Wiltshire Council
Where everybody matters

Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group

Name of Organisation	Trowbridge Neighbourhood Partnership
Contact Name	
Contact Address	
Contact number	**e-mail**
Organisation Type	**Non profit organisation** ☐ **Parish/Town Council** ☐ **Other** ☐

2 – Your Project

In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	Trowbridge
In which Parish does your project take place?	Trowbridge/Hilperton(Paxcroft)
What is your project?	Promotion of partnership and the development of its role advising member groups
Where will your project take place?	Trowbridge community area
When will your project take place?	September 2009 - March 2010
Does your project demonstrate a direct link to the Community Plan for the area? **If YES, please provide a reference/page no.**	YES ☒ Supporting community groups NO ☐
Please confirm your project will be completed by 31st March 2010	YES ☒ NO ☐

What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)
  IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)
The development and promotion of the group will increase the partnership's ability to help form new Neighbourhood Groups. The TNP has already has success in encouraging the formation of new Neighbourhood Groups and its membership has increased from 4 to 11 TARAs and RAs. TNP enables the groups to discuss current issues and to give guidance on funding solutions. There is strength in numbers and TNP has more success in attracting relevant officers from WC, TTC and other agencies to address common concerns/ issues. Joint funding by WC/TTC has led to more dropped kerbs, neighbourhood policing has been strengthened particularly on anti-social behaviour. The total membership of the 11 groups is in excess of 300 but the groups cover areas with a total population of about 10,000 and covers all age grousp etc

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

Grant funding will be sought from a range of grant giovers and TTC has a grants officer who will assist with this. The group wishes to develop training for its members and some is provided through Selwood Housing and TTC

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.
IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)
The partnership has representatives from all its 11 member associates and works with WC, TTC, the Police, Fire and Rescue to address current issues . Neighbourhood policing has progressivly improved, most recently with the introduction of the Policing Pledge where the real concerns of obstruction of officers freom NPTs has now been positively addresses, the Parish Steward's work is identified and monitored leading to tidier local areas; joint funding of dropped kerbs by WC/TTC has doubled the number of dropped kerbs with TNP identifying priorities. This will be repeated. By working with other Associations in partnership local citizens have a stronger voice.

4 – Relationship between your project and Wiltshire Council priorities.   Which of the following statements apply to the project/service your hope to provide? *Please tick as many as you think apply.*

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	☒
Increase number of local people involved in regular volunteering	☒
Increase the number of affordable homes	☐
Improve access to services for people with dementia	☐
Improve access to primary care services for people with learning disabilities	☐
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	☒
Improve adult participation in sport	☒
Improve young people's participation in positive activities	☒
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	☐
Increase the number of people who feel safe in their community	☒
Improve local area through intergenerational activities such as street clean ups and community events	☒
Reduce perceptions of antisocial behaviour	☒
Reduce deaths through accidents	☐
Increase uptake of energy efficiency and renewable energy measures	☒
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	☐
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	☒
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	☐
Improve local biodiversity	☒

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

5 – Information relating to your last annual accounts (if applicable)

Year Ending:	Month:	Year:
Total Income:	£	
Minus Total Expenditure:	£	
Surplus/Deficit for year:	£	
Reserves held:	£N/A	

6 - Financial Information

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	P/C	
				£
Presentation boards (sets) inc V	£550			£
Insurance	£250			£
Publicity Materials	£150			£
Stationery, postage etc	£50			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£1,000	**TOTAL PROJECT INCOME**		£0

Total Project Income B	£0
Total Project Expenditure A	£1,000
Project Shortfall A - B	£1,000
Award sought from Wiltshire Council Area Board	£1,000
Is your organisation able to claim VAT?	Yes ☐ No ☒

7 – Management

How many people are involved in the management of your group/organisation?

People Over 50 years   Male 6   Female 3

People Under 25 years   Male   Female

Disabled People   Male 3   Female

Black & Minority Ethnic people   Male   Female

8 – Supporting Information – Please enclose the following documentation

Enclosed (please tick)

☐   Latest inspected/audited accounts or Annual Report

☐   Income & expenditure budget for current financial year

☒   Project budget (if applicable)

☒   Terms of Reference/Constitution/Group Rules

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

a) **Is your project targeted towards, or of particular relevance to, people of a specific age?**

☐ Yes ☒ No   **If 'Yes' please tick…** ☐ Under 25's ☐ Over 50's

b) **Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

☐ Yes ☒ No

c) **Is your project targeted towards, or of particular relevance to, people of a specific gender?**

☐ Yes ☒ No   **If 'Yes' please tick….** ☐ Male ☐ Female

d) **Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

☐ Yes ☒ No   **If 'Yes' please tick….** ☐ Gay ☐ Lesbian ☐ Bisexual

e) **Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

☐ Yes ☒ No   **If 'Yes', indicate the ethnic background of the people who will benefit from your project.**

White ☐ British   ☐ Irish ☐ Other   **Mixed** ☐ Mixed ethnic background

Asian or Asian British ☐ Indian   ☐   Pakistani ☐   Bangladeshi ☐ Other Asian

Black or Black British ☐ Caribbean   ☐ African   ☐ Other Black

Chinese or other ethnic group ☐ Chinese   ☐ Other ethnic group

f) **Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

☐ Yes   ☒ No   **If 'Yes' please specify**

10 – Declaration (on behalf of organisation or group) – I confirm that……

☐ **Accounts and quotes where appropriate are enclosed.**
☒ **A copy of our constitution or terms of reference are enclosed.**
☒ **The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.**
☒ **If an award is received, I will complete and return an evaluation sheet**
☐ **That any other form of licence or approval for this project has been received prior to submission of this application**
☐ **That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.** ☒ **Child Protection** ☒ **Public Liability Insurance**
☒ **Equal Opportunities** ☐ **Access Audit** ☐ **Environmental Impact**
☐ **Planning permission applied for (date)   or granted (date)**
☒ **That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.**
☒ **I give permission for press and media coverage by Wiltshire Council in relation to this project.**

Name: **Date:** 07/08/2009
Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)