

# Community Award Application Form

*North  
Wiltshire  
District  
Council*

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
**PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group	
<b>Name of Organisation</b>	Neston Memorial Hall
<b>Contact Name</b>	
<b>Contact Address</b>	
<b>Contact number</b>	
<b>Organisation Type</b>	Non profit organisation <input checked="" type="checkbox"/> Local Authority <input type="checkbox"/> Other <input type="checkbox"/>
2 – Your Project	
<b>In which Community Area does your project take place?</b>	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/>
<b>In which Parish does your project take place?</b>	Corsham
<b>What is your project?</b>	To purchase comfortable chairs for the village hall and use of the community
<b>Where will your project take place?</b>	Neston Memorial Hall
<b>When will your project take place?</b>	As soon as possible
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
<b>Please confirm that your project will be completed by 31<sup>st</sup> March 2009</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
<b>What is the Community benefit of your project, and approximately how many people will benefit?</b> (IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)) The Memorial hall is used by all members of the community of Neston from the age of 2 years to 92 years. They include drama groups, the WI, brownies, scouts, toddler and playgroups. Everyone who uses the hall facilities will benefit from the purchase of these chairs. The 60+ group have said that having new chairs would make their meetings more comfortable. If we also had armed chairs to offer I am sure they would be most appreciative. They hold fairly sedentary activities like whist and beetle drives and bingo which require their members to be sat down a lot. Chairs with arms would also benefit the elderly and infirm providing extra support to rise from being seated. Currently the hall has old plastic chairs which are both uncomfortable and deteriorating with age. In addition to the user groups of the hall anyone who hires the hall in a private capacity will also benefit from these chairs. The hall is used daily throughout the year by a variety of user groups.	
<b>NWDC will not meet future running costs for projects. Please tell us how these will be met in the future</b> No future running costs applicable	
<b>Has your organisation received a previous award from this Council?</b>	<input type="checkbox"/> Yes (please provide details below) <input checked="" type="checkbox"/> No
<b>Date of amount and previous award</b>	£
<b>Details of award(s)</b>	

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

(IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES))

The hall currently has chairs which are both uncomfortable and old. They are plastic and brittle and many of our elderly users have to bring cushions with them if they are to sit on them for any length of time. By purchasing more comfortable chairs which also stack they will enhance the usability of the hall by it's present user groups and be more attractive and therefore encourage more outside hiring which will support the continued existence of the hall. We are hoping to make very necessary refurbishment to the structure of the existing hall and all our funds will be taken with this, therefore we envisage that we will not have enough to fund the chairs, hence our requirement for a grant.

**4 - Financial Information**

PROJECT COSTS Please provide a full breakdown e.g equipment, installation etc.		PROJECT INCOME Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
100 chairs without arms	£1,500	nil		£
20 Chairs with arms	£560			£
VAT for chairs	£361			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£2421</b>	<b>TOTAL PROJECT INCOME</b>		<b>£</b>

<b>Total Project Income</b>	£0
<b>Total Project Expenditure</b>	£2,421
<b>Project Shortfall</b>	£2,421
<b>Award sought from NWDC</b>	£2,421
<b>Is your organisation able to claim VAT?</b>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year end accounts, assets and reserves.

**SECTION 5 – Declaration (on behalf of organisation or group) – I confirm that.....**

- the information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received that I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance  
 Equal Opportunities  Access Audit  
 Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of NWDC support in any publicity or printed material.
- I give permission for press and media coverage by NWDC in relation to this project.

<b>Name:</b> Position in organisation:	<b>Date:</b>
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Please return your completed application to: Community Partnerships Team, Community Partnership, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mail [community@northwilts.gov.uk](mailto:community@northwilts.gov.uk)