

<b>CHIPPENHAM CONSERVATION AREA STATEMENT – REVISED TIMETABLE</b>	
<b>DATE</b>	<b>ACTION</b>
Early May 2004	Send out 2 <sup>nd</sup> revised timetable and 1 <sup>st</sup> draft of whole Statement, to Working Group members
Tuesday 15 <sup>th</sup> June 2004	Working Group to meet to discuss 1 <sup>st</sup> draft of whole Statement
Monday 28 <sup>th</sup> June 2004	distribute meeting notes and actions, and any changes/additions to previous draft distributed
End July 2004	deadline for working group comments
September/October/November 2004	Make amendments as necessary to Statement as a result of Working Group comments and write report to Area 3 Committee
Monday 13 <sup>th</sup> December 2004	Area 3 Committee approval for public consultation on Statement
January 2005	Carry out Sustainability Appraisal of the draft CAS and produce Statement of Conformity
February 2005	Produce & distribute poster and press release advertising public exhibition and meeting
March 2005	Write to statutory consultees and relevant Government Office asking for comments on Statement (enclosing copy of draft Statement)
Mid March 2005	Hold exhibition (unstaffed, but with comment slips) and publish/distribute document (including on website).
Late March 2005	Hold public meeting
Early May 2005	Deadline for comments from public meeting, exhibition and statutory consultees
Late June 2005	Write report to Public Spaces & Local Plans Panel. Produce table of alterations and amendments as a result of public consultation, with reasons, to accord with PPS12 guidance. Complete SPD checklist.
July 2005	Statement presented to Public Spaces & Local Plans Panel for recommendation to be adopted as Supplementary Planning Document.
August/September 2005	Statement Ratified by Executive Committee and adopted as SPD by Full Council.
October 2005	Incorporate table of alterations into final document. Distribute to statutory consultees. printing of document. Leaflet production & distribution

<b>CHIPPENHAM CONSERVATION AREA BOUNDARY</b>	
<b>DATE</b>	<b>ACTION</b>
June 2004	Working Group feedback on Conservation Area Boundary proposals
Monday 12 <sup>th</sup> July 2004	Area 3 Committee approval to consult Town Council on CA boundary proposals.
Monday 23 <sup>rd</sup> August 2004	Deadline for Town Council comments on CA boundary changes.
Tuesday 16 <sup>th</sup> November 2004	Local Plans Panel recommend CA boundary for designation
Thursday 2 <sup>nd</sup> December 2004	Executive approve boundary designation