

Draft Minutes of the Annual Council Meeting held on Tuesday 20 May 2008 at the Council Offices, Monkton Park, Chippenham.

Present:

Chairman.....Councillor C Crisp

Councillors KA Banks, C Berry, CMR Boase, S. Bodman, AM Bucknell, CJ Caswill, B Causer, A Clements, PR Darby, JP Doubell, SK Doubell, PJ Doyle, GR Greenaway, H. Greenman, MEM Groom, JL Hall, J Hartless, MP Hatton, IJ Henderson, A Hill, PJ Hutton, HT Jones, J Lay, R MacGregor, E Marston, S Meadowcroft, S Meadows, S Parker, JA Phillips, N Phillips, A Pier, HR Plenty, CV Ramsey, C Reid, P Roberts, WF Roberts, R Sanderson, J Scott, SJ Still, TR Sturgis, J Thomson, RL Tonge, A Trotman, V Vines, AM Wannell, C Wannell and J Whincup.

Officers Present: D Burbidge (Chief Executive), J Densham (Democratic Services Assistant), W Gubbins (Corporate and Member Support Manager), P Jeremiah (Legal Services Manager), L Pullin (Democratic Services Officer) and M Todd (Senior Democratic Services Officer)

C1. Election of Chairman

The Chairman called for nominations for the position of Chairman of the Council.

Councillor RL Tonge thanked the outgoing Chairman for her valuable contribution to the work of the Council. He then proposed and Councillor C Wannell seconded that Councillor IJ Henderson be appointed Chairman of the Council for the ensuing municipal year. There were no other nominations.

Resolved that Councillor IJ Henderson be elected Chairman of the Council for the ensuing municipal year.

Councillor IJ Henderson (Chairman) in the Chair.

C2. Declaration of Acceptance of Office of Chairman

Councillor IJ Henderson made his declaration of acceptance of office.

C3. Appointment of Vice Chairman

The Chairman called for nominations for the position of Vice Chairman of the Council.

Councillor S Meadows proposed and Councillor J Hartless seconded that Councillor HT Jones be appointed Vice Chairman of the Council for the ensuing municipal year. There were no other nominations.



Resolved that Councillor HT Jones be appointed Vice Chairman of the Council for the ensuing municipal year.

C4. Declaration of Acceptance of Office of Vice-Chairman

Councillor HT Jones made his declaration of acceptance of office.

C5. Apologies for Absence

Apologies for absence were received from Councillors D Allen, R Cinnamond, P Coleman, R Henning, J Scragg and M Singlehurst.

C6. Minutes

The minutes of the Council meeting held on 29 April 2008 were considered.

Resolved that the minutes of the Council meeting held on 29 April 2008 be confirmed and signed as a correct record.

C7. Declarations of Interest

There were no declarations of interest.

C8. Chairman's Announcements

(a) Councillor C Crisp

The Chairman thanked Councillor C Crisp for all her work as Chairman of the Council over the last year.

(b) Chairman's Charity

The Chairman announced that his charity for the forthcoming municipal year would be the "Bobby Van".

(c) Carol Service

The Chairman informed members that the North Wiltshire District Council carol service would take place on 7 December 2008 at 6.30pm at Malmesbury Abbey.

C9. Appointment of Leader of the Council

The Chairman called for nominations for the position of Leader of the Council.

Councillor A Bucknell proposed and Councillor B Causer seconded that Councillor RL Tonge be appointed Leader of the Council. There were no other nominations.

Resolved that Councillor RL Tonge be appointed as Leader of the Council for the ensuing municipal year.

Councillor RL Tonge then announced the membership and portfolios of the Executive, details are attached as Appendix A to these minutes.

C10. Appointments to the Implementation Executive

The Chairman called for nominations to the Implementation Executive.

Councillor C Crisp proposed and Councillor C Wannell seconded that the Leader and Deputy Leader of the Council be appointed to the Implementation Executive.

Resolved that the Leader of the Council (Councillor RL Tonge) and the Deputy Leader of the Council (Councillor AM Bucknell) be appointed to the Implementation Executive for the ensuing municipal year.

C11. Committee Business

(a) Local Government and Housing Act 1989 – Review of Allocation of Seats to Political Groups

Consideration was given to report No. 11(a) which advised the Council regarding the allocation of seats on Committees to political groups.

Resolved that Council

- (1) note the report and the legal requirements;
- (2) agree the number of seats for the Standing Committees of the Council as follows:

Appeals Committee – 6
Appointments Committee – 6
Development Control Committee – 15
Final Accounts and Audit Committee – 7
Licensing Committee – 15
Overview and Scrutiny Committee – 11
Personnel, Licensing and Administration Committee – 11
Standards Committee – 4 District Councillors,
2 Independent Members and 2 Local Council Members
Malmesbury Area (1) Committee – 8
Cricklade and Wootton Bassett Area (2) Committee – 11
Chippenham Area (3) Committee – 17
Corsham Area (4) Committee – 8
Calne Area (5) Committee - 10

- (3) To agree the number of seats to be allocated to political groups as follows:

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<u>Committee</u>	<u>Total Number of Places for Elected Members</u>	<u>Conservative Group Allocation</u>	<u>Liberal Democrat Group Allocation</u>	<u>Labour Allocation</u>
Appeals	6	4	2	
Appointments	6	4	2	
Development Control	15	11	4	
Personnel, Licensing and Administration	11	8	3	
Overview and Scrutiny	11	7	3	1
Final Accounts and Audit	7	5	2	
<u>TOTALS:</u>	56	39	16	1

(b) Appointments to the Council's Committees

The Council considered the appointment of Members to the Council's Committees.

Resolved to agree appointments to the Council's Committees as set out in Appendix B to these minutes.

(c) Standards Committee – Terms of Reference

The Council considered an amendment to the Terms of Reference of the Standards Committee.

Resolved to agree to amend the Standards Committee terms of reference by adding the power to deal with all matters relating to the initial assessment, investigation and determination of misconduct allegations under the Members' Code of Conduct in accordance with the Standards Committee (England) Regulations 2008.

C12. Representatives on Outside Bodies

Consideration was given to report No. 12 advising the Council of the Outside Bodies for whom representatives were required.

Resolved:

- (1) To note the current appointments to outside bodies as set out in the appendix to the report;

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- (2) To delegate the nomination of representatives to the Committees as detailed in the appendix;
- (3) To note that the appointments will be made at the first meeting of each of the Committees;
- (4) To ask the Committees to review their current appointments and to rationalise these as far as possible in the light of the forthcoming transition to Wiltshire Council; and
- (5) To agree that if an appointment needs to be made as a matter of urgency the Chief Executive be given delegated authority to make the appointment after consultation with Group Leaders.

C13. Calendar of Meetings 2008/09

Consideration was given to Report No. 12 considering the Calendar of Meetings.

Resolved that the Calendar of Meetings for 2008/09 be noted.

C14. Questions from Councillors – Council Procedure Rule 14

There were no questions from Councillors.

The meeting started at 7.00 pm and finished at 7.35pm.

There were 7 members of the public present.