is to update Members on the current position regarding outstanding sundry debtor accounts as requested at the last meeting.