

# MINUTES

**Meeting:** WARMINSTER AREA BOARD  
**Place:** Christ Church Hall, Upper Weymouth Street, Warminster, Wilts BA12  
9PS  
**Date:** 10 March 2011  
**Start Time:** 7.00 pm  
**Finish Time:** 8.40 pm

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Please direct any enquiries on these minutes to:

Marie Gondlach (Democratic Services Officer), Tel: 01225 713 597 or (e-mail) [marie.gondlach@wiltshire.gov.uk](mailto:marie.gondlach@wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Andrew Davis (Chairman), Cllr Keith Humphries, Cllr Christopher Newbury and Cllr Fleur de Rhe-Philippe (Vice Chairman)

### **Wiltshire Council Officers**

Jacqui Abbott, Warminster Community Area Manager  
Barry Pirie, Service Director for Human Resources  
Marie Gondlach, Democratic Services Officer, Democratic Services Officer

### **Town and Parish Councillors**

Maiden Bradley with Yarnfield Parish Council, Horningsham Parish Council and Upper Deverills Parish Council – Sarah Jeffries (clerk)  
Warminster Town Council – Veronica Burden, Chris March and Sue Fraser  
Heytesbury Parish Council – Vanessa Sturney  
Chitterne Parish Council – Mike Lucas  
Codford Parish Council – Don Bartlett  
Bishopstrow Parish Council – Sheila Thomson

### **Partners**

Wiltshire Police – Sergeant Sam Withey

**Members of Public in Attendance: 21**

**Total in attendance: 46**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p data-bbox="339 378 1153 414"><u>Chairman's Announcements, Welcome and Introductions</u></p> <p data-bbox="339 445 1485 551">The Chairman welcomed everyone to the meeting of the Warminster Area Board and asked members of the area board and officers present to introduce themselves.</p> <p data-bbox="339 591 1382 663">The Chairman then made the following announcements (full details of the announcements were contained in the agenda at pages 3 to 7):</p>
1.a	<p data-bbox="339 698 1321 734"><u>Proposed Changes to Arrangements governing the Code of Conduct</u></p> <p data-bbox="339 801 1485 1019">The Government's Localism Bill, published on 13 December 2010, made significant changes to the current arrangements governing the conduct of Councillors in Wiltshire. The Bill was expected to become law in the Autumn 2011, in the meantime the current arrangements would continue to apply and updates would be provided on the progress of this legislation to towns, parish and city councils.</p> <p data-bbox="339 1059 1299 1095">The following officers can provide further information on this matter:</p> <p data-bbox="339 1135 1174 1207">Ian Gibbons, Solicitor to the Council and Monitoring Officer 01225 713052 E-mail <a href="mailto:ian.gibbons@wiltshire.gov.uk">ian.gibbons@wiltshire.gov.uk</a>; or</p> <p data-bbox="339 1247 1254 1319">Nina Wilton, Head of Governance and Deputy Monitoring Officer 01225 713078 E-mail <a href="mailto:nina.wilton@wiltshire.gov.uk">nina.wilton@wiltshire.gov.uk</a></p>
1.b	<p data-bbox="339 1386 828 1422"><u>Childcare Sufficiency Assessment</u></p> <p data-bbox="339 1489 1474 1671">Local authorities have a duty, under the Childcare Act 2006, to assess the sufficiency of childcare in their area and produce a report. Wiltshire's second report had been drafted and was out for consultation on the Wiltshire Council website until 20 March 2011. The final report would be published on the website before 1 April 2011.</p>
1.c	<p data-bbox="339 1706 994 1742"><u>Reducing Child Poverty Strategy Consultation</u></p> <p data-bbox="339 1809 1485 1955">The Child Poverty Act required each local authority to produce a child poverty strategy. Information had already been sent to a wide distribution including all councillors, the Wiltshire Assembly, thematic partnerships, schools and early years' settings.</p>

	<p>The consultation regarding the content of the Wiltshire Reducing Child Poverty Strategy was open until 4 April 2011.  <a href="http://www.wiltshire.gov.uk/healthandsocialcare/childrenyoungpeoplefamilies/reducingchildpovertyconsultation.htm">http://www.wiltshire.gov.uk/healthandsocialcare/childrenyoungpeoplefamilies/reducingchildpovertyconsultation.htm</a></p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:  Councillor Pip Ridout  Mr Digby Barker, Warminster and Villages Community Partnership  Councillor Francis Morland, Chapmanslade Parish Council  Sam Shore, Youth Development Coordinator for Warminster Development Services for Young People</p>
3.	<p><u>Minutes</u></p> <p><b>Decision</b>  <b>The minutes of the previous meeting were agreed as a correct record and signed by the Chairman.</b></p>
4.	<p><u>Declarations of Interest</u></p> <p>Councillor Fleur de Rhé-Philippe declared a personal and prejudicial interest, as a voluntary Director of the Trust, with regards to the Performance Reward Grant Scheme application from the Warminster and District Development Trust.  Councillor de Rhé-Philippe would not vote on this application.</p>
5.	<p><u>Update on Issues Raised and Any New Issues Arising</u></p> <p>The Area Board received an Issue Update and Progress Report from the Community Area Manager; four additional issues had been received in January and February 2011 of which two had been successfully dealt with and two were in progress.  A meeting had been set up on 14 March 2011 from 2.00 to 4.00 pm with Warminster Environment Pride Team to identify how best to resolve the ongoing problem of dog fouling.</p> <p>The Community Area Manager also reminded everyone that the next meeting of Warminster Voices would be on 17 March 2011 at 2.00 pm at the Warminster Library and would focus on Community Services, End of Life Care and Older People's Accommodation Strategy.</p>
6.	<p><u>Delegated powers to Community Area Manager</u></p> <p>The area board considered whether it wished to delegate power to the Community Area Manager to take certain urgent decisions between meetings of the board where necessary.</p> <p><b>Decision:</b></p>

	<p>a) That in respect of urgent matters that may arise from time to time between meetings of an Area Board, the Community Area Manager, in consultation with the Chairman and Vice Chairman of the Warminster Area Board, be granted delegated authority to make decisions provided any expenditure does not exceed £500 from the budget delegated to the area board. A report explaining the decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the area board to ensure that such decisions are subject to public examination.</p> <p>b) To review, within six months, the maximum amount of expenditure not to be exceeded.</p>
7.	<p><u>Updates from Partners</u></p> <p>Update reports had been received from the following and were included in the agenda:</p> <ul style="list-style-type: none"> <li>➤ NHS Wiltshire</li> <li>➤ Wiltshire Fire and Rescue</li> <li>➤ Warminster Town Council</li> <li>➤ Maiden Bradley with Yarnfield Parish Council</li> <li>➤ Upper Deverills Parish Council</li> <li>➤ Horningsham Parish Council</li> </ul> <p>Update reports from Wiltshire Police and Warminster Community Area Young People’s Issues Group were received at the meeting and are appended to these minutes.</p> <p>The area board was pleased to note that to date around 45% of the 12-19 year olds population within the community area had engaged with the Youth Centre.</p> <p>A representative from Warminster Town Council updated the board on the parking situation following the changes to free parking and explained that the Town Council was looking into different schemes in partnership with local businesses. The board would be kept informed of progress on the scheme. She also reminded everyone that a Mayors Civic Service celebrating “being community” would take place on Sunday 13 March starting at 10.00 am, at the Minster Church.</p> <p>The Chairman informed all present that a “Big Society, localism and what it means for the Warminster area” event would take place on Thursday 7 April 2011 from 6.00 pm for a 6.30 pm start at the Corsley Centre. The Chairman encouraged everyone who could to attend as it would be a genuine chance for local residents to influence things in the Warminster area.</p>
8.	<p><u>Presentation on the Corsley Memorial Playing Field</u></p> <p>Last year the Warminster Area Board gave the Corsley Memorial Playing Field</p>

	<p>two grants:</p> <ul style="list-style-type: none"> <li>• £1,500 to organise a children’s sports day</li> <li>• £5,000 match funding towards new cycling and tennis equipment</li> </ul> <p>The area board received a presentation from Dr Neil Carpenter explaining the, sometimes arduous, journey taken by the all volunteers committee of Trustees when they had decided to improve and maintain the Playing Field which had been bought in 1947 by the village to remember the war dead, and an update on how the grants had been used.</p> <p>The Children’s Sports Day took place on 31 August 2011 and the brilliant weather only added to the success of the day. The children had been enthusiastically involved in all aspects of the day, from designing the invites, to distributing them from door to door, and finally thoroughly enjoying themselves on the day!</p> <p>The charity had received an additional £49,999 towards new cycling and tennis equipment as part of a Lottery bid. Dr Carpenter explained that local companies had been used whenever possible and that young volunteers had also helped prepare the grounds and install the new equipment.</p> <p>Dr Carpenter was delighted with the outcome of both projects but he did issue a friendly warning to anyone who would consider embarking on a similar project and shared some learning points including:</p> <ul style="list-style-type: none"> <li>➤ Being subjected to full business costs as charity of a local amenity;</li> <li>➤ Not underestimating the amount of work involved to win the Lottery Bid (6 months full-time work equivalent);</li> <li>➤ Remembering that grants were available via the Warminster Area Board and the process was quite simple;</li> <li>➤ Engaging in an open and honest consultation process but also accepting that you cannot please everyone;</li> <li>➤ Using local companies and volunteers whenever possible to bring business into the area and save money respectively;</li> <li>➤ Allowing time, resources and funds to go through the planning system.</li> </ul>
9.	<p><u>Community Area Grants</u></p> <p>The area board considered four applications seeking 2010/11 Community Area Grant funding as follows:</p>
9.a	<p><u>Warminster and District Amateur Swimming Club - £991 to purchase underwater video equipment and equipment for poolside viewing</u></p> <p>Sarah Jeffries, as a member of the Warminster and District Amateur Swimming Club, attended the meeting and explained that many of the members had shown real talent with some successfully taking part in National Level competitions. The grant the club had applied for would buy some equipment which would benefit all its members.</p>

	<p><b>Decision:</b></p> <p><b>To award £991 to the Warminster and District Amateur Swimming Club to purchase underwater video equipment and equipment for poolside viewing</b></p> <p>Reason:</p> <p>The application meets grant criteria 2010/11 and demonstrates a link to the Community Plan as it supports a large proportion of children and adults in competitive swimming which improves the health and wellbeing of all that participate.</p> <p><b>ACTION: Jacqui Abbott</b></p>
9.b	<p><u>Warminster and District Foodbank - £984 for a "Gourmet on your Doorstep" event</u></p> <p>Doreen Baker, a member of the Warminster and District Foodbank association, attended the meeting and answered many questions from the board, she explained that the event would not only raise fund but also raise awareness of the foodbank and the issues it faces.</p> <p><b>Decision:</b></p> <p><b>To award £984 to the Warminster and District Foodbank for a "Gourmet on your Doorstep" event.</b></p> <p>Reason:</p> <p>The application meets the grant criteria 2010/11 and demonstrates a link to the Community Plan as it supports the local economy and promotes healthy eating.</p> <p><b>ACTION: Jacqui Abbott</b></p>
9.c	<p><u>The Warminster Preservation Trust - £5,000 towards the purchase and refurbishment of Warminster Town Hall</u></p> <p>Chris March, Warminster Preservation Trustee, attended the meeting and informed the board that the Trust was hoping to shortly be in a position to buy the building. In the meantime the Trust had developed a business plan and was gaining strong support from most businesses in the town.</p> <p>It was clarified at the meeting that the building had been in private ownership for a long period of time.</p> <p><b>Decision:</b></p>

	<p><b>To not award £5,000 to the Warminster Preservation Trust towards the purchase and refurbishment of Warminster Town Hall</b></p> <p>Reason:</p> <p>The application does not meet the grant criteria 2010/11. The building is not owned or leased by the Preservation Trust at this present time. There are ongoing negotiations with the receivers and no guarantees that the Trust will own the building in order for them to repair it in line with the grant request. In addition, projects in receipt of Community Area Grant awards must be undertaken within a year.</p> <p>Following its decision, and without prejudice to any future applications, the area board congratulated the Warminster Preservation Trust on its willingness to take on such a project and invited the Trust to consider submitting a detailed grant application once it had ownership of the building.</p> <p><b>ACTION: Jacqui Abbott</b></p>
9.d	<p><u>Warminster Garrison Saddle Club - £5,000 towards the total refurbishment of the outdoor arena</u></p> <p>Bill Common of the Warminster Garrison attended the meeting and introduced the grant application explaining that the outdoor arena was unusable during the winter months in its present state.</p> <p>He also pointed out that there was match funding already in place from the Army Sports Control Board of £10,000 and £32,000 promised from the Nuffield Trust if a further £5,000 could be raised and that this was the basis of the application for a Community Area Grant.</p> <p><b>Decision:</b></p> <p><b>To award £5,000 to the Warminster Garrison Saddle Club towards the total refurbishment of the outdoor arena</b></p> <p>Reason:</p> <p>The application meets the grant criteria 2010/11. The project makes a link to the Community Plan through Culture and Leisure provision (WVCP, page 12) and meets the requirements of Wiltshire Council and the MOD's civil military integration programme across Salisbury Plain. It contributes to Warminster Garrison's Community Engagement initiative and brings local civilians into a joint initiative with army families.</p> <p><b>ACTION: Jacqui Abbott</b></p>

10.	<p><u>Performance Reward Grant</u></p> <p>Consideration was given to four Performance Reward Grant applications, as follows:</p>
10.a	<p><u>Warminster and Villages Development Trust - £50,000 for the "Go Bustards!" project</u></p> <p>Kayleigh Tabaroni and Lesley Fudge introduced the grant application and explained that this was a community project already having 20 villages on board and were hoping to go countywide.</p> <p>Councillor Fleur de Rhé-Philippe did not vote on the application, item 4 of these minutes refers.</p> <p><b>Decision:</b></p> <p><b>The area board was in support of the application from the Warminster and Villages Development Trust and recommended it go forward to the Performance Reward Grant Panel.</b></p> <p><b>ACTION: Jacqui Abbott</b></p>
10.b	<p><u>Wylve Coyotes - £31,000 for the purchase and refurbishment of a mobile unit for their before &amp; after school and holiday club</u></p> <p>Kate Brayne of Wylve Coyotes attended the meeting and drew the area board's attention to the fact that the application was for £31,000 of funding. Wylve Coyote were looking to offer even more than they already did and the activities would extend beyond before and after school clubs and would probably include catering.</p> <p><b>Decision:</b></p> <p><b>The area board was in support of the application from Wylve Coyotes and recommended it go forward to the Performance Reward Grant Panel.</b></p> <p><b>The area board encouraged the applicant to consider listing all the benefits associated with the project when submitting their application to the panel.</b></p> <p><b>ACTION: Jacqui Abbott</b></p>
10.c	<p><u>Wiltshire's Neighbourhood watch schemes - £20,000 for the Crime Detection through Ultra Violet Scanning - smart water kits</u></p> <p>The area board expressed some concerns over this application and the fact that</p>



	<p>it seemed to be looking into buying kit to be used by Wiltshire Police Officers; however the board also recognised the worthiness of the purpose of the initiative.</p> <p><b>Decision:</b></p> <p><b>The area board was in support of the application from the Wiltshire's Neighbourhood watch schemes and recommended it go forward to the Performance Reward Grant Panel.</b></p> <p><b>ACTION: Jacqui Abbott</b></p>
10.d	<p><u>Splitz Support Service - £41,169 for "Respect" accredited work with male perpetrators of domestic abuse</u></p> <p><b>Decision:</b></p> <p><b>The area board was in support of the application from the Splitz Support Service and recommended it go forward to the Performance Reward Grant Panel.</b></p> <p><b>ACTION: Jacqui Abbott</b></p>
11.	<p><u>Date of Next Meeting, Forward Plan, Evaluation and Close</u></p> <p>The next meeting of the Warminster Area Board focusing on Health and Well-Being and Older People would be held on Thursday 19 May 2011 at Codford Village Hall.</p> <p>The Chairman invited suggestions for a venue for the Warminster Area Board meeting on 12 March 2012 and it was agreed that the meeting would take place in the refurbished Assembly Rooms if available.</p> <p><b>ACTION: Marie Gondlach</b></p> <p>The Chairman asked all present to fill-in and return their evaluation forms then brought the meeting to a close.</p>

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**Partner Update for Warminster Area Board for the Warminster  
CAYPIG (Community Area Young People's Issue Group)**

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**Name of Parish/Town Council:** Warminster

**Date of Area Board Meeting:** 10<sup>th</sup> March 2011

Headlines/Key Successes

- The Continuation of Warminster CAYPIG which is currently dealing with the following Issues: Skate Park, Transport, Football league, leisure Credits, Youth exchange and 13-19 Youth Strategy.
- One of the main CAYPIG success stories of the time was the group's participation in securing funds for the repair of the skate park and also the new teen shelter.
- A Warminster CAYPIG member was recently elected to the Wiltshire Assembly of Youth representing all young people in Wiltshire.
- To date Warminster Development centre for young people have engaged with approximately 920 aged 12-19 year olds this is based on the population of 2064 13-19 year olds within the community area, this equates to engagement with 45% of the population which is reflected within our statistics.

Projects

- The 13-19 youth strategy consultation is taking place whereby, The children and Young People's Trust board are consulting through workshops with adults/staff and young people, to develop a 13-19 Youth Strategy, which will be a new policy for Wiltshire. The Trust Boards job is to develop children's and young people's services within the county. Most counties in England have a Trust Board. The Trust Board needs to consult with those working with young people for example Youth Development Workers, children's charities, voluntary youth organisations and a diverse range of those organisations working with children and young people, as well as children and young people themselves.

The aim for putting this strategy together is for Children and Young Peoples services that are available now and in to the future to be in response to need. Once adults, children and young people have been consulted, which will take place between now and June, their input will be read and will be used to inform the co-ordination of a new framework for children and young people ensuring that it includes the services that are actually needed. This new framework will be launched as the 13-19 Strategy later in the year.

Young people from Warminster attended a consultation conference and workshop on February 24<sup>th</sup> 2011 in Devizes, joined by young people from across Wiltshire, covering all community areas, and were asked to speak openly and honestly about the range of services that are available where they live, how good they are and where there may be gaps where services are required but are not currently available or where they may need increasing. They spoke on behalf of young people aged 13-19 in their area so were encouraged to speak with friends and peers prior to the event to gather opinions and ideas. A county-wide picture was developed.

- Warminster Development Centre for Young People currently offers a wide range of diverse activities. The Youth Work offer that takes place is needs led, thoroughly planned and takes place in various locations within the local community. These consist of Centre based, street based work within the town and also in the villages during the spring/summer, we also do school based work and various holiday activities. We also take on specialist programmes for the more vulnerable groups, this includes young people with additional needs, single gender work, and opportunities targeted at those hard to reach and at risk of entering the criminal justice system as well as 1:1 work with vulnerable individuals. Throughout the course of participation, a large proportion of the young people we work with have taken part in local and national accredited schemes and awards, including ASDAN, Peer Mentoring Scheme, Arts Award, Duke of Edinburgh Award, First Aid, Food Hygiene and Sports Development Awards, these are all funded by the Youth Development Centre. These provide opportunities to gain valuable skills, qualifications, improve self confidence and self-esteem, increased resilience, team work, independent living skills, and also enable them to take part in diverse personal and social education programmes of work.

The centre is open to all young people and qualified Youth Development Workers engage with them up to 5 evening sessions a week, offering both a universal and targeted approach, to ensure that the needs of as many young people as possible are met. The team currently consists of 1 Full-Time worker and 6 Assistant Youth Development Workers 2 Volunteers and 3 Peer Mentors. The centre has a staffing allocation of 40hrs per week for the 2011/2012 year, which excludes the full time workers, which is used to meet the commitment from Wiltshire Council to offer evenings a week of professional youth work delivery, following a curriculum to ensure quality

opportunities and positive outcomes for Young People. The formula equates up to 2-3 assistant youth development workers per 3 hour session. We as a service aim to meet the need of every young person that we come in contact with.

- The Young people and the CAYPIG are currently working on new projects for the future. These are to extend the current youth offer within the community, which will be done through the allocated hours. The centre is currently looking at opening the centre five nights a week with developing a Youth Café on a Friday evening which will open till 9:30/10pm, this will give young people a safe alternative place to go on a Friday night, with this we are hoping to reduce the anti-social behaviour with in the town and provide an alternative to drinking in the local parks. We are also looking to make the most of the resources we have by creating more music session for young people and enable them to be more creative in the production of writing songs and putting music with this, this can then be show cased to the local community.

We are currently looking at developing and putting in to place a Leisure credit scheme where young people are able to do voluntary work in the local community and in return they will build up credits for leisure activities and trips that they would not necessarily get the opportunity to do otherwise. The CAYPIG is also currently involved in setting up and sorting a youth exchange abroad, this is as a joint venture with Westbury CAYPIG and although still in planning stage we are looking to go in October this year.

#### Diary Dates

- CAYPIG Meeting: Wednesday 23 March - 6:30pm Warminster Youth Development Centre
- CAYPIG Meeting: Thursday 21 April - 6:30pm at Warminster Youth Development centre
- CAYPIG Meeting: Thursday 23 June at Warminster Youth Development Centre

Signed: Sam Shore, Youth Development Coordinator for Warminster Development Services for Young People  
Email [sam.shore@wiltshire.co.uk](mailto:sam.shore@wiltshire.co.uk) 01985 218561

Date: 8<sup>th</sup> March 2011

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# Crime and Community Safety Briefing Paper Warminster Community Area Board



## 1. Neighbourhood Policing

Team Sgt: Deb Ashley

### Town Centre Team

Beat Manager – PC Sam Withey

Patrol Officer – Jon Pearce

PCSO – Lorraine Rice

PCSO – Liz Donohoe

PCSO – Hannah Jameison

### Rural Team

Beat Manager – PC Vicky Pegrum

PCSO – Caroline Wright

## 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

## 3. Police Authority Representative: Mr Ricky Rogers

Please contact via Wiltshire Police Authority Tel. 01380 734022 or <http://www.wiltshire-pa.gov.uk/feedback.asp>

## 4. Performance and Other Local Issues

Performance in Warminster continues to be very good with a 12% reduction in overall crime. Of particular note is the 34% reduction in dwelling burglaries which in real terms means that there have been 17 fewer victims of this horrendous crime. In Wiltshire our main priority is to reduce violent crime. In Warminster our violent crime is currently down 11% which is a really good result.

Over the past few months we have seen a number of garages being targeted for their cigarettes in overnight burglaries. Two weeks ago, following an attack at the garage in Longbridge Deverill, two individuals were chased and caught by Warminster officers. The investigation is ongoing but we have not had any further incidents. This was some really good work by local officers.

**CRIME & DETECTIONS (Nov 2008 – Oct 2010 compared to previous year)**

WARMINSTER	CRIME				DETECTIONS	
	FEB 2010 - JAN 2011 cf previous year				FEB 2010 - JAN 2011 cf previous year	
	2009/10	2010/11	+ / -	% Change	2008/09	2009/10
Violence Against the Person	244	217	-27	-11.1%	59.8%	60.4%
Dwelling Burglary	50	33	-17	-34.0%	12.0%	36.4%
Criminal Damage	309	252	-57	-18.4%	15.2%	17.1%
Non Dwelling Burglary	136	106	-30	-22.1%	25.7%	0.9%
Theft from Motor Vehicle	102	71	-31	-30.4%	8.8%	5.6%
Theft of Motor Vehicle	42	14	-28	-66.7%	47.6%	14.3%
Total Crime	1364	1193	-171	-12.5%	28.7%	25.3%

County Division is compared with 15 most similar divisions in other Forces. Currently we are performing well e.g. ranked 1st (out of 15) for All Crime and 3rd (out of 15) for Violent Crime

**Anti-Social-Behaviour – reported incidents**

Jan-Mar 2010	Apr-Jun 2010	Jul-Sept 2010	Oct-Dec 2010	MONTHLY AVE
223	211	244	227	226.3

Inspector Minty  
Area Commander