

Community Award Application Form

*North
Wiltshire
District
Council*

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1 - Your Organisation or Group				
Name of Organisation	Cricklade Business Association			
Contact Name				
Contact Address				
Contact number	<table style="width: 100%; border: none;"> <tr> <td style="border: none; width: 60%;"></td> <td style="border: none; text-align: center; width: 10%;">e-mail</td> <td style="border: none; width: 30%;"></td> </tr> </table>		e-mail	
	e-mail			
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Local Authority <input type="checkbox"/> Other <input type="checkbox"/>			
2 – Your Project				
In which Community Area does your project take place?	1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>			
In which Parish does your project take place?	Cricklade			
What is your project?	Development of Community Website			
Where will your project take place?	Cricklade			
When will your project take place?	ASAP			
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> P8/9 Economy/Community/Tourism NO <input type="checkbox"/>			
Please confirm that your project will be completed by 31st March 2009	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>			
What is the Community benefit of your project, and approximately how many people will benefit? (IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)) The Cricklade Business Association is a not for profit organisation, based in Cricklade to promote business, tourism and community spirit. It has recently launched a Website and following consultation in the community would like to expand the ability and scope of the site. The site has been developed by a local person with the technical skills to build and control the site. The funding we wish to obtain is for an extension to this project. The site has been built using software called "Dreamweaver" which is a highly praised and recognised Website facility. However, it relies on a high degree of skill to use it. We would like to expand the site and make it easy to use by the community, this would involve the purchase of additional software and training. The Software is called "Contribute" and enables non technical people to enter the site, make amendments to specific areas and generally update specific information. So often websites are out of date with stale and past information. Our vision is that for example the town diary of events and activities will be available and organisations can instantly see if their proposals for activities will clash and they can then access the site and add or change information. Individual organisations from schools to clubs and societies will be able to promote their activities within the website and maintain their specific pages. Cricklade has a vibrant and active community and its promotion will encourage visitors.				
NWDC will not meet future running costs for projects. Please tell us how these will be met in the future No further costs for this project are required The site will be maintained by the CBA				
Has your organisation received a previous award from this Council?	<input type="checkbox"/> Yes (please provide details below) <input checked="" type="checkbox"/> No			
Date of amount and previous award	£			
Details of award(s)				

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

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Currently the biggest distribution of information is through the parish magazine printed monthly. it is therefore necessary to place editorial at least one month in advance and its distribution is limited. The proposed project is not competition to the magazine but additional to, allowing Cricklade to have an up to date information service for its community.

Some suggestions for use are: Emergency notices about school closure / bad weather/ shop opening hours for chemists, football/ rugby club fixtures results team selections. The news and information could be instant and placed on to the areas of the site by non technical organisation representatives. The CBA has already spent approximately £1000 to develop the current site and would like to expand its use to the whole community.

4 - Financial Information

PROJECT COSTS Please provide a full breakdown e.g equipment, installation etc.		PROJECT INCOME Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
4 Licences of Contribute	£352			£
Training	£150			£
	£			£
	£			£
	£			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£502	TOTAL PROJECT INCOME		£

Total Project Income	£
Total Project Expenditure	£
Project Shortfall	£
Award sought from NWDC	£502
Is your organisation able to claim VAT?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year end accounts, assets and reserves.

SECTION 5 – Declaration (on behalf of organisation or group) – I confirm that.....

- the information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received that I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
 - Child Protection Public Liability Insurance
 - Equal Opportunities Access Audit
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of NWDC support in any publicity or printed material.
- I give permission for press and media coverage by NWDC in relation to this project.

Name: _____ Date: 21/09/2008
 Position in organisation: _____



Please return your completed application to: Community Partnerships Team, Community Partnership, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mail community@northwilts.gov.uk