

**Draft Minutes of the Meeting of the Executive held on Thursday 19th June 2008
in the Council Chamber, Council Offices, Monkton Park, Chippenham
commencing at 7.00pm.**

Present: Councillor R.L. Tonge in the Chair

Councillors A.M. Bucknell, C. Crisp, V.H. Greenman, C.V. Ramsey, and V.A. Vines

Non-Executive Councillors Present:

Councillors C. Caswill, M.P. Hatton and I.J. Henderson

Officers Present:

D. Burbidge (Chief Executive), S. McGregor (Assistant Chief Executive), L. Pullin
(Democratic Services Officer)

E7. Apologies for Absence

Apologies for absence were received from Councillor R. Sanderson.

E8. Public Question Time/Receipt of Petitions

There were no public questions received.

A Petition was presented by Sarah Lowe and Kathy Angel containing 1847 signatures from local residents in Calne in opposition of a permanent gypsy and traveller site in Calne.

The Leader accepted the Petition on behalf of the Executive.

It was also noted that we have been informed that another Petition on North Wiltshire Gypsy and Traveller sites (prepared by James Gray for the House of Commons) was in existence and it had been signed by 482 residents in Calne.

E9. Questions from Non-Executive Councillors

There were no questions from Non-Executive Councillors received.

E10. Minutes

The Minutes of the meetings of the Executive held on the 15th May and 29th May 2008 were considered.

Resolved that the Minutes of the meetings of the Executive held on the 15th May and 29th May 2008 be confirmed and signed as a correct record.



E11. Declarations of Interest

There were no declarations of interest.

E12. Leader's Announcements

There were no announcements.

E13. Revenue Budget Monitor 2007-08 – Period 13 (Year End)

Consideration was given to Report No. 7 (circulated on 17th June 2008) which set out the final year end revenue position of the 2007-08 financial year, including all the necessary year end adjustments.

Resolved that the Executive note the year end revenue under spend of £1285k, not including any additional financing income received.

E14. Draft Annual Report 2007/08

Consideration was given to Report No. 8 (circulated on 18th June 2008) which presented the draft Annual Report 2007/08 for consideration prior to its adoption by Council. The Report provides members, officer and stakeholders with performance, financial and other corporate information for 2007/08.

Issues discussed during consideration of this item included:

- That the views of the Overview & Scrutiny Committee had been incorporated into the draft Annual Report.

Resolved that the Executive note the draft Annual Report 2007/08

E15. Appointment of Representatives to Outside Bodies

Consideration was given to Report No. 9 (circulated with the Agenda) which sought appointments to outside bodies for the forthcoming municipal year.

Resolved that the Executive:

- (1) Confirms the appointments to the outside bodies as listed in Appendix 1 to the Minutes; and
- (2) Delegate authority to the Chief Executive in consultation with the Leader of the Council, to make any outstanding appointments as necessary.

E16. Re-Appointment of Executive Working Group

Consideration was given to Report No. 10 (circulated with the Agenda) which listed the Executive Working Groups for which appointments are required and asked the Executive to make the appropriate appointments.

Resolved that:

- (1) The Executive approves the re-establishment of the following Working Groups;

Car Parking Working Group
Multi Agency Flood Working Group
Treasury Management & Investment Strategy Working Group
Spatial Planning Working Group
- (2) The Terms and Reference for the above Working Groups (as attached at Appendix 2 to the Report) be approved; and
- (3) Authority be delegated to the Chief Executive in consultation with the Group Leaders and relevant Lead Members to make appointments to the Working Groups as detailed in the Terms of Reference.

E17. Multi-Agency Flood Working Group – Budget Allocation

Consideration was given to Report No. 11 (circulated on 17th June 2008) which updated the Executive on the work of the Flood Working Group in respect of identifying key task areas in relation to flood alleviation and control, sought agreement of the Executive to fund areas of priority within the North Wiltshire district and delegated authority for the Chief Executive in consultation with the Flood Working Group to authorise allocation of the budget.

Issues discussed during consideration of this item included:

- That the working group should be commended on the work achieved to date;
- The request that Cricklade be included in the proposed topographic survey and the hope that issues in Cricklade would be included on a future priority list to be resolved;
- As the working group matures more issues are coming to light and will be considered for remedy;
- That if an issue has not been highlighted as a priority as present it does not mean that it will not be reconsidered in the future; and
- That Appendix 1 should be amended so that the penultimate entry should read WCC instead of NWDC and the last entry should read Stanley instead of Stanley Lane.

Resolved that the Executive:

- (1) Note the work of the Flood Working Group in attempting to ensure a co-ordinated multi-agency approach in respect of flood risk in the North Wiltshire area.
- (2) Agree the North Wiltshire District Council priority task areas as set out in Appendix 2 to the report.
- (3) Delegate authority to the Chief Executive in consultation with the Flood Working Group to authorise the allocation of the initial budget as set out in paragraph 3.2 of the report to the priority areas set out in 2 above.

E18. Disposal of Former Fire & Ambulance Station and Adjacent Public Conveniences in Calne to the Town Council

Consideration was given to Report No. 12 (circulated with the Agenda) which considered the disposal of the former Calne Fire & Ambulance Station together with adjacent public conveniences to the Town Council for a nominal consideration so that they may be put to community use.

Resolved that:

- (1) Subject to the presentation by the Town Council of a sound Business Plan indicating the extent of community use and how the facility would be managed and maintained, authority be given for the disposal of the freehold of the former Fire & Ambulance Station and public conveniences on terms to be agreed by the Assets, Design and Regeneration Manager in consultation with the Section 151 Officer, Legal Services Manager and County Council representative; and
- (2) If the Town Council are unable to produce a sound Business Plan within 3 months of this Executive meeting the offer of the freehold shall be withdrawn and the Council's retained valuer shall be instructed to market the properties to obtain a capital receipt.

The meeting commenced at 7.00pm and concluded at 7.20pm

There were two members of the public were present.