

**Notes/Action List**  
**Flood Working Group held on 28<sup>th</sup> March 2008**  
**(The meeting was held at Monkton Park, Chippenham starting at 2pm and concluding at 3.30pm)**

**Present**

D. Burbidge (North Wiltshire District Council), P. Gerrard (Wiltshire County Council), I. Kear (West Wilts District Council) .  
D. Everitt (Wiltshire County Council), R. Symonds (Environment Agency), N. Buller (Wessex Water), S. Lawrence (Wessex Water), Councillor H. Greenman (North Wiltshire District Council), Councillor V. Vines (North Wiltshire District Council), Councillor J. Lay (North Wiltshire District Councillor), Councillor B. Causer (North Wiltshire District Council, S. Scothern (North Wiltshire District Council).

Minute Ref. No.	Agenda Item/Subject Area	Issues Discussed	Agreement / Recommendation (if any)	Action by Whom
FWG11	Agenda Item 1 – Notes of Last Meeting	<p>The Notes from the last meeting were approved as a correct record.</p> <p><b>Update on Actions taken within Areas</b></p> <ol style="list-style-type: none"> <li>1. Hedgehogs: Following CCTV of the area WCC are awaiting update.</li> <li>2. Communications: Press release and further letters to Parish Councils re land owners responsibility to clear ditches yet to be sent by WCC.</li> <li>5. Network Rail – contact.</li> <li>6. Actions relating to Unitary Council.</li> </ol>	<p>N/a</p> <p>WCC to update at next FWG.</p> <p>To produce a press release based on the notes of the meeting.</p> <p>To produce letters to Parish Councils.</p> <p>Danny Everett met with Network Rail and will circulate e-mail address of drainage contact.</p> <p>P. Gerrard introduced Ian Kear to the group. Ian is the new Engineer at WWCC.</p>	<p>N/a</p> <p><b>D. Everett</b></p> <p><b>P. Langcaster</b></p> <p><b>P. Gerrard</b></p> <p><b>D. Everett</b></p>

Minute Ref. No.	Agenda Item/Subject Area	Issues Discussed	Agreement / Recommendation (if any)	Action by Whom
		<p>11. EA representation at future Group meetings.</p> <p>12. NWDC out of hours emergency service. S. Scothern outlined the process at the meeting and how on-call officers were responsible for decision making, i.e. supplying sand bags, etc. There is no mandatory requirement to provide an emergency service therefore NWDC has to work within the existing financial constraints.</p>	<p>R. Symonds will continue to represent areas but Cathrine Eales was attend future FWG meetings.</p>	
	<p><b>Agenda Item 2a</b> – Flood Mapping</p> <p><b>Agenda Item 2b</b> High priority flooding areas</p>	<p>All agencies present have provided mapping to highlight areas prone to flooding which has enabled prioritisation lists to be considered by all parties.</p> <p>S. Scothern produced an initial draft prioritisation list of works within N.W.D.C.</p>	<p>P. Gerrard to co-ordinate prioritisation list in consultation with other agencies for the next Group meeting.</p>	<p><b>P. Gerrard</b></p>
	<p><b>Agenda Item 3 –</b> Dauntsey</p>	<p>Raised by Cllr V. Vines as he was unsure whether this area had been discussed in the group previously.</p> <p>Cllr V. Vines outlined the flooding affects and queried what was being done about it.</p> <p>Cllr. V. Vines raised the Peterborough Arms Pub and it's flooding problems. D. Everett confirmed</p>	<p>EA confirmed a report being put together to report findings by the end of June 2008.</p> <p>EA confirmed Flood Warning System will be in place by end 2008.</p> <p>D. Everett confirmed digging out of pond programmed in and he</p>	<p><b>R. Symonds</b></p> <p><b>R. Symonds</b></p> <p><b>D. Everett</b></p>

Minute Ref. No.	Agenda Item/Subject Area	Issues Discussed	Agreement / Recommendation (if any)	Action by Whom
		that drainage works have taken place and that further works on adjacent land owners pond needed in order to rectify problem.	will update accordingly.	
	<b>Agenda Item 4</b> Purton (letter received from L.C. Page).	Letter received requesting assistance in clearing/enlarging culvert under B4553.	D. Everett confirmed culvert planned for replacement early Summer and will write to L.C. Page accordingly to update.	<b>D. Everett</b>
	<b>Agenda Item 5</b> Current position in North Wiltshire	Covered in points above and below.		
	<b>Agenda Item 6</b> Christian Malford/ Sutton Benger	Wessex Water confirmed lots of progress being made, including within Foxham. WW are awaiting their ideas submission to be approved and, once approved, is likely to start works early 2009. Initial proposal was for works to commence early 2008 but necessary changes to plan required. Works will take approx 3 months to complete. Highways have also been investigating.  Dodford Lane – ditches are being cleared.		
	<b>Agenda Item 7</b> Crudwell update	P. Gerrard provided an update on works carried out in Tuners Lane. 15inch pipe discovered and reconnected to drainage.  Whole new drainage system found at Ridgeway. Additional pipework added and system should now be working. Had camera investigation not happened the new pipeworks would not have been found.  Recognition given to the locals who, by working together as a community, rectified approx 75% of the flooding problems.	Article to be placed in the Flooding Newsletter.	<b>P. Langcaster</b>

Minute Ref. No.	Agenda Item/Subject Area	Issues Discussed	Agreement / Recommendation (if any)	Action by Whom
	<p><b>Agenda Item 8</b> AOB</p>	<p>Flooding Forum, London - Cllr H. Greenman and Cllr B. Causer attended the forum.</p> <p>Cllr Greenman confirmed that Sir Michael Pitt was a key speaker and indicated insufficient flood funding is likely to result in additional funding being sought via planning permissions; Sir Michael Pitt will be putting this through as a recommendation.</p> <p>Hook –Cllr J. Lay raised the flooding issues. D. Everett has carried out camera investigation.</p> <p>Share of information – All agreed that the principal of sharing information has significantly reduced work problems. Once the final 'mapping' concluded it will be easier to share information on key areas.</p> <p>Environment Agency – Cathrine Eales will represent Richard Symonds at Future Flood Forums.</p> <p>EA also confirmed that the flood gates at Chippenham have no impact on the water levels at Dauntsey</p> <p>D. Everett requested WW consider upgrading the size of their stand pipes for filling WCC gully tankers etc, WCC are asking as this upgrading will increase number of gullies cleansed annually.</p>	<p>Cllr J. Lay, N. Buller and D. Everett to discuss further.</p> <p>EA to provide article for the Flooding Newsletter</p> <p>WW to investigate and report back to D. Everett.</p>	<p><b>Cllr J. Lay</b> <b>N. Buller</b> <b>D. Everett</b></p> <p><b>C. Eales</b></p> <p><b>N. Buller/S. Lawrence</b></p>
	<p><b>Agenda Item 9 -</b> Date of Next Meeting</p>	<p>Friday 25<sup>th</sup> April 2008 – 2pm Venue: Committee Rooms C&amp;D, NWDC</p>		