## **Community Award Application Form**



Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1 - Your Organisation or Group		
Name of Organisation	Chippenham and Villages Environmentalists (CAVE)	
Contact Name		
Contact Address		
Contact number		e-mail
Organisation Type	Non profit organisation 🖂 Local Authority 🗌 Other 🗌	
2 – Your Project		
In which Community Area does your project take place?		1 2 3 3 4 5 5
In which Parish does your project take place?		Chippenham & Villages
What is your project?		Fairtrade status for Chippenham & plastic bag campaign
Where will your project take place?		Chippenham and surrounding area
When will your project take place?		May 2008 - Mar 2009
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.		YES ⊠ NO □
Please confirm that your project will be completed by 31 <sup>st</sup> March 2009		YES⊠ NO □
What is the Community benefit of your project, and approximately how many people will benefit?  (IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)  CAVE is a voluntary organisation that promotes protection of the environment and sustainable development. Promoting Fairtrade and supporting Chippenham to become a Fairtrade town is one of our current initiatives. Fairtrade offers people the opportunity to purchase products that they know will provide fair rewards to producers in developing countries. Developing country communities benefit financially. The Chippenham local communuty benefits by having a wider choice of various exotic products and the opportunity to buy ethical goods. Local traders also benefit through more Fairtrade produce being purchased locally The project will contribute towards providing these long term benefits but it will also benefit individuals in the local community in the short term by educating and informing them, as well as extending them the opportunity to engage in ethical trade. By supporting Fairtrade awareness raising and 'discovery' events over the next 10 months, the project has the potential to benefit hundreds, if not thousands of people in Chippenham.  The plastic bag campaign is a project to reduce the amount of plastic bags currently issued by local retailers. The project will begin, by working with local village shops and post offices, CAVE will provide robust environmentally friendly jute bags, with the CAVE logo on them to support the villages becoming plastic bag free.We are asking the shops to provide figures for the reduction in the number of plastic bags they order.  NWDC will not meet future running costs for projects. Please tell us how these will be met in the future Both campaigns require initial investment only. This will be for purchase of educational/promotional materials, as		
well as samples.  Has your organisation received a  Yes (please provide details below)  No		
previous award from this Council?	res (piease	provide details below,
Date of amount and previous award	8-Oct-07	£4,000
Details of award(s)	Thermal Imaging	Project

## 3 - Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures (IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS - THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES) Fairtrade is all about engaging the community in sustainable development, helping promote sustainable global trade and increased social justice to the poorer parts of the globe. The Fairtrade events allow attendees to consult Fairtrade promoters and suppliers such as the Cooperative Society and Oxfam, as well as local community Traidcraft traders. Fairtrade is also environmentally friendly and promotes sustainable use of resources. The Coop and others supply and promote the use of reusable cotton bags, as a substitute for plastic bags. Fairtrade products do not compete with local temperate produce and are transported by sea. one of the most sustainable forms of transport, helping limit greenhouse gas emissions and reduce global warming. CAVE is working in Partnership with ChippenhamTown Council who have resolved to make Chippenham a Fairtrade Town, CAVE will also be supporting local schools who wish to become Fairtrade Schools. CAVE will be working in partnership with Chippenham & District Wiltshire Wildlife Trust Group, Whale & Dolphin Society, Chippenham Civic Society, village shops & post offices, schools and churches, and other interested parties to deliver the plastic bag campaign. 4 - Financial Information PROJECT COSTS PROJECT INCOME Please provide a full breakdown e.g. Please list all sources of funding for this project, as equipment, installation etc. provisional (P) or confirmed (C) P/C Р Info boards, printing and DVDs £600 Contributions @ Discovery events £100 Food and drinks samples £600 £ £150 £ Postage (promotion) £ Cotton shopping bags £1,000 Website development £175 £ £ £ £ £ **TOTAL PROJECT EXPENDITURE** £2,525 £100 **TOTAL PROJECT INCOME Total Project Income** £100 **Total Project Expenditure** £2,525 **Project Shortfall** £2,425 Award sought from NWDC £2,425 Is your organisation able to claim VAT? YES 🗌 $\bowtie$ THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE **APPLICATION BEING REJECTED** Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year end accounts, assets and reserves. SECTION 5 – Declaration (on behalf of organisation or group) – I confirm that..... It is information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project. If an award is received that I will complete and return an evaluation sheet $\square$ That any other form of licence or approval for this project has been received prior to submission of this application ☐ That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. ☐ Child Protection ☐ Public Liability Insurance ☐ Equal Opportunities ☐ Access Audit ☐ Planning permission applied for (date) or granted (date) ☐ That acknowledgement will be given of NWDC support in any publicity or printed material. ☑ I give permission for press and media coverage by NWDC in relation to this project. Name: Date: Position in organisation:

Please return your completed application to: Community Partnerships Team, Community Partnership, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mail community@northwilts.gov.uk

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