

NORTH WILTSHIRE DISTRICT COUNCIL

3 YEAR AUDIT ALLOCATION

SERVICE- STRAT.MANGR	SYSTEM	RESPONSIBLE OFFICER	SIZE (DAYS)	Annual Frequency	2005/6	2006/7	2007/8	Three year Resource
CORP SERVICES	Corp Services							
SP	Main Accounting System	Peter Tovey	10	1	10	10	10	30
SP	Budgetary Control	Peter Tovey	10	1	10	10	10	30
SP	Bank Reconciliation	Peter Tovey	5	1	5	5	5	15
SP	Cap. Exp/PFI	Peter Tovey	6	3	0	6	0	6
SP	Car Lease/Loans	Peter Mundy	3	3	0	0	3	3
NF	CashCol/Bankg	Jackie Tavener	10	1	10	10	10	30
SP	CITS	Laura Pickard	5	3	0	0	5	5
NF	Council Tax	Paul Southway	15	1	15	15	15	45
NF	NNDR	Paul Southway	15	1	15	15	15	45
SP	Creditors	Peter Tovey	10	1	10	10	10	30
NF	Debtors	Paul Southway	12	1	12	12	12	36
SP	Grants	Peter Tovey	15	1	0	15	15	30
LB	Health and Safety	Mike Doran	3	3	0	0	3	3
NF	Hsg/CT Ben.	Julie Higinbotham	20	1	20	20	20	60
SP	Insurances	Peter Mundy	5	2	0	5	0	5
SP	Members Allow	Wendy Gubbins	3	3	0	0	3	3
SP	Payroll	Elaine Orchard	12	1	12	6	12	30
SP	Recruitment and Development	Elaine Orchard	3	3	0	0	3	3
SP	Staff T&S	Elaine Orchard	8	2	0	8	0	8
SP	Treasury Man.	Peter Mundy	8	2	0	8	0	8
SP	VAT	Peter Mundy	20	1	20	5	10	35

HOUSING	HOUSING							
SP	Advances	Peter Mundy	2	3	0	0	2	2
LB	Caravan Sites	Dave Stirling	2	2	0	2	0	2
LB	Homelessness	Janet O'Brien	4	2	0	4	0	4
LB	Renewal Grants	Janet O'Brien	5	2	0	5	0	5
LB	Staying Put	Janet O'Brien	2	3	0	0	2	2
LB	Strategic Projects	Janet O'Brien	5	2	0	5	0	5
CORP-AUDITS	Contract Audit							
LB	Cont.Mangemnt	David Stirling	4	2	0	4	0	4
SP	Tendering	Peter Jeremiah	5	3	0	0	5	5
	Rev.Contracts							
LB	FM.Jarvis	Peter Jeremiah	5	2	5	0	5	10
	ANTI FRAUD							
NF	NFI 2005	Rob Granger	15	1	10	10	10	30
SP	NWDC Strategy	Di Hodges	5	2	0	5	0	5
	Other							
SP	Assets Register	Peter Jeremiah	8	2	0	8	0	8
SP	BVPI/PP Data Collection	Sue Pangbourne	20	1	20	20	20	60
SP	Corporate gov	Sue Pangbourne	5	2	0	5	0	5
SP	EGov	Pete Barnett	6	3	0	0	6	6
NF	Emergency Planning	Graham Wilson	2	3	0	0	2	2
SP	Fin Regs Rev	Di Hodges	5	2	1	0	5	6
SP	Procurement	Sue Pangbourne	10	2	0	10	0	10
SP	Public Relations	Paul Lancaster	2	3	0	0	2	2
SP	Registration of Electors	John Watling	5	3	0	0	5	5
NF	Risk Mangement	Nick Fenwick/Sue Pangbourne	8	2	0	8	0	8
SP	S.I.C.	Di Hodges	3	1	3	3	3	9
SP	Subscriptions	Wendy Gubbins	2	3	0	0	2	2

DB	Civil Contingences	Nigel Daniels/Nick Fenwick	5	3	0	0	5	5
IT AUDITS	Deloitte Contract							
SP	Project Management	Pete Barnett	6	3	0	6	0	6
SP	Business Continuity	Pete Barnett	6	3	0	6	0	6
SP	Disaster Recovery	Pete Barnett	6	3	0	0	6	6
SP	Change Control	Pete Barnett	6	3	0	0	6	6
SP	Contingency	Rob Granger	30	1	10	30	40	80
SP	Quarterly Monitoring of Action Plans	Rob Granger	20	1	5	20	20	45
TOTALS			503	197	197	349	373	919