

Community Award Application Form

*North
Wiltshire
District
Council*

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1 - Your Organisation or Group				
Name of Organisation	Yatton Keynell Under 5's Group (YKU5's)			
Contact Name				
Contact Address				
Contact number	<table style="width: 100%; border: none;"> <tr> <td style="border: none; width: 60%;"></td> <td style="border: none; text-align: center; width: 10%;">e-mail</td> <td style="border: none; width: 30%;"></td> </tr> </table>		e-mail	
	e-mail			
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Local Authority <input type="checkbox"/> Other <input type="checkbox"/>			
2 – Your Project				
In which Community Area does your project take place?	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>			
In which Parish does your project take place?	Yatton Keynell			
What is your project?	Laptop with software; storage facility; Educational toys; Safety equipment (stretch gates for safe play)			
Where will your project take place?	Yatton Keynell Village Hall			
When will your project take place?	ASAP			
Does your project demonstrate a direct link to the Community Plan for the area?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>			
If YES, please provide a reference/page no.				
Please confirm that your project will be completed by 31st March 2009	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>			
What is the Community benefit of your project, and approximately how many people will benefit? (IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)) YKU5's is a pre-school and toddler group, based in the village hall. It attracts children from many of the surrounding villages, some of which have no such facilities for children, and also from across Chippenham. The toddler group welcomes parents with children from a few months to 4 years, and provides a vital meeting place and support network, particularly for isolated or new parents. We charge a nominal fee and offer a relaxed and friendly atmosphere, on a drop-in basis. The pre-school offers excellent child care facilities for children aged 2 to 4 years. We operate different sessions on 4 days a week, and have just increased our sessions by opening on a Thursday afternoon. By doing so we now offer 3 full school days, thereby offering increased flexibility for parents. At present we have 23 children on our books, but this number changes across the school year, with new children joining us all the time. We face increasing competition from other establishments, but we try extremely hard to keep our costs low, and thereby remain affordable and inclusive for all parents in the local community. The wonderful rural location is a huge strength, but in order to stay competitive, we need to continually upgrade our facilities and we are seeking funding to improve and enhance them. This is critical if we are to survive for future generations of villagers.				
NWDC will not meet future running costs for projects. Please tell us how these will be met in the future No further costs are applicable.				
Has your organisation received a previous award from this Council?	<input type="checkbox"/> Yes (please provide details below) <input checked="" type="checkbox"/> No			
Date of amount and previous award	£			
Details of award(s)				

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

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YKU5's carries out extensive fund-raising, but all our efforts are used up on day-to-day expenditure and consumables, such as craft materials. The playleader would greatly benefit from the purchase of a laptop; with the correct software, not only could it be used for educational purposes within the sessions, but it's portability would make it ideal for recording observations. Much of the future session planning and admin is done voluntarily by staff at home - access to a laptop would make this much easier. The playgroup has been going for over 37 years, and we have a vast amount of toys and equipment; however, much of it is extremely dated and worn. The children are to be encouraged into "free play", and for this a mobile storage unit would be extremely useful, so that they can choose their own play things. They would also benefit from some of the marvellous educational toys now available; for example, the road safety set teaches a vital skill. The last item we would like to fund is the purchase of stretch gates. Because of our location, the children are encouraged to play outside as much as possible. At present, in order to secure an area for the children outside, staff are required to move large stacks of heavy chairs to form a physical barrier. This is time-consuming and presents a danger to the staff. The purchase of stretch gates to seal off the area would be a huge benefit.

4 - Financial Information

PROJECT COSTS Please provide a full breakdown e.g equipment, installation etc.		PROJECT INCOME Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Laptop and software	£500	Nil		£
Storage facility	£250	Nil		£
Educational toys	£600	Nil		£
Stretch gates	£240	Nil		£
	£			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£1,590	TOTAL PROJECT INCOME		£0

Total Project Income	£
Total Project Expenditure	£1,590
Project Shortfall	£1,590
Award sought from NWDC	£1,590
Is your organisation able to claim VAT?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year end accounts, assets and reserves.

SECTION 5 – Declaration (on behalf of organisation or group) – I confirm that.....

- the information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received that I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
 - Child Protection Public Liability Insurance
 - Equal Opportunities Access Audit
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of NWDC support in any publicity or printed material.
- I give permission for press and media coverage by NWDC in relation to this project.

Name:	Date:
Position in organisation:	

 Please return your completed application to: Community Partnerships Team, Community Partnership, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mail community@northwilts.gov.uk