

671

To The Occupier
Important Information on
Residents Parking Enclosed

Date: 22nd March 2006

Our Ref: JTT/12.04.24.500

Dear Resident

Residents' Parking in the Bourne Avenue and Wain-a-Long Road

Your local councillors and some local residents' have brought to my attention concerns regarding parking problems being caused in Bourne Avenue and Wain-a-Long Road by both commuter and shopper parkers.

In response I am writing to each household in the area seeking residents' views on whether a residents' parking scheme would be welcomed to address the current parking problems. This letter is the first stage of public consultation and will help gauge the level of support for a residents' parking scheme. I am currently seeking views from residents that live in the streets listed overleaf.

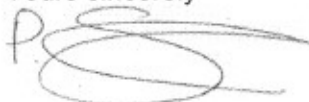
You will find attached to this letter a summary of the type of residents' parking scheme being considered for Bourne Avenue and Wain-a-Long Road. You will also find attached a freepost questionnaire, which I am asking you to complete, to help me gauge the extent of the current parking problems and the level of support for the proposed residents' parking scheme. In effect if the introduction of a residents parking scheme is supported the scheme introduced on the ground would be an extension to the existing Residents' Parking Zone C.

Please take some time to read the enclosed material before you complete the questionnaire. All completed questionnaires need to be returned to me by **midday on Monday 24th April 2006**. If following analysis of the responses to this consultation exercise there is an overall level of support for the introduction of a residents' parking scheme in Bourne Avenue and Wain-a-Long Road work will begin on the detailed design of the scheme.

Upon completion of the detailed design work the necessary traffic regulation orders required to support the residents' parking scheme will be formally advertised. The formal advertisement period will last 21 days during which objections may be made to the scheme. All objections received will be reported to the Salisbury Transportation Plan Joint Committee for a decision on whether or not to proceed with the implementation of the scheme.

Finally, I would like to take this opportunity to thank you in advance for your time and help in this matter.

Yours sincerely



Paul Shaddock
Traffic Technician, Salisbury Joint Transportation Team

**LIST OF STREETS IN WHICH RESIDENTS' VIEWS ON A PROPOSED RESIDENTS' PARKING
SCHEME ARE BEING SOUGHT**

Bourne Avenue
Wain-a-Long Road

RESIDENTS' PARKING INFORMATION SHEET

INTRODUCTION

This information sheet is designed to provide you with information on the type of residents' parking scheme that would be introduced into the Bourne Avenue and Wain-a-Long Road. There is also information regarding general rules that apply to all residents' parking schemes operated in Salisbury.

Residents' parking schemes in Salisbury are currently aimed at tackling problems caused by commuter and shopper parking. They operate between the hours of 8am to 6pm Mondays to Saturday inclusive, except public holidays. Please note that residents' parking schemes are not intended to solve the demand for parking outside of these times.

The following types of permits are issued in residents' parking zones:

- Residents' Permit
- Annual Visitor Permit
- Daily Visitor Card
- Business Permit (Business Permits are not available in current Residents' Parking Zones B or E)
- Tradesmen Waiver

Please see section entitled **TYPES OF PERMIT** (below) for more details on what each type of permit entitles its holder to do within a residents' parking zone.

RESIDENTS' PARKING SCHEME PROPOSED TO BE INTRODUCED IN THE BOURNE AVENUE AND WAIN-A-LONG ROAD

Limited Waiting Residents' Parking Zone

This type of scheme is designed to protect residents from all day parking by commuters and shoppers. Limited waiting residents' parking scheme allows any non permit holder to park within the residents' parking zone for a maximum of two hours without needing to display a permit.

The issuing of residents' parking permits in a limited waiting residents' parking zone is restricted as follows:

- To a maximum of 2 permits per residence. This allocation is reduced by one permit for each off-road parking space (driveway and/or garage) available within the residence. (A residence is defined as being individually rated for the purpose of Council Tax. Houses in multiple occupation where the Council Tax is for the whole building will be entitled to the allocation for a single residence)
- To vehicles under 2 tonnes unladen weight and/or 6 metres in length or with a maximum of 12 passenger seats.
- To vehicles not drawing a trailer.
- To motorcycles.

Residents living in limited waiting residents' parking zones will be entitled to buy permits at a cost of £10 per permit per year.

Residents living in limited waiting residents' parking zones will be entitled to buy 50 daily visitor scratch cards per household per year at a cost of 20p per permit. Daily visitor scratch cards will be issued to residents in books of 5 (total £1.00) or 10 (total £2.00). Residents will be able to purchase additional daily visitor scratch cards at a cost equivalent to that of all day parking in the city centre. There is no limit on how many additional daily visitor scratch cards residents may purchase.

Annual Visitors Permits, Business Permits and Tradesmen Waivers are issued in accordance with the rules detailed below.

GENERAL INFORMATION ON RESIDENTS' PARKING SCHEMES IN SALISBURY

Double Yellow Lines

Whenever a residents' parking scheme is introduced into an area it will require the introduction of double yellow lines at junctions to enable motorists to safely use them in accordance with the Highway Code. This will also allow essential access for emergency vehicles and refuse collection vehicles.

It important to remember that whilst you may not be able to park right up to the junction following the introduction of double yellow lines, the effect will be counteracted by the increase of space available further along the street caused by the removal of commuter and shopper parking. Double yellow lines are 24 hour restrictions and may be subject to enforcement outside of the normal operational hours of a residents' parking scheme.

Types / Issuing of Permits

Residents' Permit

A residents' permit will have your vehicle registration number printed on it, so when you apply you will need to provide:

- proof of ownership (or a letter of authority from the supplier in the case of a lease car or an employer in the case of a company car);
- a copy of your valid driver's licence; and
- proof of your residence in the zone, (for example a copy of a Council Tax demand or utilities bill)

When renewing your permits, if you have not changed your vehicle, only your drivers licence and current proof of residence is required.

If the details on your registration document or drivers licence do not match your address you may be asked to get them changed. The Council may also withdraw or refuse to issue a permit if it appears to them that any of the particulars or evidence supplied are untrue.

The permit can only be used for the vehicle specified and this will be checked by the parking attendants.

Daily Visitors Card

These should be used for any vehicle including visiting tradesmen and delivery persons (i.e. builders, plumbers and electrical appliance deliveries). These cards are valid for up to one day if the relevant day, date, month and year are correctly scratched off. Only proof of residence will be required when applying for these.

Annual Visitor Permit

Residents' who are over the age of 60 or housebound, and do not own a car may apply for an annual open visitors permit. This application should be accompanied by proof of residency, age, and in the case of housebound resident's, confirmation from a medical practitioner/carer.

Business Permit

Business parking permits are designed to be handed in and out to customers who need to park in a residents parking zone when visiting businesses located within residents' parking zones. Business parking permits are not issued to provide parking for staff of the business.

Businesses situated within limited waiting residents' parking zones, will be entitled to buy a maximum of two business parking permits at a cost of £10 per permit per year, however business permits are only issued to businesses where no off-street parking is available. A copy of your Non-Domestic Rate bill must accompany the application.

Tradesman's Waivers

Tradesmen working in residents' parking zones should, where possible, utilise a daily visitor scratch card supplied by the resident. Where no other parking is available a tradesmen's waiver will be issued by the Parking Office that will temporarily lift the parking restrictions for a commercial works vehicle. Tradesmen's waivers will only be issued to commercial works vehicles when it is essential that the vehicle be parked on-site.

It is the responsibility of the tradesmen, not the resident, to apply for tradesmen's waivers. Tradesmen's waivers cost £5 per day and can be purchased on either a daily or weekly (6 days) basis from the Parking Office at Pennyfarthing House.



QUESTIONNAIRE ON THE PROPOSED INTRODUCTION OF RESIDENTS' PARKING IN BOURNE AVENUE AND WAIN-A-LONG ROAD

Please use this form to provide us with your response to the proposal to extend the existing Residents' Parking Zone C to cover Bourne Avenue and Wain-a-Long Road.

Section 1 - About You

Q1. Please state the name of the street you live in? _____

Q2. Please state your postcode? _____ Q3. How many motor vehicles do you own? _____

Q4. Where do you currently park? (Please tick all that apply)

On Road	<input type="checkbox"/>	Off Road	<input type="checkbox"/>
---------	--------------------------	----------	--------------------------

Section 2 - Bourne Avenue and Wain-a-Long Road Residents Parking Zone Proposals

Q1. Do you consider commuter/shopper parking to be causing problems in the street you live in? (Please tick one box)

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

Q2. Would you support the introduction of a Residents' Parking Scheme covering your street based on the details set out in the accompanying information sheet? (Please tick one box)

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

Section 3 - Other Comments

Please use the space below to provide us with any other comments you have on the proposals.

Please turn over and, if necessary, use the additional space provided for any other comments you may wish to mark and for details on how to return your completed form.

Completed questionnaires must be returned to Salisbury District Council by:

Midday, Monday 24th April 2006

Section 3 - Other Comments (Continued)

HOW TO RETURN YOUR QUESTIONNAIRE

1. Fold questionnaire along FOLD 1
2. Fold questionnaire along FOLD 2.
3. Fold questionnaire along FOLD 3.
4. Tuck SECTION A into SECTION B.
5. Post it.

FOLD 1

SECTION A

SECTION B

BUSINESS REPLY SERVICE
Licence No. SA 100/2

Transportation Officer
Salisbury District Council
The Council House
Bourne Hill
Salisbury
Wilts
SP1 3UZ

211

FOLD 3

FOLD 2