

Appendix 9

Community Area Award Application Grant Application Form

Cricklade & Wootton Bassett Community Area (2)

*North
Wiltshire
District
Council*

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1 - Your Organisation or Group	
Name of Organisation	Lyneham Village Hall Management Committee
Contact Name	
Contact Address	
Contact number	e-mail
Organisation Type	Non profit organisation <input type="checkbox"/> Local Authority <input type="checkbox"/> Other <input checked="" type="checkbox"/>
2 – Your Project	
In which Community Area does your project take place?	1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>
In which Parish does your project take place?	Lyneham & Bradenstoke
What is your project?	Replace stage curtains and linings with flame retardant material and service curtain tracks.
Where will your project take place?	In Lyneham Village Hall
When will your project take place?	In the next 6 weeks
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES X NO Pages 22/23
Are you applying for Capital or Revenue Funding?	<input type="checkbox"/> CAPITAL <input checked="" type="checkbox"/> REVENUE
If you are applying for Revenue funding, please confirm that your project will be completed by 31st March 2008	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
<p>What is the Community benefit of your project, and approximately how many people will benefit? There are a number of groups who use the hall for fitness training, martial arts, WI baby signing, housing association meetings, children's parties, weddings and christenings. There are others who use the hall perhaps twice a year like the Canals Restoration Group, political meetings and parish council monthly. The Martial Arts group hiring takes place every Thursday and is a five hour session for children and teenagers, likewise the fitness classes on Wednesdays which lasts for four hours. The youngest users are the baby signing classes each Friday morning for two hours. At present we do not allow the stage to be used, but when refurbished we hope to have amateur dramatics interested.</p> <p>The present curtains are 1937 and measure some 24 square metres. They do not meet the advisory instructions for health and safety good practice in a public building and were commented on during our last fire safety inspection by Southern Fire, our inspection company.</p>	
<p>NWDC will not meet future running costs for projects. Please tell us how these will be met in the future The hall has income from lettings.</p>	
Has your organisation received a previous award from this Council?	<input checked="" type="checkbox"/> Yes (please provide details below) <input type="checkbox"/> No
Date of amount and previous award	2002 £2000
Details of award(s)	Structural work to the hall.

Appendix 9

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

The need for flame retardant curtains was raised during our annual fire inspection. The Committee have applied to the Parish Council for a grant but have not been notified of their decision yet. They have also applied to the CIB and await their advice. The advice given by Community First and was to organise coffee mornings.

During the hall structural works energy efficiency modifications were completed as follows:

1. Lowered thermal and acoustic ceiling fitted in the main hall and kitchen.
2. Two redundant windows, one front, one rear high up in the apex of the building removed and all other windows replaced with upvc double glazed unit.
3. Fire doors with double glazing fitted.
4. Old electric bar heaters removed and latest oil fired central heating fitted to all rooms.
5. Main hall lower brick walls clad with half inch ply timber, floor to window level.
6. Old roof vent removed and roof sealed.
7. All old light fittings removed and low energy tubes fitted.

There has been a small amount of community involvement with decoration.

The Village Hall recently spent £2000 on a new roof at the rear, leaving just £3000 in the bank. This amount is what the Trustees agree is the minimum reserve, but could at a push put £250.00 to the project, if no other money is available.

4 - Financial Information

PROJECT COSTS Please provide a <u>full</u> breakdown e.g equipment, installation etc.	PROJECT INCOME Please list all sources of funding for this project, as provisional (P) or confirmed (C)
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Removal, manufacture, fit (inclusive of VAT)	£1,640 £	Parish Council	P	£1,000
TOTAL PROJECT EXPENDITURE	£1,640	TOTAL PROJECT INCOME		£1,000

Total Project Income	£1,000
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Total Project Expenditure	£1,640
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Project Shortfall	£640
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Award sought from NWDC	£640
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Is your organisation able to claim VAT?	YES <input type="checkbox"/> NO X
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THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

X Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year end accounts, assets and reserves.

SECTION 5 – Declaration (on behalf of organisation or group) – I confirm that.....

- X The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- X If an award is received that I will complete and return an evaluation sheet
- X That any other form of licence or approval for this project has been received prior to submission of this application
- X That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. X Child Protection X Public Liability Insurance
X Equal Opportunities X Access Audit
N/A Planning permission applied for (date) or granted (date)
- X That acknowledgement will be given of NWDC support in any publicity or printed material.
- X I give permission for press and media coverage by NWDC in relation to this project.

Name: Position in organisation: Hon Secretary and Trustee	Date: 15.1.08
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