

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 8th February 2018			
1.	Attendees and apologies			
	Present:	Lance Allan (TTC), Stuart Palmen (WC), Peter Fuller (WC), Edward Kirk (WC), Bill Parks (WC), Graham Payne (WC), Kirsty Rose (WC), Mary Cullen (WC), Deborah Halik (WC), David Halik (WC), Parish Council representative		
	Apologies:	Horace Prickett (WC, Chair), Stee Oldrieve (WC), Pat Whyte (WC), Spencer Drinkwater (WC)		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Trowbridge Area Board meeting in January http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=171&MIId=11522&Ver=4		
3.	Financial Position			
		The budget allocation at the start of this meeting for 2017/18 is £9304		

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		In addition, CATG funding for pavement improvements is £9,212.29 for Trowbridge Community Area this financial year.		
4.	Top 5 Priority Schemes			
a)	Issue 4824 – Speeding Westbury Road/Woodmarsh, North Bradley	Topographical survey has been ordered. Once received, design can commence with parish council consultation and formal advert to follow.	KR to progress design and formal advert.	KR
b)	Issue 5422 Elizabeth Way/Hilperton Road roundabout – concerns re vehicle speeds and layout	Concerns regarding the lack of deflection for vehicles exiting Elizabeth Way and travelling straight on resulting in high approach speeds. KR has reviewed Road Safety Audit undertaken following construction. This did not raise any concerns or require remedial works in relation to cyclists. KR to continue to visit site and observe.	KR to report back to next CATG.	KR
c)	Issue 5589 The Halve- various issues raised re speeding traffic, need for pedestrian crossing, speed limits	Quote for ped crossing survey received and is £1050, this is higher than original estimate. CATG agreed additional costs. TTC agreed contribution from 2018/19 budget. Metrocount results show 85%ile speeds of 28.2mph and mean speeds of 24.4mph. There is no history of personal injury collisions within the study area.	CATG increase allocation by £320. TTC to fund £350 from 2018/19 budget. Area Board to note.	KR
d)	Issue 5835 Speed Limit Reduction, Wingfield Road, Trowbridge	A ‘mini’ review has been approved by highways officers, rather than a full review, at a reduced cost to CATG of £1000. Amendments to the speed limit are possible however there are costs associated with this which will be set out in detail as part of the review.	KR to write up full report and bring to next CATG	
e)	Issue 5677 Crossing point British Row, Trowbridge	Two issues at this location, mobility scooters having difficulty getting through barriers to health centre and pedestrians walking straight out onto crossing without being seen. Option to relocate zebra crossing too expensive a @£30k. Removing barrier not an option due to safety. Proposed to widen gap between barriers at cost of £600. Agreed	£400 from CATG budget agreed. TTC to contribute £200 Area Board to note.	

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5.	Other Priority schemes			
a)	Issue 4801 – No through sign request, junction of Marsh mead and Hill Street, Hilperton	Awaiting installation by Ringway. Delays due to manufacturers sending wrong signs. KR chasing.	Area board to note update	KR
b)	Issue 4908 – Speeding, County Way, Trowbridge	Order issued to Ringway for signing works. Lining has been refreshed.	Works ordered.	KR
c)	The Croft, Trowbridge – damage to verges	Works to be ordered. To be carried out in April.	KR to issue order	KR
d)	20mph speed restriction assessment, Drynham Ward	This scheme has not been awarded funding through the substantive bid process. Options are 1. Take forward 20mph without Holbrook Lane which would need traffic calming at cost of £90k or 2. Carry out further design work and topographical study to have more robust case for another substantive bid. Cost for option 1. would be around £16k. Agreed to progress fundraising for option 1.	KR to put detailed design together with costings including how much T/C would need to contribute.	
e)	Issue 5166 Frome Road/Manor Road/Westfield Road. Trowbridge – various issues	Various issues raised regarding speeding traffic, obstructive parking, congestion and poor driving around school opening and closing. Agreed to extend 20mph speed restriction assessment to these areas. Survey would cost £2000. Agreed to fund survey.	Agreed £2000 from CATG budget. Area Board to note	KR
f)	Issue 5272 – Shires Gateway/Asda roundabout – road marking layout ON HOLD	At present, the road marking layout is to remain. With regard to the signal timings and sequencing, until plans for the old Bowyers site and the railway station entrance are confirmed, no decision can be taken as to the most appropriate improvements in this area.	Area board to note the update. Area Board to seek meeting with developers and TM to discuss plans for the site. (was it agreed to fund £1000 for	AB

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g)	Issue 5657 St Michaels Close, Hilperton Footway Resurfacing	Cost would be £13700. Only £9212 available through the PAFIS funding, so parish council would need to contribute £4488.	MC to write to parish Council to ask for contribution of £4488. If confirmed A/B to allocate £9212 form PAFIS funding. AB to note	PW
h)	Issue 5836 Request for 20mph speed limit and bus shelter, Manor Road, Trowbridge	This links with issue 5166. KR has visited and ascertained only location for bus shelter which is outside shops. Cost would be £6k. Query level of demand for this. LA indicated that the Town Council would be willing to take on the future maintenance of a shelter.	On hold. Cllr DH to liaise with local community re level of demand. To come back to next CATG meeting for discussion.	KR
i)	Issue 5837 Dropped Kerbs, Riverway/Hill Street, Trowbridge	Cost estimate for dropped kerbs at River Way/Hill Street junction is £1000.	Agreed to fund £667 with £333 from contribution from T/C	KR
j)	Issue 5859 Green Lane/Paxcroft Way, Trowbridge – Dropped Kerbs request	Prelim design prepared – dropped kerbs across Paxcroft Way and one dropped kerb opposite no 54 Green Lane. Cost estimate = £3000.	Agreed to fund £2000 with £1,000 contribution from T/C	KR
k)	Issue 5860 Green Lane, Trowbridge – Request for 20mph speed limit and traffic calming	Metrocount undertaken Dec 2017. 85 th ile speeds of 31.8 mph. This is a reduction in speed since previous count in 2014.	No action for now. Keep under review. AB to note update.	
6.	New Issues			

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a)	Issue 5997 Request for dropped kerb, Newleaze, Hilperton	<i>A dropped kerb put in place at the top of the street so parents can get there children to school safely and disabled people can access the pavement so they dont have to be in the road for a considerable distance in order to access the pavement</i>	KR to investigate firther and report back to next CATG.	
b)	Issue 5883 Road Markings, Oasis Longmeadow Academy	<i>I also would like to ask if it is possible to have a look at putting up a mirror Im not too sure what it is actually called but it is usually used for blind spots on a bend or corner of a road so that people can see what is coming to make entering into a road more safer. This would be for pedestrians and road users as every morning we come out between the houses as there is a walk way that leads to the road that the school is in and it is basically just after a bend in the road so as a pedestrian we can not see any oncoming traffic neither can vehicles due to people parking on their side of the road to be closer to the school and unfortunately people do drive rather fast around that bend and as a pedestrian you can only use sound to be able to know if something is coming from our right on the opposite side of the road to the school and if it is raining you only hear the rain. I think that one of these mirrors would make it allot safer for all going into that bend driving with the school behind you and pedestrians crossing the road towards the school. I have spoken to the school and they have suggested that I make contact with the council</i>	MC to write to complainant to explain that mirrors not considered appropriate and best solution is for school to update their travel plan. MC to write to headteacher	
7.	Other items			

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a)	Holbrook Lane, Trowbridge - request for dropped kerbs	Request for dropped kerbs across junction with Bradley Road. LA explained this had been reviewed in previous years and Highways advise was that the existing arrangements were appropriate. KR to review location to determine if additional dropped kerbs can be provided.	LA to raise as an issue via Area Board issue system and KR to review.	LA/KR
b)	Access to Biss Wood	Relates to planning application 15/04736/OUT realignment of the A350 and the effect on access and egress at Scouts site at Biss Wood. There is correspondence on the website between the Scouts and highways. LA suggests issue has already been resolved.	NFA	
	6071 stallard st/shires gateway	Children cycling through gateway onto Stallard St causing near misses with traffic. Discussed and agreed that as private land the complainant should ask facilities management of the shires gateway to put up no cycling signs and erect a barrier.	MC to write to complainant.	
	Speeding Wingfield Rd	Metrocount to be carried out	MC to issue metrocount form.	

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	6065 Request white lines Willow grove	Disabled lady, wheelchair user, routinely unable to get into transport due to car parking outside house. Agreed to put on ad hoc white lining programme.	KR to add to ad hoc lining programme.	
AOB		<p>Cllr EC- Meeting agenda not on Mod Gov</p> <p>Cllr DH various issues, Hornbeam Rd, Hazel grove, College Rd</p> <p>Cllr SP- Wingfield Rd paths need improvements Walwayne School traffic issues</p>	<p>KR to liaise with Dem Services to get agendas on mod gov</p> <p>To discuss with KR</p> <p>Bring to next CATG Waiting restrictions will be put in place with 20mph zone.</p>	
		<p>Cllr EK- Seymour Rd Speeding issues reported</p> <p>Cllr PF- Ashton St school traffic issues</p> <p>A350 effluence from traveller site onto roadway</p>	<p>MC to issue metrocount form</p> <p>To raise as issue</p> <p>AB via MC to wrte to public health to ask for investigation of issue to report to next AB.</p>	
		<p>Cllr Gp- Speeding Cock Hill</p> <p>Recycling Centre queuing situation</p>	<p>Metrocount request form to be issued-MC</p> <p>Mixed reports. KR to monitor with increased use in spring and report to May AB</p>	

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8.	Date of Next Meeting: 5th April 2018,10:00 , Longleat Room, County Hall

Trowbridge Community Area Transport Group

Report author- Kirsty Rose, Senior Traffic Engineer

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Trowbridge Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Trowbridge Area Board will have a remaining Highways funding balance of £

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications