

**Draft Minutes of the Chippenham Area (3) Committee Meeting held on Monday 21 July 2008 at the Council Offices, Monkton Park, Chippenham.**

**Present:**

Councillor D.B. Allen (Chairman)

Councillors C.J. Caswill, J.P. Doubell, S.K. Doubell, P.J. Hutton, S.D. Meadows, J.A. Phillips, N.M. Phillips, J.R. Scragg, M. Singlehurst and J. Whincup.

**County/Town/Parish Council Representatives:**

A Butler	Biddestone and Slaughterford Parish Council
TC Bate	Chippenham Without Parish Council
A.Noblet	Chippenham Town Council
S Veitch	Chippenham Town Council
F Wilson	Chippenham Town Council
N Fairley	Christian Malford Parish Council
C Freemantle	Langley Burrell Parish Council
J Clark	Seagry Parish Council
R Henning	Wiltshire County Council
J Stacey	Wiltshire County Council

**Officers Present:** P Barnett (Head of ICT), M Todd (Senior Democratic Services Officer) and V Welsh (Project Manager, Area Boards)

**CH18. Apologies for Absence**

Apologies for absence were received from District Councillors PCB Coleman, PR Darby, RB MacGregor and JA Scott and from Town Councillor H Purdon.

**CH19. Public Questions/Receipt of Petitions**

No public questions or petitions were received.

**CH20. Minutes**

Consideration was given to the minutes of the Chippenham Area (3) Committee meeting held on 2 June 2008 (circulated with the Agenda).

**Resolved** that the minutes of the Chippenham Area (3) Committee meeting held on 2 June 2008 be approved and signed as a correct record.

**CH21. Chairman's Announcements**

(a) Gypsy and Traveller Site Consultation

The Chairman informed Members that following the consultation which took place regarding possible sites for a gypsy and traveller site the Executive had now made a decision on this matter. The Area Committee had made strong objections to the proposed sites in Hardens Mead, Long Close and Stanley Lane.



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On 3 of July, the Executive decided not to allocate public land from those considered for use as a Gypsy or Traveller site. The formal decision was as follows:

That the Executive:

- Notes the summary of the 6 week consultation period and thanks the people of North Wiltshire for their active participation in this process.
- Agrees that none of the 6 publicly owned sites are suitable.
- Being mindful of the imminent Local Government (Structural Changes) (Transitional Arrangements) Regulations 2008, which transfer responsibility for the Local Development Framework to the Implementation Executive of the preparing authority (Wiltshire County Council) and also mindful of the limited time span of North Wiltshire District Council, request that early discussions take place with Wiltshire County Council to agree a countywide approach to meeting the accommodation needs of the gypsy and traveller community – such discussions to include the consideration of any potential private sites.
- Request Officers to seek clarification from the Government and request objective evidence as to why the number of pitches to be provided in North Wiltshire has been doubled from 24 to 48 disregarding the findings of the report commissioned by the Wiltshire Councils.
- Reports back the concerns of the Council and the people of North Wiltshire to the appropriate Government Minister and to the MPs for the District about their recommended method and criteria of satisfying the accommodation needs of the Gypsy and Traveller community.

The Spatial Plans team anticipated undertaking further work to implement the decision.

### (b) Month of Action – The Big Tidy Up

Following the success of last summer's Week of Action that took place in Calne, the Wiltshire Community Safety Partnership were asking local people and organisations to get involved in this year's campaign which would run throughout September across the whole Wiltshire.

The Community Safety Partnership would be keen to hear from any organisations who were planning or want to plan an event during September such as a 'community clear up'. They would help to run this event by providing support from the Cleansing and Amenities Service and other local partners.

If members were interested they should contact Ian Whiteway, Community Safety Officer – Anti Social Behaviour at North Wiltshire District Council on 01249 706465.

### (c) New Electoral Arrangements for Wiltshire

The Chairman reported that the Boundary Committee of the Electoral Commission had now published its draft recommendations for the proposed Wiltshire Council to take effect next year.

The draft recommendations generally followed the scheme submitted by the County Council i.e. 98 Councillors in single member wards.

The report was now available on the Electoral Commission website  
[www.electoralcommission.org.uk](http://www.electoralcommission.org.uk)

Comments must be sent to the Boundary Committee by no later than 25 August 2008.

(d) Delegation to Towns and Parishes

The Chairman informed members that Richard Munro, Project Manager for Delegation to Town and Parish Councils, wrote to all Clerks in April outlining the opportunities for Parish and Town Councils to take on delegated services from Wiltshire Council. He was very keen to meet all local councils that wish to know more details either at Council meetings or separate discussions with clerks and/or councillors. Although he had visited more than 50 parishes throughout the county, he was keen to ensure that Councils in Area 2 take up the invitation. He can be contacted on richardmunro@wiltshire.gov.uk or 07824 599665.

**CH22. Declarations of Interest**

<b>Name</b>	<b>Item</b>	<b>Type of Interest</b>	<b>Nature of Interest</b>	<b>Action</b>
Councillor J Doubell	Area 3 Community Area Awards Funding Distribution 2008/09 – Langley Burrell Village Hall and Sports Field Trust application	Prejudicial	Member of the Village Hall Management Board	Left the meeting for the consideration of this item.
Councillor S Doubell	Area 3 Community Area Awards Funding Distribution 2008/09 – Langley Burrell Village Hall and Sports Field Trust application	Prejudicial	Member of the Village Hall Management Board	Left the meeting for the consideration of this item.
Councillor N Phillips	Area 3 Community Area Awards Funding Distribution 2008/09 – Doorway application	Personal	Member of the Doorway Advisory Group	Voted.

### **CH23. Town/Parish Council Update**

(a) Chippenham Without Parish Council

The consultation regarding the conversion of the Cart Shed at Derriads Farm was now taking place. The Parish Council would be displaying its plans and enabling people to comment on these at Sainsburys in Chippenham during the weekend of 1 to 3 August.

(b) Seagry Parish Council

Potholes in the village were a persistent problem. This was a County Council responsibility and Members advised the Parish Council to log the problems on the CLARENCE system either by phone or e-mail. The Village Hall project was now underway. Work was also taking place to provide some low-cost housing within the village and discussions were taking place with the Guinness Trust.

(c) Biddestone and Slaughterford Parish Council

Potholes were also an issue in Biddestone and Slaughterford and these were not being repaired. Fly tipping was also a problem and it appeared to be very difficult to obtain a prosecution. Lorries were getting stuck in Slaughterford due to the use of faulty Satellite Navigation systems. Two Community Police Officers had recently left the area and there was concern about the lack of continuity. It was noted that the Chippenham Area was a training area for Police and this led to staff moving on fairly quickly.

(d) Stanton St Quintin Parish Council

There was a problem with large potholes in Stanton Lane and the Parish Council had been told that there was no money available to repair these. It was suggested that the Neighbourhood Policing Team meetings could sometimes be held in the rural areas to make them more accessible. There was a need for double yellow lines to be provided behind the Murco Garage as lorries were parking overnight in this area.

### **CH24. Chippenham Area (3) Community Area Awards Funding Distribution 2008/09**

Consideration was given to report no. 7 considering five applications with recommendations for funding for the 2008/09 Community Area Award Scheme.

The following issues were discussed:

- Members expressed concern regarding the budget situation because most of the Area Committees were close to spending their full budget allocation for Community Area Awards Funding. The funding scheme was continuing to be promoted in the community and the Committee did not wish to raise expectations if they would not be able to consider further applications.
- There was also concern regarding the possible clawback of funding that had not yet been spent as it seemed a little early in the financial year to be considering this.

**Resolved:**

- (1) to approve the following funding from the Chippenham Area (3) Community Awards Scheme budget based on the agreed criteria for 2008/09:

- a) North Wraxall Film Society – Award £2,500 from the capital budget towards the cost of a screen, sound system and DVD player conditional upon the award being paid to or invoiced by the recipient before 31 March 2009;
  - b) Doorway – Award £488 from the capital budget towards the cost of a toaster, games table and camera, conditional upon the award being paid to or invoiced by the recipient before 31 March 2009;
  - c) Langley Burrell Village Hall & Sports Field Trust – Award £20,000 from the capital budget towards the cost of the village hall extension, conditional upon the balance of funding being in place, and upon the award being paid to or invoiced by the recipient before 31 March 2009;
  - d) North Wilts Holiday Club – Award £600 from the capital budget towards the purchase of toys for children with complex needs/sensory disabilities conditional upon the award being paid to or invoiced by the recipient by 31 March 2009;
- (2) To defer consideration of the Wessex Archaeology application until the next meeting pending further information; and
  - (3) To make a request to the Executive for further funding to satisfy the anticipated further demand for funding during the remainder of the year.

## **CH25. Community Boards Development Phase**

Consideration was given to report no. 8 asking Members to note progress on the Development Phase of the Community Boards project and to nominate three Members to represent the Chippenham Area (3) Committee on a Task Group, to help shape the Community Boards during the transition period ahead of the formal Vesting Day for the new Unitary Authority.

The following issues were discussed:

- It was noted that the Boards would now be called “Area Boards” rather than “Community Boards”.
- The Task Group would consist of representatives from the County Council, District Council, Town and Parish Councils, Community Partnership, Fire and Police.
- No-one was excluded from involvement during the Area Board Development Phase; in addition to the members of the Task Group the Project Manager invited comments from any interested party.
- Parish Cluster meetings would be held on 22 and 30 July 2008.

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- It was hoped that these meetings would identify possible “sticky issues” for the pilot Area Board to consider.
- The Committee highlighted the importance of considering the relationship between the Area Boards and frontline services.
- There was some concern regarding the delay in actually getting started on the pilot area boards as there were now only four meetings remaining in which to do this.
- It was noted that there were 12 pilot Area Boards which would be testing various elements which would be fed back to the project team. Members were keen to be innovative during this pilot phase.

### **Resolved**

- (1) Progress on the Development Phase of the Community Boards projects be noted; and
- (2) Councillors D Allen, C Caswill and S Meadows be nominated to sit on the Task Group with other representatives, to develop the new Community Boards using scheduled Chippenham Area (3) Committee meetings as a development forum.

## **CH26. Chippenham Town Council Items**

### (a) Monkton Park, Chippenham

It was noted that the Cleansing and Amenities Team had identified all the locations for new bins both in the park and on River Island. There were a total of 18 bins and this would ensure a uniform design throughout. The Team had also expressed an interest in replacing all the seats but an external company had been asked to quote for this work and the outcome was awaited. A report would be considered by the Executive on 24 July to consider some works to improve play areas including some works in Monkton Park.

The Committee expressed concern that there had been no progress on these improvements as the funding was available from Section 106 monies. It was confirmed that the money was earmarked for use in Chippenham and would not be spent elsewhere. The Chairman agreed to continue to monitor the situation and to press for these works to be undertaken.

### (b) Restaurant Facilities at Chippenham College

The Committee expressed concern at proposals to remove the restaurant facilities at Chippenham College. The facility was well used and very popular and members were keen for the restaurant to remain in Chippenham.

**Resolved** to write to the Chair of Governors of Chippenham College to express concern at the proposed removal of its restaurant facility.

(c) Community Board Task Group

The Committee noted that Councillor ACG Noblet would represent Chippenham Town Council on the Task Group during the Development Phase of the Area Board Project.

**CH27. Community Planning Update**

The Chairman of the Chippenham Community Area Partnership reported on the following matters:

- The Community Area Partnership was looking forward to the pilot phase of Area Boards and was keen to make the Boards a success. The Partnership would be represented on the Task Group.
- The CAVE special interest group had been working on the plastic bags campaign.
- The Economic Forum was working closely with the Chamber of Trade.
- The Partnership had been successful in obtaining an award of £10,000 under the “Awards for All” scheme.
- It was hoped that a meeting of all the Community Partnership chairs would take place in the near future.

**CH28. Appointment to Chippenham Borough Lands Charity**

The Committee was asked to make two nominations to the Chippenham Borough Lands Charity.

**Resolved** that Councillors C Crisp and S Doubell be appointed to the Chippenham Borough Lands Charity.

**CH29. Outside Bodies**

Councillor S Doubell reported that the CAYPIG had now been reconfigured and only involved young people from the Chippenham area. The young people were concerned at the demise of the Bridge Centre but would prefer a number of satellite centres. A number of young people would like a BMX track. It was hoped that a larger track would be provided at Stanley Park.

A new member of staff was now running the CAYPIG group and more outreach work was being undertaken. A drop in centre had also been established.

The meeting started at 7.00 pm and finished at 8.50pm.

There were 5 members of the public present.