

Community Area Award Application Grant Application Form

Chippenham Community Area (3)

*North
Wiltshire
District
Council*

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1 - Your Organisation or Group	
Name of Organisation	Acorns pre-School
Contact Name	
Contact Address	
Contact number	e-mail
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Local Authority <input type="checkbox"/> Other <input type="checkbox"/>
2 – Your Project	
In which Community Area does your project take place?	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>
In which Parish does your project take place?	Kington St Michael
What is your project?	Increase opening hours to comply with voucher provider's requirements, and provision of IT equipment, required by Ofsted
Where will your project take place?	Kington St Michael Village Hall
When will your project take place?	Starts September 2007
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> Page 12, section 2.2 NO <input type="checkbox"/>
Are you applying for Capital or Revenue Funding?	<input type="checkbox"/> CAPITAL <input checked="" type="checkbox"/> REVENUE
If you are applying for Revenue funding, please confirm that your project will be completed by 31st March 2008	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
What is the Community benefit of your project, and approximately how many people will benefit?	
We are the main feeder pre-school for Kington St Michael Village School, sending 14 children out of total intake into the school of 20 in September 2007.	
We provide a useful and valued service in the village, allowing parents to have a local pre-school service without having to drive into Chippenham or elsewhere. We also have children coming from Cepen Park North and other areas.	
We support the local community by being the major hirer of Kington St Michael Parish Hall, which we use for over 22 hours per week.	
NWDC will not meet future running costs for projects. Please tell us how these will be met in the future	
Fees and fundraising	
Has your organisation received a previous award from this Council?	<input type="checkbox"/> Yes (please provide details below) <input checked="" type="checkbox"/> No
Date of amount and previous award	£
Details of award(s)	

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

We are a registered charity (no 1025907), and rely on fundraising and donations to continue our work. We will be offering extended hours from September 2007 to comply with the requirements of the nursery vouchers provider, and this will involve an initial increase in costs.

We also need to purchase some computer equipment for use by the children as advised by Ofsted.

We carry out a large amount of fundraising to keep the pre-school running, for example we held a fete this summer which raised over £450 for pre-school funds for 2006/7. We have been in the village for 35 years, and hope to keep offering our services for years to come.

4 - Financial Information

PROJECT COSTS Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Laptop computer	£500	Increased fees	P	£12,800
Additional staff costs	£11,018	Grant from KSM Parish Council	C	£300
Secure storage for IT Equipment	£300	Acorns Fundraising	P	£550
Additional hall hire costs	£2,320			£
				£
				£
TOTAL PROJECT EXPENDITURE	£14,138	TOTAL PROJECT INCOME		£13,650

Total Project Income	£13,650
Total Project Expenditure	£14,138
Project Shortfall	£488
Award sought from NWDC	£488
Is your organisation able to claim VAT?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year end accounts, assets and reserves.

SECTION 5 – Declaration (on behalf of organisation or group) – I confirm that.....

- the information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received that I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
 - Child Protection Public Liability Insurance
 - Equal Opportunities Access Audit
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of NWDC support in any publicity or printed material.
- I give permission for press and media coverage by NWDC in relation to this project.

Name: _____ **Date:** 28/08/2007
Position in organisation: _____

 Please return your completed application to: Community Partnership Officer, Community & Environment, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mail vwelsh@northwiltshire.gov.uk