

MINUTES

Meeting: TROWBRIDGE AREA BOARD
Place: Edward Hyde Hall, Clarendon College, Frome Road, BA14 0DJ.
Date: Wednesday 5 November 2009
Start Time: 7.00pm
Finish Time: 9:45pm

Please direct any enquiries on these Minutes to:

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In Attendance:

Wiltshire Councillors

Ernie Clark (Chairman), Peter Fuller, Tom James MBE, John Knight, Francis Morland, Stephen Oldrieve, Helen Osborn, Jeff Osborn,

Cabinet Representative - John Noeken (BMP, ICT, HR, Procurement and Customer Services)

Wiltshire Council Officers

David Bardwell - Principal Environmental Health Officer
Alan Creedy - Transport and Development Manager
Peter Dunford - Team Leader, Trowbridge
Martin Donovan - Service Director for Finance
Rachel Efemey - Trowbridge Community Area Manager
Kevin Fielding - Democratic Services Officer

Parish and Town Council Representatives

Trowbridge Town Council - Bob Brice and Lance Allan (Clerk)
North Bradley Parish Council - Jan Williams
Southwick Parish Council - Gaynor Polglase and Kath Noble
West Ashton Parish Council - Peter Westlake

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Partners

Wiltshire Police – Inspector David Cullop

Wiltshire Police Authority – Joy Hillyer

Wiltshire Fire & Rescue Service – Glyn Moody

Trowbridge Community Area Futures – Doug Ross

Trowbridge Chamber of Commerce – David Baker

Trowbridge Community Area Young Peoples Issues Group - Siobainn Chaplinn

Trowbridge Library – Peter Waterman

Wiltshire College – David Holdsworth

Arc Theatre – Tracy Sullivan

Bradley Gardens Residents Association – Debbie Vaughan

Clarendon College – Colin Kay

Connexions – Helen Walker

Long Meadow Tenants & Residents Association – Rollie Cleere

West Wiltshire Citizens Advice Bureau – Sarah Cardy

Members of Public in Attendance: 5

Total in Attendance: 61

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p data-bbox="328 376 1142 412"><u>Chairman's Welcome, Introductions and Announcements</u></p> <p data-bbox="328 450 1230 633">The Chairman welcomed everyone to the meeting and thanked all the town, parish and partner representatives who were in attendance, including the young people who attended as representatives of the Trowbridge Community Area Young People's Issues Group (CAYPIG).</p> <p data-bbox="328 672 1214 815">The Chairman then introduced the Wiltshire councillors who made up the board and also introduced Cllr John Noeken, (Wiltshire Council cabinet member) who was in attendance for this meeting.</p> <p data-bbox="328 853 1126 889">The Chairman also made the following announcements:</p> <ul data-bbox="376 927 1257 1906" style="list-style-type: none"> <li data-bbox="376 927 1257 1111">• That a review of speed limits on A and B class roads was now complete and the strategy for dissemination and implementation has been signed off by the Cabinet Member for Highways and Transport, Councillor Dick Tonge. <li data-bbox="376 1149 1257 1292">• Detailed results and background information would be sent on a CD to all Parish and Town Councils by late December / early January and this would be followed by an eight week period for comments to be returned. <li data-bbox="376 1330 1257 1473">• The £200,000 that had been earmarked for the Waterside project by Wiltshire County Council was in fact £100,000. This had been allocated for consultancy fees and had now been spent. <li data-bbox="376 1512 1257 1626">• Beech Grove community garden had now been granted a 50 year lease with a peppercorn rent after agreement with Wiltshire Council. <li data-bbox="376 1664 1257 1742">• The land at Rutland Crescent had been allocated for an old people's housing project. <li data-bbox="376 1796 1257 1906">• Local Development Frame Work - there would be a public exhibition to be held in Trowbridge Civic Hall on Monday 16 November, from 1 -7pm. 	

2.	<u>Apologies for Absence</u> Apologies were received from Councillor Graham Payne, (Trowbridge area board member), Jo Howes, (NHS Wiltshire), Derek Adams, (Trowbridge Neighbourhoods Partnership), Martin Fortune, (Wiltshire & Swindon Users Network), Greg Hardstaff, (Wiltshire Council Adult Care Team Manager – West Locality), General Manager, (Relate Mid Wiltshire) and Peter Barnett, (Trowbridge Community Area Future – Environment Champion).				
3.	<u>Declarations of Interest</u>				
	Name	Item	Type of Interest	Nature of Interest	Action
	Councillor Peter Fuller	Any Trowbridge-related item	Personal	Trowbridge Town Councillor	Would view any Trowbridge related items and issues with an open mind
	Councillor Peter Fuller	12c - Community Area Grants - Trowbridge Town Council	Prejudicial	Trowbridge Town Councillor	Left the room and did not vote
	Councillor Tom James MBE	Any Trowbridge-related item	Personal	Trowbridge Town Councillor	Would view any Trowbridge related items and issues with an open mind
	Councillor Tom James MBE	12c - Community Area Grants - Trowbridge Town Council	Prejudicial	Trowbridge Town Councillor	Left the room and did not vote
	Councillor John Knight	Any Trowbridge-related item	Personal	Trowbridge Town Councillor	Would view any Trowbridge related items and issues with

					an open mind	
	Councillor John Knight	12c - Community Area Grants - Trowbridge Town Council	Prejudicial	Trowbridge Town Councillor	Left the room and did not vote	
	Councillor Helen Osborn	Any Trowbridge-related item	Personal	Trowbridge Town Councillor	Would view any Trowbridge related items and issues with an open mind	
	Councillor Helen Osborn	12a - Community Area Grants – BA14 Culture Group	Prejudicial		Left the room and did not vote	
	Councillor Helen Osborn	12c - Community Area Grants - Trowbridge Town Council	Prejudicial	Trowbridge Town Councillor	Left the room and did not vote	
	Councillor Jeff Osborn	Any Trowbridge-related item	Personal	Trowbridge Town Councillor	Would view any Trowbridge related items and issues with an open mind	
	Councillor Jeff Osborn	12a - Community Area Grants – BA14 Culture Group	Prejudicial		Left the room and did not vote	
	Councillor Jeff Osborn	5c - Community Area Grants -	Prejudicial	Trowbridge Town Councillor	Left the room and did not vote	

		Trowbridge Town Council				
4.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on 24 September 2009 were agreed as a correct record of the meeting and signed by the Chairman, with the following amendments:</p> <p>Noted - that agenda item no.14, Performance Reward Grant Scheme – Applications, that Councillors H Osborn, J Osborn and James MBE all abstained from the vote on this item.</p> <p>Noted - that agenda item no.14, Community Area Grant applications - Trowbridge Annual Festival of Fun, that Trowbridge Town Council was not the applicant.</p> <p>Performance Reward Grant Scheme – Applications, Trowbridge Annual Festival of Fun Youth Café, that Trowbridge Town Council was not the applicant.</p>					
5.	<p><u>Touch2id Scheme</u></p> <p>Inspector Dave Cullop, (Wiltshire Police) outlined the launch of a scheme which would provide 18-25 year olds with an easily accessible and usable ID card, which would dispense with the need for young people to carry passports and driving licences as form of ID when buying alcohol in an off-licence or going into a pub or night club.</p> <p>Inspector Cullop introduced Matthew James of UK Biometric, which was the company behind the scheme.</p> <p>Points raised by Matthew James included:</p> <ul style="list-style-type: none"> • That the product was a 21st Century solution to the age old problem of making sure that alcohol was sold only to young people aged eighteen years or over. • That the product would certainly help combat current alcohol related anti-social drinking associated to under-eighteens. • That nobody wanted to carry a passport or driving licence which could be easily lost or stolen during a night out. • That the scheme was to launch in Trowbridge and then, if successful, eventually go country wide. 					

	<ul style="list-style-type: none"> • That similar technology was currently used at Disney World and the Hong Kong/China border, and had proved very successful. <p>Points raised from the floor included:</p> <ul style="list-style-type: none"> • There should be some sort of consequence for any card carrier buying and supplying alcohol to minors. • Local college students had been very receptive to the scheme. • Future costs needed to be kept as low as possible for the scheme to stay viable with perhaps some Council funding to encourage small businesses to join the scheme. • The Police and partner agencies would target rogue traders who continued to sell alcohol to minors. <p>The Chairman thanked Inspector Cullop and Mr James for their presentation.</p>	
6.	<p><u>Issues Update</u></p> <p>Allan Creedy (Transport and Development Manager) gave a brief update and answered questions on a Transport Strategy for Trowbridge and Rural Areas.</p> <p>Points included:</p> <ul style="list-style-type: none"> • The Wiltshire Core Strategy would encompass a transport strategy that would cover transport networks, future growth and impact. • That growth was likely to take place was key to a successful twenty year transport strategy. • Area boards would be engaged at regular periods for their views on any proposed transport strategy. <p>David Bardwell (Principal Environmental Health Officer) gave a brief overview and answered questions on issues relating to the banning of smoking in council owned play areas/open spaces.</p> <p>Points included:</p> <ul style="list-style-type: none"> • There were currently no powers of enforcement or resources to employ enforcement officers to patrol council owned play areas/open spaces. 	

	<ul style="list-style-type: none"> • For a ban to be workable, it would have to be rolled out across the whole of Wiltshire. • Signage could be displayed that requested smokers refrain from smoking in council owned play areas/open spaces. <p>Points raised from the floor included:</p> <ul style="list-style-type: none"> • Wiltshire Council needed to have the will to set an example on this issue. • Suitable, adequate signage was all that is needed to make a difference. • The good will of smokers was paramount in making any scheme successful. <p><u>Decision</u> The Trowbridge area board supported a pilot scheme of advisory notices displayed at Wiltshire Council owned play areas/open spaces within the Trowbridge area.</p> <p>The Chairman advised the meeting that as several members of the Trowbridge Community Area Young People's Issues Group (CAYPIG) were in attendance he would move their update forward.</p> <p>CAYPIG Partner Update</p> <p>The group had been considering the following topics:</p> <ul style="list-style-type: none"> • CCTV improvements around the Trowbridge area; • Drugs/alcohol issues; and • Art centre funding. <p>It was proposed to hold the next CAYPIG meeting on Monday 7 December 2009, (this date was still to be confirmed).</p> <p>Councillor John Noeken, Cabinet Member, gave a brief update on the issue of Council funding relating to the promotion of tourism in Trowbridge.</p> <p>Points included:</p> <ul style="list-style-type: none"> • The town council had now met with the Wiltshire tourism partnership Chief Executive Alun Williams to discuss 	<p>Rachel Efemey / David Bardwell</p>
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	<p>funding matters, and were assured that, whilst in the past much of the funding was from South Wiltshire and appeared to give a Southern bias to publicity material, in future there would be a better balance across the county.</p> <ul style="list-style-type: none"> • The “Visit Wiltshire” branding was an excellent opportunity to promote our county to potential visitors. <p>The Chairman thanked everybody for their updates.</p> <p>The Community Area Manager reminded the meeting how to raise an issue, this could be done by either filling out an issue sheet from the agenda pack or by going online to: www.wiltshire.gov.uk/areaboard</p>	
7.	<p><u>Trowbridge Community Area Future</u></p> <p>Doug Ross (Project Officer) updated the board on the work of the Trowbridge Community Area Future (TCAF) Partnership.</p> <p>Points included:</p> <ul style="list-style-type: none"> • After the collapse of the Modus development, TCAF had encouraged the reinstatement of “Transforming Trowbridge”. • It is hoped that Adam Nardell (Vision Director) was to have sole responsibility for Trowbridge, with a second vision director being appointed to cover Chippenham. <p>Trowbridge community area theme group – updates.</p> <ul style="list-style-type: none"> • Sport and Recreation – proper regard was needed when future ‘S106 agreements’ were drawn up – for provision of sports pitches, which should not be on a flood plain. • Environment – TCAF was happy that Wiltshire Council had recognised the ‘Nottingham 10/10 declaration’ to reduce carbon emissions by 10% during 2010 and recommended that all its partners sign up to both. • Community Safety Group – that the “Bluz ‘n’ Zuz” was now back up and running in the Silhouettes Café. These events had proved to be very popular with young people in the local area. • Trowbridge Neighbourhood Partnership welcomed the £5,000 community area grant to Trowbridge Town Council for provision of dropped kerbs, which will provide twelve sets. 	

	<ul style="list-style-type: none"> • A new community group been formed – “The Paxcroft Mead Community Forum”, the eleventh group in the Partnership. <p>Doug Ross requested that the Trowbridge area board supported the ‘10/10 declaration’.</p> <p>The Chairman thanked Doug Ross for the update.</p>	
8.	<p><u>Outside Body Updates</u></p> <p>Councillor Jeff Osborn updated the board on the Transforming Trowbridge executive board meeting which had met on Wednesday 14 October 2009.</p> <p>Points included:</p> <ul style="list-style-type: none"> • It was hoped that Adam Nardell, (Vision Director) would be able to concentrate his efforts solely on Trowbridge in the near future. • There were signs that developers are looking to buy development sites in Trowbridge. • Work on the Sainsbury’s site had started. • The newly opened Shires Gateway project was now up and running, and was providing an additional pay and display car park for the town. • The transforming Trowbridge executive board would next meet on Friday 6 November 2009. <p>Councillor Steve Oldrieve updated the board on the Arc Theatre.</p> <p>Points included:</p> <ul style="list-style-type: none"> • The Arc had increased its income by 50%; • Funding was an ongoing issue; • The Trowbridge area board needed to support this worthwhile venture; and • Trowbridge people needed to support their local theatre. <p>The Chairman thanked Councillors Osborn and Oldrieve for their updates.</p>	

9.	<p><u>Partner Updates</u></p> <p>It was noted that representatives from the NHS Wiltshire were again unable to attend the meeting.</p> <p><u>Decision</u> A letter to be sent to NHS Wiltshire underlining members' disappointment with the lack of NHS Wiltshire representatives since the Trowbridge Area Board's inception.</p> <p>A report from NHS Wiltshire had been included in the agenda pack.</p> <p><u>Wiltshire Police</u> Inspector Cullop introduced Joy Hillyer who was the new Independent Member of the Wiltshire Police Authority and had recently taken over the responsibility for police matters in the Community Area, and would be attending future Trowbridge Area Board meetings. She could be contacted via Wiltshire Police Authority 01380 734022 or http://www.wiltshire-pa.gov.uk/feedback.asp</p> <p>He then outlined the crime and community safety report that was included in the agenda pack.</p> <p><u>Wiltshire Fire and Rescue Service</u> Glyn Moody outlined the report that was included in the agenda pack.</p> <p><u>Trowbridge Town Council</u> Lance Allan (Town Clerk) outlined the report that was included in the agenda, (agenda item No.9d).</p> <p>There were no parish council updates.</p> <p>The Chairman thanked all representatives for their respective updates.</p>	Rachel Efemey
10.	<p><u>Election of Representatives</u></p> <p><u>Decision</u> Following a request from Trowbridge Community Area Future, it was agreed that Councillors Clark and Morland were elected as representatives to the Parish Councils'</p>	

	<p>Liaison Group.</p> <p><u>Decision</u> The election of representatives to be involved with each of the following theme groups would be discussed by Area Board Members in due course:</p> <ul style="list-style-type: none"> • BA14 Culture Group • Health & Social Care • Community Safety • Economy & Transport <p>Members were aware of the importance of representatives being appointed to the other groups and that all Trowbridge town-based Councillors would become representatives for the Trowbridge Neighbourhoods Partnership.</p>	<p>Rachel Efemey / Councillor Ernie Clark</p> <p>Rachel Efemey / Councillor Ernie Clark</p>
11.	<p><u>Any Other Urgent Business</u></p> <p>Councillor Oldrieve requested that library provision in Trowbridge be discussed at a future board at the earliest opportunity.</p> <p>Councillor Morland expressed his disappointment that the next Trowbridge area board meeting would fall after the Local Development Frame Work consultation had ended.</p> <p>The Chairman thanked everyone for attending and advised that there would be a five minute comfort break before the meeting resumed to discuss the allocation of grant funding.</p>	
12.	<p><u>Allocation of Grant Funding</u></p> <p>Members were asked to consider three applications seeking 2009/10 Community Area Grant Funding.</p> <p>Decision BA14 Culture Group was awarded £4,900 to promote and develop local arts and heritage.</p> <p>Reason <i>The application met the Community Area Grant Criteria for 2009/10.</i></p> <p>Decision VINE for PAT was deferred until the next Area Board meeting on 14 January 2010.</p> <p>Reason <i>To allow Wiltshire Council officers to report back to the board after meeting with representatives of VINE for PAT to discuss future partnership working arrangements.</i></p>	

	<p>Decision Trowbridge Town Council was awarded £1,000 for the Christmas Market.</p> <p>Reason <i>The application met the Community Area Grant Criteria for 2009/10.</i></p> <p>Date of Next Meeting</p> <p>The next meeting of the Trowbridge area board would be held on Thursday 14 January 2010 at West Ashton village hall.</p>	
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