

REPORT TO COUNCIL

Report No. 7

Date of Meeting	29 January 2008
Title of Report	Calendar of Meetings 2008/2009
Link to Corporate Priorities	None
Public Report	Yes

Summary of Report

To seek the approval of the draft calendar of meetings for the 2008/2009 municipal year.

Officer Recommendations

That the draft calendar of meetings for 2008/2009, attached as an appendix to this report, be approved.

Other than those implications agreed with the relevant Officers and referred to below, there are no other implications associated with this report.

Financial Implications	Legal Implications	Community & Environmental Implications	Human Resources Implications	Equality & Diversity Implications
NONE	YES	YES	NONE	YES

Contact Officer	Marie Todd Senior Policy & Democratic Services Officer 01249 706612 mtodd@northwiltshire.gov.uk
------------------------	--

1. Introduction

- 1.1 The purpose of this report is to recommend a draft calendar of meetings for the 2008/2009 municipal year.

2. Options

- 2.1 Council could decide to approve meeting dates different to those contained in the appendix to the report.

3. Background Information

- 3.1 The calendar of meetings has been produced in consultation with senior officers, group leaders and other local authorities. Efforts have been made to avoid meetings within the Liberal Democrat Conference Week (13 to 17 September 2008), Conservative Conference Week (28 September to 1 October 2008) and school holidays (highlighted in yellow) as far as possible.
- 3.2 Committee cycles have been structured to allow easy reporting between Overview & Scrutiny, Executive and Council.
- 3.3 This year the Calendar of Meetings ends on 31 March 2009 as the new unitary authority, Wiltshire Council, will come into existence on 1 April 2009.
- 3.4 The dates for Area Committees remain in the Calendar at this stage pending final decisions on the piloting of Area Boards within North Wiltshire. It is likely that the current Area Committees will continue until such time as the pilot Area Boards can be implemented.
- 3.5 The Executive budget meetings in December and January have been removed as the Council is not required to set a budget during its final year of operation.

4. Legal Implications

- 4.1 The calendar is approved for administrative planning purposes and will not be formally adopted until the Annual Meeting of the Council in May 2008.

5. Community and Environmental Implications

- 5.1 Members have expressed the importance of holding Area Committee meetings in their respective communities. Once the calendar has been approved officers will seek to apportion bookings to different communities on a fair basis if practicable.

6. Equality and Diversity Implications

- 6.1 The majority of meetings are held in the evening and steps are taken to avoid meeting during school holidays to enable wider attendance at meetings.

Appendices:	<ul style="list-style-type: none">• Draft calendar of meetings 2008/2009 (Appendix 1)
Background Documents Used in the Preparation of this Report:	<ul style="list-style-type: none">• Draft calendar of meetings of other local authorities• List of Wiltshire school holidays 2008/2009

Previous Decisions Connected with this Report:

Report	Committee & Date	Minute Reference
Calendar of Meetings 2007/2008	Council – 24 April 2007	C118
Calendar of Meetings 2007/08	Council – 16 May 2007	C12