

Community Area Award Application Grant Application Form

Chippenham Community Area (3)

*North
Wiltshire
District
Council*

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1 - Your Organisation or Group	
Name of Organisation	Chippenham Community Festival Assoc
Contact Name	
Contact Address	
Contact number	e-mail
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Local Authority <input type="checkbox"/> Other <input type="checkbox"/>
2 - Your Project	
In which Community Area does your project take place?	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>
In which Parish does your project take place?	Chippenham/Stanton St Quintin
What is your project?	Publicity materials for Chippenham Festival
Where will your project take place?	Chippenham
When will your project take place?	• Festival is November 16th– December 2nd 2007,
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	Yes "Increase support for Community Events; encourage a range of cultural opportunities." Page 29
Are you applying for Capital or Revenue Funding?	X REVENUE
If you are applying for Revenue funding, please confirm that your project will be completed by 31st March 2008	YES X
What is the Community benefit of your project, and approximately how many people will benefit?	
<p>Previous audiences have been in excess of 3,000, and it is estimated that several hundred more attend fringe and free events. The festival provides a wide range of activities for all age groups, including pre-school and school age children. The aim is to promote community activities encompassing arts, literature and heritage. Until recently, Chippenham has been without a drama group, the festival association is therefore delighted to support and promote a newly formed group called ETCETERA at this year's festival. We have also commissioned an exhibition of several local amateur photographers' work entitled "Hidden Chippenham", including the insightful work of a severely disabled young woman. We engage in partnership working with many local organisations and promote outreach work via the RAWS (Rural Arts Wiltshire) programme. One of the festivals main aims is to provide as many opportunities for local groups as possible. To compliment the Christmas Light switch on in Chippenham, we have engaged Dominic Holland in a joint event with the Pound Arts Centre. The Library will be the venue for a wide range of events celebrating the written word, including workshops for children and young people, including one session for "Looked After Teens" for those in foster care.</p>	
NWDC will not meet future running costs for projects. Please tell us how these will be met in the future	
No future running costs	
Has your organisation received a previous award from this Council?	<input checked="" type="checkbox"/> Yes (please provide details below) <input type="checkbox"/> No
Date of amount and previous award	2006 £3,000
Details of award(s)	Revenue support for the 2006 Festival

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

The Chippenham Community Festival Association's objectives are:- to promote community activities which include the arts, literature and heritage; - to organise at least one festival in the town every year; and - to engage in any activities appropriate to these aims. It may be noted that very limited Arts facilities exist in Chippenham, and the Festival is proactive in addressing this issue. The Chippenham and Villages Community Plan identified this as a serious shortfall. The Festival Association, working with the Pound Arts Trust and others, seeks to fill this void. The annual Festival in Chippenham covers a wide range of activities for all age groups including work with and for pre-school and school aged children. A proposed programme of events has been drawn up to run from Friday 16th November until Sunday 2nd December 2007. The Festival will again provide opportunities for local groups to develop and display their talents alongside artists and performers of national and international repute. The Festival needs to promote its events in order to bring the maximum benefit to the area, and to break-even financially. The present application is for publicity materials to achieve this essential objective. It is essential for the survival of the Festival that publicity is first class, and we are happy to share resources to assist other groups with their publicity. We use a variety of venues including - Neeld Hall, Library, Museum, The Cause, Jubilee Rooms, Central Methodist Church, and Stanton St Quintin School. Links to Community Strategy for North Wiltshire (Page 22): "A thriving leisure and cultural environmental can bring neighbourhoods together and help create a strong sense of community spirit.", "Great contributions are made by volunteers and voluntary groups who play a big part in creating activities and events that are appreciated by residents and visitors to the area. The diversity of opportunities is important to provide provision for a wide variety of interests and ages." Links to Strategy for Wiltshire (Section 8): Key targets & Objectives -- "To increase local people's access to and participation in Wiltshire's cultural activities and opportunities" - "To support volunteering / voluntary action in the cultural sector."

4 - Financial Information

PROJECT COSTS Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
6m Banners x 2	£400			£
800mm banner stands with graphics x 6	£800	CBLC	C	£780
Moving Image Displays (TB36P) x 2	£360			
	£			£
TOTAL PROJECT EXPENDITURE	£1,560	TOTAL PROJECT INCOME		£780

Total Project Income	£780
Total Project Expenditure	£1,560
Project Shortfall	£1,560
Award sought from NWDC	£780
Is your organisation able to claim VAT?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year end accounts, assets and reserves.

SECTION 5 – Declaration (on behalf of organisation or group) – I confirm that.....

- the information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received that I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 Equal Opportunities Access Audit
 Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of NWDC support in any publicity or printed material.
- I give permission for press and media coverage by NWDC in relation to this project.

Name:	Date: 26 th August 2007
Position in organisation:	

 Please return your completed application to: Community Partnership Officer, Community & Environment, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mail vwelsh@northwilts.gov.uk