



website: www.wiltshire.gov.uk

AGENDA

Meeting: FINAL ACCOUNTS AND AUDIT COMMITTEE
Place: County Hall, Trowbridge
Committee Room: 5
Date: Monday 30 June 2008
Time: 10.00 am

Please direct any enquiries on this Agenda to Yamina Rhouati of Democratic & Members' Services, County Hall, Trowbridge, direct line (01225) 718024 or e-mail yaminarhouati@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Mrs JA Scott (Chairman)	Mr C Newbury
Mr J Johnson (Vice Chairman)	Mr P Fuller
Mr PCB Coleman	Mr RT Rogers
Mr A Davis	Mr JR Henning
MR RS While	Mr C Winchcombe
Mr M Hewson	Mrs JH Seager
Mr A Molland	

PART I

Items to be considered while the meeting is open to the public

1. **Apologies and Membership of Committee**

Council at its annual meeting on 13 May 2008 agreed the membership of this Committee as shown on the front of this agenda. The change to the previous membership is that Mrs JH Seager now replaces Mr KC Wren.

2. **Minutes of Previous Meeting**

To confirm and sign the minutes of the meeting held on 5 March 2008 (copy attached).

3. **Chairman's Announcements**

4. **Members' Interests**

To receive any declarations of personal or prejudicial interests or dispensations granted by the Standards Committee.

5. **Public Participation**

The County Council welcomes contributions from members of the public and has agreed to set aside 15 minutes at the beginning of meetings for questions or statements. Members of the public wishing to ask a question or make a statement should give written notice (including details of any question or statement) to the officer named above by **12.00 noon on Thursday 26 June 2008**. Speakers are limited to two minutes.

6. **Risk Management Update**

The Risk Manager will provide a verbal update.

7. **Audit Commission: Annual Audit and Inspection Letter 2008**

Peter Smith and Melanie Watson from the Audit Commission will present the Annual Audit and Inspection Letter which has already been circulated to all members of the Council.

Report by Chief Executive is also circulated.

Reports by the Chief Financial Officer are circulated in respect of items 8 & 9 :

8. **Internal Audit Annual Report 2007/08**

9. **Internal Audit Plan 2008/09**

10. **Draft Statement of Accounts**

Report by the Chief Financial Officer to follow.

11. **Draft Annual Governance Statement**

Report by the Deputy Monitoring Officer is circulated.

Reports by Darren Gilbert, Senior Manager - KPMG are circulated in respect of items 12, 13 & 14

12. **Audit and Inspection Plan 2008/09**

13. **Audit Commission: Business Continuity Planning Review**

Also circulated is a report by the Director of Environmental Services

14. **Interim Audit Report 2007/08**

15. **Committee's Work Programme**

The Committee's Work Programme is circulated for Members' consideration

16. **Urgent Items**

Any other items of business, which in the opinion of the Chairman, should be taken as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.

PART II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

None