

Date of Meeting	2 June 2008
Title of Report	Chippenham Area (3) Community Area Awards Funding Distribution 2008/2009
Link to Corporate Priorities	Partnership Working
Public Report	YES
<p>Summary of Report</p> <p>To ask Members to note the 2008/9 budget allocation and criteria and to consider 9 applications with recommendations for funding from the 2008/09 Community Area Award Scheme.</p>	
<p>Officer Recommendations</p> <p>1. Members note their 2008/9 budget allocation and funding criteria for the Community Area Awards Scheme.</p> <p>To agree funding distribution of the Chippenham Area (3) Community Area Awards budget based on the agreed criteria for 2008/2009:</p> <p>2. Chippenham Junior Hockey Club – Award £2,335 from the revenue budget towards providing coaching and equipment to enhance school links with Chippenham Junior Hockey Club, conditional upon the award being paid to or invoiced by the recipient before 31st March 2009.</p> <p>3. Yatton Keynell Under Fives Group – Award £1,590 from the capital budget towards IT and educational play equipment and safety gates for pre-school children, conditional upon the award being paid to or invoiced by the recipient before 31st March 2009.</p> <p>4. Carers Support North Wiltshire – Award £2,500 from the revenue budget towards summer activities for Parent Carers, their disabled/ill children and their siblings, conditional upon the balance of funding being in place and that the award is paid to or invoiced by the recipient before 31st March 2009.</p> <p>5. Chippenham & District Wiltshire Wildlife Trust Group – Award £1,920 from the capital budget towards the purchase of as laptop and projector, conditional upon the award being paid to or invoiced by the recipient by 31st March 2009.</p> <p>6. Kington Langley Parish Council – Award £5,360 from the capital budget towards the installation of kerbing and timber bollards on Middle Common, conditional upon the balance of funding being in place, and that the award is paid to or invoiced by the recipient by 31st March 2009.</p> <p>7. Chippenham Harriers Youth – Award £2,295 from the revenue budget towards the establishment of a running club for young people aged 11-17, conditional upon the award being paid to or invoiced by the recipient by 31st March 2009.</p> <p>8. Westinghouse Tennis Club – Award £2,500 from the capital budget towards the relocation of Westinghouse Tennis Club to John Coles Park, conditional upon planning permission being granted, and the award being paid to or invoiced by the recipient by 31st March 2009.</p> <p style="text-align: right;"><i>Continued overleaf</i></p>	

9. APART Lone parents group – Award £2,451 from the revenue budget towards the cost of summer holiday activities for lone parents, conditional upon the award being paid to or invoiced by the recipient by 31st March 2009.

10. CAVE – Chippenham and Villages Environmentalists - Award £2,419 from the revenue budget towards the cost of the Fairtrade & Plastic bag campaigns, conditional upon the award being paid to or invoiced by the recipient by 31st March 2009.

Financial Implications	Legal Implications	Community & Environmental Implications	Human Resources Implications	Equality & Diversity Implications
YES	NONE	YES	NONE	YES
Contact Officer	Victoria Welsh, Community Partnership Officer, 01249 706 446 vwelsh@northwilts.gov.uk			

1. Introduction

- 1.1 This report sets out the budget available and funding criteria for the 2008/2009 Community Area Awards Scheme, which were approved by Executive on 7th February 2008.
- 1.2 This report also considers 9 applications for 2008/9 Community Area Award funding and, where appropriate, links them to issues and priorities in the Chippenham & Villages Community Area Plan.

2. Options and Options Appraisal

Option 1: Members note their 2008/9 budget allocation and funding criteria for the Community Area Awards Scheme.

- 2.1 The budget allocation was approved by Council on 26th February 2008. Details are outlined at Section 3 of this report.
- 2.2 In 2008/9 the Chippenham Area (3) Committee has been allocated a capital budget of **£40,000** and a revenue budget of **£12,000** for distribution in the form of Community Area Awards.
- 2.3 The rules on capital have remained unchanged. Under rules governing capital budgets, the under-spend would have been carried forward. The total capital available to this Committee during 2008/2009 is, therefore, **£40,169**.
- 2.3 The rules on revenue have remained unchanged and the balance of revenue cannot be carried over. The total revenue budget available for distribution by this Committee during 2007/8 is, therefore, **£12,000**.
- 2.4 The Community Area Award criteria for 2008/9 were reviewed by a Joint Community Area Funding Advisory Body on 28th January 2008. The Executive subsequently approved the Community Area Award criteria on 7th February 2008. Members will recall a Member training session about the Scheme on 10th March 2008. Further details are outlined at Section 3 of this report. Should Members wish to act in contravention of this amended criteria, the matter must be referred to the Executive.

Applicant	Proposal	Award Type	Total Project Cost	Funding Requested
Chippenham Junior Hockey Club Appendix 1	Provide coaching and equipment to enhance school links with Chippenham Junior Hockey Club	Revenue	£2,335	£2,335 (100%)

- 2.5 **Chippenham Junior Hockey Club – Award £2,335, for coaching and equipment to enhance school links with Chippenham Junior Hockey Club conditional upon the award being paid to or invoiced by the recipient before 31st March 2009**
- 2.5.1 This application meets the 2008/09 funding criteria and demonstrates a link to the Chippenham & Villages Community Plan on page 29 item 8.1 “Insufficient outdoor sports facilities and playing facilities”.

- 2.5.2 This application also demonstrates links to the Community Strategy for North Wiltshire “Increasing leisure opportunities and facilities” and “Improving access to existing facilities”.
- 2.5.3 The aim of the project is introduce hockey sessions at local primary schools, provided during school hours. These sessions will be delivered free of charge by qualified coaches, and children will be invited to participate in 10 Sunday sessions scheduled to run in the summer holidays. Those interested will be encouraged to join their local hockey club. Further background details are set out in the application at Appendix 1.
- 2.5.4 Officers are of the opinion that the children will benefit from the opportunity to participate in a sport they might not otherwise have the opportunity to experience.

Applicant	Proposal	Award Type	Total Project Cost	Funding Requested
Yatton Keynell Under Fives Group Appendix 2	IT and educational play equipment and safety gates for pre-school children	Revenue	£1,590	£1,590 (100%)

- 2.6 **Yatton Keynell Under 5’s – Award £1,590 from the revenue budget for IT and educational play equipment and safety gates for pre-school children, conditional upon the award being paid to or invoiced by the recipient before 31st March 2009.**

- 2.6.1 This application meets the 2008/09 funding criteria and demonstrates a partial link to the Chippenham & Villages Community Plan on page 12 “Education and lifelong learning are recognised as key to long term growth and prosperity of the community”.
- 2.6.2 Yatton Keynell Under Fives group was established over 37 years ago, is based at the Village Hall. The proposed purchases will enable the group to improve and enhance the facilities they currently offer.
- 2.6.3 The stretch gates will enable staff to provide a safe environment for the pre-school children to experience outdoor play. Further background details are set out in the application at Appendix 2.
- 2.6.4 Members may also like to be aware that the need for provision of better play opportunities in rural areas is highlighted in North Wiltshire District Council’s Play Strategy 2007 – 2012.

Applicant	Proposal	Award Type	Total Project Cost	Funding Requested
Carers Support North Wiltshire Appendix 3	Summer activities for Parent Carers, their disabled/ill children and siblings	Revenue	£8,460	£2,500 (30% approx)

- 2.7 **Carers Support North Wiltshire – Award £2,500 from the revenue budget towards summer activities for Parent Carers, their disabled/ill children and siblings, conditional upon the balance of funding being in place, and that the award paid to or invoiced by the recipient before 31st March 2009.**

- 2.7.1 This application demonstrates links to the Chippenham & Villages Community Plan on page 25 item 6.10 “Support for Carers to allow them to keep caring for friends and relatives”.
- 2.7.2 This application also demonstrates a link to the Community Strategy for North Wiltshire “Support for vulnerable people”.
- 2.7.3 This project will be delivered in Sutton Benger Village Hall, and will be for the benefit of residents in the Chippenham Community Area.
- 2.7.3 Officers are of the opinion that these activity days will be of great benefit to whole families. As there are 4 separate dates available, there should be opportunity for many families to attend. The activity days offer targeted support for Carers, and an opportunity for Carers North Wiltshire to recruit more volunteers. Further background details are set out in the application at Appendix 3.

Applicant	Proposal	Award Type	Total Project Cost	Funding Requested
Chippenham & District Wiltshire Wildlife Trust Group Appendix 4	Purchase Laptop & projector	Capital	£1,920	£1,920 (100%)

2.8 Chippenham & District Wiltshire Wildlife Trust Group – Award £1,920 from the capital budget towards the purchase of as laptop and projector, conditional upon the award being paid to or invoiced by the recipient before 31st March 2009.

- 2.8.1 This application meets the 2008/09 funding criteria and demonstrates a partial link to the Chippenham & Villages Community Plan on page 17 “Maintain and enhance the character of the local area”.
- 2.8.2 This application also demonstrates a link to the Community Strategy for North Wiltshire “It is important that we work together to protect our environment”.
- 2.8.3 Chippenham & District Group is a self financing local volunteer group, and does not receive any financial support from the Wiltshire Wildlife Trust.
- 2.8.3 This equipment will enable the applicant to present talks on natural history and the environment in a far more effective way. Further background details are set out in the application at Appendix 4.

Applicant	Proposal	Award Type	Total Project Cost	Funding Requested
Kington Langley Parish Council Appendix 5	Installation of kerbing and timber bollards on Middle Common	Capital	£11,863	£5,360 (45% approx)

2.9 Kington Langley Parish Council – Award £5,360 from the capital budget towards the installation of kerbing and timber bollards on Middle Common, conditional upon the balance of funding being in place, and that the award is paid to or invoiced by the recipient before 31st March 2009.

- 2.9.1 This application meets the 2008/09 funding criteria and demonstrates a link to the Chippenham & Villages Community Plan page 22 item 5.9 “Noise, pollution, damage to roads and erosion of verges from heavy vehicles.” and page 8 “Visual appearance”.
- 2.9.2 Middle Common is a registered common in a Conservation Area, and is central to the visual appearance of the centre of the village. In recent years the verges have suffered significant damage from vehicles, leaving the edges unsightly, rutted, muddy and waterlogged. Further background details are set out in the application at Appendix 5.
- 2.9.3 Work carried out on part of the common in June 2006 has repaired the damage, improved the appearance, and benefited villagers and parents bringing children to the primary school. It has also benefited road users, particularly cyclists who were at risk of catching their wheels in the deep ruts.

Applicant	Proposal	Award Type	Total Project Cost	Funding Requested
Chippenham Harriers Youth Appendix 6	Establish a running club for young people aged 11- 17 years	Revenue	£2,295	£2,295 (100%)

2.10 Chippenham Harriers Youth – Award £2,295 from the Revenue budget towards the establishment of a running club for young people aged 11 -17 years, conditional upon the award being paid to or invoiced by the recipient before 31st March 2009.

- 2.10.1 This application meets the 2008/09 funding criteria and demonstrates a link to the Chippenham & Villages Community Plan on page 29 item 8.1 “Insufficient outdoor sports facilities”.
- 2.10.2 This application also demonstrates links to the Community Strategy for North Wiltshire “Increasing leisure opportunities and facilities” and “Improving access to existing facilities”.
- 2.10.3 Officers are of the opinion that this project will provide the opportunity for young people to improve their fitness and health, develop personal skills, tolerance and team work. Further details are set out in the application at Appendix 6.

Applicant	Proposal	Award Type	Total Project Cost	Funding Requested
Westinghouse Tennis Club Appendix 7	Relocation of Westinghouse Tennis Club to John Coles Park	Capital	£2,500	£2,500 (100%)

2.11 Westinghouse Tennis Club – Award £2,500 from the capital budget towards the relocation of Westinghouse Tennis Club to John Coles Park, conditional upon planning permission being granted, and the award being paid to or invoiced by the recipient before 31st March 2009.

- 2.11.1 This application meets the 2008/09 funding criteria and demonstrates a link to the Chippenham & Villages Community Plan on page 29 item 8.1 “Insufficient outdoor sports facilities”.
- 2.11.1 This application also demonstrates links to the Community Strategy for North Wiltshire “Increasing leisure opportunities and facilities” and “Improving access to existing facilities”.

- 2.11.2 The applicant has confirmed that there is a Service Level agreement in place between Westinghouse Tennis Club and Chippenham Town Council.
- 2.11.3 The applicant has also confirmed that members of the public will not be obliged to join the club in order to use the courts. Westinghouse has exclusive use for their league matches and social tennis times i.e. Sunday and Wednesday mornings, and Friday evenings. At all other times, members of the public can pay using the existing meter system. Attractive membership fees are planned to encourage club membership.
- 2.11.4 Alternative venues have been considered, but the applicant states that John Coles Park offers the best option for the club. Further background details are set out in the application at Appendix 7.

Applicant	Proposal	Award Type	Total Project Cost	Funding Requested
APART – Lone Parents Group Appendix 8	Summer Holiday Activities	Revenue	£2,451	£2,451 (100%)

2.12 APART – Lone parents Group – Award £2,451 from the revenue budget towards the cost of summer holiday activities for lone parents, conditional upon the award being paid to or invoiced by the recipient before 31st March 2009.

- 2.12.1 This application largely meets the 2008/09 funding criteria. These criteria state that at least 75% of the Community Area Award budget must be allocated to applications demonstrating links to the Chippenham and Villages Community Plan. The remaining 25% is available for projects that fall outside of the Community Plan, but remain of benefit to the Community.
- 2.12.2 This application demonstrates a direct link to the Community Strategy for North Wiltshire on page 8 “Support for vulnerable people”.
- 2.12.3 Officers are of the opinion that this project will provide valuable support to lone parents and their children, some of whom have been relocated in the area after leaving the women’s refuge. These families are often away from friends and other family members, and this group offers the opportunity to build a new network of friends. It also offers the opportunity to access activities which these families might not otherwise be able to participate in. Further background information is set out in the application at Appendix 8.

Applicant	Proposal	Award Type	Total Project Cost	Funding Requested
CAVE – Chippenham & Villages Environmentalists Appendix 9	Fairtrade & Plastic Bag Campaigns	Revenue	£2,525	£2,425 (96% approx)

2.13 CAVE (Chippenham & Villages Environmentalists) – Award £2,419 from the revenue budget towards the cost of the Fairtrade & Plastic bag campaigns, conditional upon the award being paid to or invoiced by the recipient before 31st March 2009.

- 2.13.1 This application meets the 2008/09 funding criteria and demonstrates a partial link to the Chippenham & Villages Community Plan on page17 “Maintain and enhance the character of the local area”.
- 2.13.2 This application also demonstrates a link to the Community Strategy for North Wiltshire “It is important that we work together to protect our environment”.

2.13.3 Officers are of the opinion that this award will enable the applicant to build capacity and increase the number of volunteers participating in environmental projects and campaigns that will benefit the local community. Further background details are set out in the application at Appendix 9.

3. Background Information

3.1 A copy of the 2008/9 Community Area Awards Funding Pack can be found at Appendix 11. This contains information relating to funding criteria, sources of advice and funding available other than from the District Council, an application form and a chart outlining the process by which their application will be dealt with.

3.1.1 Applications can be made electronically via the Council's website, www.northwiltshire.gov.uk or via a paper version. All enquires should be made to community@northwiltshire.gov.uk or 01249 706448.

3.2 Funding Criteria

3.2.1 Key elements and changes to the funding criteria are:

- The matched funding threshold has changed. During 2008/09 funding awards of up to £2,500 may not require match funding and may be made for the total project cost.
- For awards over £2,500, Area Committees will not normally award more than 60% of the total project cost.
- Applications received after **19th December 2009** will not be considered for funding as there will be insufficient time to process them before the final award give at the Committee Meeting on 14th January 2009.
- Members will need to be satisfied that awards granted in the 2008/09 year are made to projects that can realistically proceed before March 31 2009. All funding must be drawn down by **31st March 2009**.

3.3 Members' attention is drawn to the fact that funding applications will be submitted for consideration at each of the Chippenham Area (3) Committee meetings up to and including **14th January 2009** providing five funding opportunities. These meetings will take place as follows:

9th July 2008	deadline for receipt of applications - 2 nd June 2008
10th September 2008	deadline for receipt of applications – 1 st August 2008
12th November 2008	deadline for receipt of applications – 3 rd October 2008
14th January 2009	deadline for receipt of applications - 19 th December 2008

3.4 Budget

Appendix 12 provides details of the Chippenham Area (3) capital and revenue balance for 2008/9. Appendix 13 details the 2007/8 distribution of awards across Chippenham Area (3), in an attempt to assist Members when distributing funding across the whole of the Community Area.

4. Legal Implications

Members of the Area Committee will not be able to make an award to an applicant that exceeds the sum requested on the formal application form. Should Members wish to award a greater sum, the item would need to be deferred until the next funding round and the applicant requested to submit a revised application.

5. Financial Implications

- 5.1 Distribution of awards must fall within the Community Awards budget allocated to Chippenham Area (3) Committee as set out in Section 2 of this report.
- 5.2 If Members make awards in line with officer recommendations, there will be a **capital balance** of £28,799 and a **revenue balance** of nil.

6. Community and Environmental Implications

- 6.1 The majority of the awards can be directly linked to priorities in the Chippenham and Villages Community Plan.
- 6.2 Awards made by Area Committee to successful applicants will contribute to the continuance and/or the improvement of cultural, social and community activity and well-being in the Community Area, the extent and specifics of which will be dependent on the individual project.

7. Equality & Diversity Implications

- 7.1 Community Area Awards give local community and voluntary groups, Town and Parish Councils an opportunity to receive funding towards community based projects and schemes.
- 7.2 An Equality Impact Assessment for the Community Area Awards has been undertaken and copies are available on the Council's website.

8. Risk Analysis

- 8.1 Failure to make awards would have a moderate impact on applicants and their associated community projects. Since this is considered to be unlikely, the overall risk is considered low.

Appendices:	<ul style="list-style-type: none">• Appendix 1 – Application from Chippenham Junior Hockey Club• Appendix 2 – Application from Yatton Keynell Under Fives• Appendix 3 – Application from Carers Support North Wiltshire• Appendix 4 – Application from Chippenham & District WWT• Appendix 5 – Application Kington Langley Parish Council• Appendix 6 – Chippenham Harriers Youth• Appendix 7 – Westinghouse Tennis Club• Appendix 8 – APART Lone Parents Group• Appendix 9 – CAVE Chippenham & Villages Environmentalists• Appendix 10 Community Area Awards Funding Pack• Appendix 11 – 2008/09 Financial Summary• Appendix 12 – 2007/08 Financial Summary
Background Documents Used in the Preparation of this Report:	Community Area Award Funding Criteria 2008/9 Corporate Plan - Play Strategy 2007-2012 Chippenham and Villages Community Plan 2005 - 2015

Previous Decisions Connected with this Report

Report	Committee & Date	Minute Reference
Chippenham Area (3) Community Area Awards	Area Committee -13th Feb 2008	CR44
Community Area Awards Criteria	Executive 8 th February 2007	E175
2008/9 Budgets	Council 26 th February 2008	C83