

# Community Award Application Form

*North  
Wiltshire  
District  
Council*

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
**PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	Cherhill Village Hall		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"></td> <td style="width: 40%; text-align: center;"><b>e-mail</b></td> </tr> </table>		<b>e-mail</b>
	<b>e-mail</b>		
<b>Organisation Type</b>	Non profit organisation <input type="checkbox"/> Local Authority <input type="checkbox"/> Other <input checked="" type="checkbox"/>		
2 – Your Project			
<b>In which Community Area does your project take place?</b>	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input checked="" type="checkbox"/>		
<b>In which Parish does your project take place?</b>	Cherhill		
<b>What is your project?</b>	New kitchen for village hall		
<b>Where will your project take place?</b>	in village hall		
<b>When will your project take place?</b>	ASAP		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		
<b>Please confirm that your project will be completed by 31<sup>st</sup> March 2009</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
<b>What is the Community benefit of your project, and approximately how many people will benefit?</b> (IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES))			
The village hall is well used by a range of organisations – toddler groups, scouts, senior citizens lunch club, upholstery classes, yoga, keep fit, WI, gardening club, drama group, meetings, social events and parties. Everyone in the village would benefit from a new kitchen. Groups from the surrounding local area also use the hall.			
<b>NWDC will not meet future running costs for projects. Please tell us how these will be met in the future</b> Running costs will be met from income from lettings etc.			
<b>Has your organisation received a previous award from this Council?</b>	<input type="checkbox"/> Yes (please provide details below) <input checked="" type="checkbox"/> No		
<b>Date of amount and previous award</b>	£		
<b>Details of award(s)</b>			

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

(IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES))

Our hall was built in the 1970s and the kitchen has not been updated since then.

A recent environmental health advice declared the facilities to be 'outdated and tired' and we do not fully comply with current regulations. This we wish to remedy and provide better facilities for the community.

**4 - Financial Information**

PROJECT COSTS Please provide a full breakdown e.g equipment, installation etc.		PROJECT INCOME Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Units – materials	£7,500	Current funds	C	£7,500
Installation	£2,500			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£10,000</b>	<b>TOTAL PROJECT INCOME</b>		<b>£7,500</b>

**Total Project Income** £7,500

**Total Project Expenditure** £10,000

**Project Shortfall** £2,500

**Award sought from NWDC** £2,500

**Is your organisation able to claim VAT?** YES  NO

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year end accounts, assets and reserves.

**SECTION 5 – Declaration (on behalf of organisation or group) – I confirm that.....**

- the information on this form is correct, that any award received will be spent on the activities specified that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received that I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance  
 Equal Opportunities  Access Audit  
 Planning permission applied for (date) 24/06/08 or granted (date)
- That acknowledgement will be given of NWDC support in any publicity or printed material.
- I give permission for press and media coverage by NWDC in relation to this project.

Name:  
Position in organisation:

Date: 24/11/08



Please return your completed application to: Community Partnerships Team, Community Partnership, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mail [community@northwilts.gov.uk](mailto:community@northwilts.gov.uk)