

North Wiltshire District Council Community Area Awards Funding Criteria

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The Council will **not** consider grant applications from the following applicants (*unless your project can demonstrate a wider community benefit*)

- (a) Political or Religious groups
- (b) Statutory bodies to fund their core services
- (c) Individuals for their sole benefit
- (d) Any organisation making an application for a grant which could reasonably be expected to finance the project or scheme by other means
- (e) A profit making/commercial organisation

You need to ensure that your application meets all the essential criteria shown below:

1. Applications are invited from non-profit making organisations or groups; clearly showing a need for financial support, through evidence of current financial status; e.g. bank statements, audited accounts.
2. Please provide the information requested by completing the application form any additional information (other than accounts and quotes) will not be considered.
3. No projects will be awarded funding retrospectively.
4. Funding can be drawn down by successful applicants when all award criteria have been met (e.g. match funding is in place) and on confirmation that the project which funding has been awarded to will proceed in the next 3 months. All funding awards must be **paid to** or **invoiced by** the recipient prior to **31st March 2009** - it is the recipients responsibility to ensure this condition is met. Failure to do so will result in the award being withdrawn.
5. Funding awards of up to £2500 may not require match funding and may be made for the total project cost.
6. For funding requests over £2500 financial support from other sources must be identified – normally no more than 60% of the total cost of a project will be awarded.
7. Applications received after December 19th 2008 will not be considered.
8. Applicants should not apply to any other North Wiltshire District Council funding scheme for the same project.

- 9.** Applications must show how you plan for the future of your project. Where funding of £10,000 or more is sought from North Wiltshire District Council and/or the total cost of the project exceeds £50,000, a plan for how you will spend the money must be submitted.
- 10.** Where the total cost of the project is *over* £10,000, three quotes must be provided (with your preferred supplier identified in section 4 of the application form). Where the total cost of the project is *under* £10,000, some financial evidence e.g. a quote must be provided.
- 11.** Applications from Town and Parish Councils will not normally receive more funding than that contributed by that Town or Parish Council.
- 12.** If your project requires planning permission, building regulations or any other form of licence or approval, this must be investigated before submitting your application. (Funding will be conditional on approvals being received)
- 13.** Applicants must acknowledge North Wiltshire District Council's financial support in any publicity or printed material.
- 14.** Successful applicants are required to liaise with the Council's Press and Media Officer to ensure appropriate media coverage.