

Draft Minutes of the Cricklade and Wootton Bassett Area (2) Committee Meeting held on Wednesday 9th July 2008 at St. Michael's Church Hall, Lyneham.

Present:

Councillor GR Greenaway (Vice Chairman in the Chair)

Councillors A.M. Bucknell, T. Clements, P.J. Doyle, M.E.M. Groom, M.P. Hatton, J. Lay, P.S. Roberts and S.J. Still.

County, Town and Parish Council Representatives:

Mr J Marsh	Clerk to Ashton Keynes Parish Council
Councillor D Wain	Ashton Keynes Parish Council
Councillor V Stubbings	Broad Town Parish Council
Councillor D Tetlow	Cricklade Town Council
Councillor H Dixon	Wiltshire County Council

Officers Present:

P Barnett (Head of ICT), S Parker (Community Partnership Officer) and M Todd (Senior Democratic Services Officer)

CR3. Apologies for Absence

Apologies for absence were received Councillors W Roberts, AM Wannell and C Wannell and Dr R Pagett.

CR4. Public Questions/Receipt of Petitions

No public questions or petitions were received.

CR5. Minutes

The minutes of the meetings held on 7 May, 20 May and 9 June 2008 were confirmed and signed as a correct record.

CR6. Chairman's Announcements

(a) Cricklade Veterans' Day and the War Memorial

The Chairman had attended the Veterans' Day in Cricklade on Saturday 28 June. It had been a special and moving event to honour surviving veterans and to remember those that had died serving their country. He had also been impressed by the recent enhancements that had been made to the War Memorial in the town. The Area Committee had awarded funding to help with its renovation and towards Veterans' Day itself – both very worthwhile projects.



(b) Repatriation Days

The Chairman thanked all those who had attended the repatriation days in Wootton Bassett. These days had been very much appreciated by the armed services.

(c) New Electoral Arrangements for Wiltshire

The Chairman reported that the Boundary Committee of the Electoral Commission had now published its draft recommendations for the proposed Wiltshire Council to take effect next year.

The draft recommendations generally followed the scheme submitted by the County Council i.e. 98 Councillors in single member wards.

The report was now available on the Electoral Commission website www.electoralcommission.org.uk

Comments must be sent to the Boundary Committee by no later than 25 August 2008.

(d) Delegation to Towns and Parishes

The Chairman informed members that Richard Munro, Project Manager for Delegation to Town and Parish Councils, wrote to all Clerks in April outlining the opportunities for Parish Councils to take on delegated services from Wiltshire Council. He was very keen to meet all local councils that wish to know more details either at council meetings or separate discussions with clerks and/or councillors. Although he had visited more than 50 parishes throughout the county, he was keen to ensure that Councils in Area 2 take up the invitation. He can be contacted on richardmunro@wiltshire.gov.uk or 07824 599665.

(e) Day Care Centres

The Chairman referred to a letter that had been received from Wiltshire County Council in response to concerns raised at the last meeting. The County Council was holding a consultation exercise regarding the improvement of services for older people, this would include considering how best day care services could be provided for older people.

CR7. Declarations of Interest

Name	Item	Type of Interest	Nature of Interest	Action
Councillor M Hatton	Area 2 Community Area Awards Funding Distribution 2008/09 – Jenner Hall application	Personal	Daughter plays in a band that uses the hall.	Spoke and Voted
Councillor T Clements	Area 2 Community Area Awards Funding Distribution 2008/09 – Jenner Hall application	Personal	Trustee of the Jenner Hall	Did not speak or vote

Councillor J Lay	Area 2 Community Area Awards Funding Distribution 2008/09 – St Mary's Church Purton application	Personal	Organiser of the summer activity camp	Did not speak or vote
------------------	---	----------	---------------------------------------	-----------------------

CR8. Area 2 Community Area Awards Funding Distribution 2008/09

Consideration was given to Report No. 6 considering six applications with recommendations for funding under the 2008/09 Community Area Award scheme.

Mr I Hooker and Mr B King-Fisher spoke in favour of the North Wiltshire Woodturners Association's application, Ms K Crow spoke in favour of the Cricklade Jenner Hall application, Mr J Marsh spoke in favour of the Ashton Keynes Parish Council application, Rev J Haslem spoke in favour of the St Mary's Church application and Mr G Walker spoke in favour of the Leisure Centre Gardeners' application.

Following discussion regarding the sustainability aspect of funding applications officers agreed to encourage applicants to use sustainable materials and products as far as possible in any projects they are proposing to undertake.

Resolved that funding distribution of the Area 2 Community Awards budget based on the agreed criteria for 2008/09 be agreed as follows:

- (1) **North Wiltshire Woodturners Association** – Award £2,500 from the capital budget towards the purchase of a lathe and visual equipment for the woodturning club, conditional on the award being paid to or invoiced by the recipient before 31st March 2009;
- (2) **Cricklade Jenner Hall** – Award £2,485 from the capital budget for the purchase of new furniture for the hall, conditional on the award being paid to or invoiced by the recipient before 31st March 2009;
- (3) **Ashton Keynes Parish Council** – Award £780 from the revenue budget towards the printing of a footpaths guide, conditional on the balance of funding being in place and the award being paid to or invoiced by the recipient before 31st March 2009;
- (4) **St Mary's Church, Purton** – Award £1,949 from the revenue budget towards a summer activity camp for children and young people in Purton, conditional on the award being paid to or invoiced by the recipient before 31st March 2009;

- (5) **Leisure Centre Gardeners** – Award £2,464 from the revenue budget towards improving the grounds and approach to the Cricklade Leisure Centre, conditional on the award being paid to or invoiced by the recipient before 31st March 2009; and
- (6) **Latton Parish Council** – Award £965 from the revenue budget towards the provision of village notice boards, conditional on the balance of funding being in place and the ward being paid to or invoiced by the recipient before 31st March 2009.

CR9. Gypsy and Traveller Site Consultation

The Chairman informed members that on 3 July 2008, the Executive decided not to allocate public land from those considered for use as a Gypsy or Traveller site. The formal decision was as follows:

That the Executive

- Noted the summary of the six week consultation period and thanked the people of North Wiltshire for their active participation in this process;
- Agreed that none of the six publicly-owned sites were suitable;
- Being mindful of the imminent Local Government (Structural Changes) (Transitional Arrangements) Regulations 2008, which transfer responsibility for the Local Development Framework to the Implementation Executive of the preparing authority (Wiltshire County Council) and also mindful of the limited time span of North Wiltshire District Council, requested that early discussions take place with Wiltshire County Council to agree a countywide approach to meeting the accommodation needs of the gypsy and traveller community – such discussions to include the consideration of any potential private sites;
- Requested that Officers sought clarification from the Government and requested objective evidence as to why the number of pitches to be provided in North Wiltshire had been doubled from 24 to 48 disregarding the findings of the report commissioned by the Wiltshire Councils; and
- Reported back the concerns of the Council and the people of North Wiltshire to the appropriate Government Minister and to the MPs for the District about their recommended method and criteria of satisfying the accommodation needs of the Gypsy and Traveller community.

The Spatial Plans team anticipated undertaking further work to implement the decision.

CR10. Community Boards – Development Phase

Consideration was given to Report No. 8 asking Members to note progress on the Development Phase of the Community Boards project and to nominate three members to represent the Area (2) Committee on a Task Group to help shape Community Boards during the transition period ahead of the formal Vesting Day for the new Authority.

Members noted that only elected Members of the District Council would have voting rights (on District Council matters) during the transition period. It was also intended that the Area Committees would work more closely with the Community Area Partnerships during this time. It was hoped that Task Group membership would include representatives from the County Council, NCAP, RAF Lyneham, the Police, Fire service, the PCT and Town and Parish Councils. Various different elements would be tested during the transition phase. A separate briefing session was planned for Town and Parishes Councils in early August.

It was also noted that the Overview and Scrutiny Committee would be considering the final report of the Rural Unitary Task Group, which made several recommendations relating to the work of Community Boards, on 17 July 2008.

Resolved that

- (1) Progress on the Development Phase of the Community Boards project be noted; and
- (2) Councillors T Clements, G Greenaway and C Wannell be nominated to sit on a Task Group with other representatives to work to develop the new Community Boards using scheduled Area (2) Committee meetings as a development forum.

CR11. Community Planning Update

The Chairman of the Northern Community Area Partnership (NCAP) reported that Dr Richard Pagett would be representing the Partnership on the Board Task Group.

The Wiltshire Forum of Community Area Partnerships had now received the Wiltshire Forum of Community Area Partnership's report evaluating Community Area Partnerships across the county. The general outcome for NCAP was that is a well-organised and well-connected group but with recognition difficulties and would benefit from more support in the community – a problem faced by most partnerships.

Another issue identified was that adequate resources were needed to support these groups if they were to work properly with the emerging Community Boards. The Partnership was grateful for the funding and Community First support offered by the District Council to take the Group to next March. However, NCAP had written to the County Council asking that consideration be given to how Community Partnership will be funded longer term especially in their roles with the Community Boards.

NCAP had sent a response to the South West Regional Assembly on the South West Climate Change Action Plan. Many of its comments had also taken on board in the District Council's own response.

A meeting of the Steering Group would take place on 6 August and a short AGM would take place as part of the Area 2 meeting on 10 September.

CR12. Parish Council Update

(a) Wootton Bassett Town Council

There had been some problems with anti-social behaviour in Wootton Bassett. There was a new Police Inspector (Steve Cox) for the area and a new Chief Inspector (Gavin Williams). Members agreed that they would like to invite Inspector Cox and Chief Inspector Gavin Williams to a future meeting of the Committee.

(b) Lyneham Parish Council

The new Aeropark play area had already been vandalised but one of the perpetrators had now been caught. The high profile policing in the area was beginning to make a difference.

Members queried whether they could make a contribution towards the provision of CCTV in local villages. It was agreed that officers would make enquiries into the feasibility of this proposal.

CR13. Outside Bodies

The Committee considered the appointment of members to outside bodies.

Resolved that the following appointments be made to outside bodies:

Outside Body	Representatives
Cotswold Water Park	M.P. Hatton & G.R. Greenaway
Cricklade Country Way	G.R. Greenaway & T. Clements
Cricklade Leisure Centre Advisory Committee	Cllrs M. Hatton & T. Clements
Eastern Co-Ordination Canal	A.M. Bucknell
Great Western Community Forest	P. Doyle
Replacement for Lime Kiln Leisure Centre Advisory Committee	A. Wannell
Community & RAF Fairford Liaison Group	M.P. Hatton and T. Clements

The following reports were made on Outside Bodies:

(a) Great Western Community Forest

Councillor P Doyle reported that there were some concerns due to pressure of building and lack of officer resources to prepare bids for environmental project funding. Therefore some funding opportunities were being lost. Swindon Borough Council provided the majority of funding for the Community Forest with a small amount from North Wiltshire District Council. Councillor Doyle felt that it was important to remain involved in this organisation.

(b) Cotswold Water Park

Councillor M Hatton informed members that the Water Park plan had now been adopted. All Authorities and partners would receive a copy. The Plan had been produced in consultation with the public and set out a vision for the future of the Water Park.

CR14 Appointment to Spatial Planning Advisory Group

Resolved that Councillor MEM Groom be appointed as the Area 2 Committee representative on the Spatial Planning Advisory Group.

CR15 Illegal Gypsy Encampment at Purton

It was reported that an illegal gypsy site had been set up at Purton and that a retrospective planning application was likely to be made. It was agreed that copies of a handout produced by Councillor C Berry would be circulated to members of the Committee.

The meeting started at 7pm and finished at 8.40pm

There were 7 members of the public present.