

Reference no
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For office use

Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group			
Name of organisation			
Contact name			
Contact address			
Contact number		e-mail	N/a
Organisation type		Not for profit organisation	
2. Your project			
Project Title/Name		Installation of White Gates on A4 junction Studley / Derry Hill	
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>		There has been concern in the two communities of Derry Hill and Studley for some time that traffic passing along the A4 at the Studley Cross Roads is unaware that pedestrians, cyclists and even horse riders may be crossing. As there is no possibility that the speed limit can be reduced on this stretch, the next best device is seen as raising the awareness of the motorist that they are driving through a community area, by installing white gates and associated signing and road markings.	
In which community area does your project take place? <i>(Please give name – see section 3 of the grants pack)</i>		Calne	
I/we have discussed our project with the town/parish council?		Yes Calne Without Parish Council several recent meetings	
I/we have discussed our project with our Wiltshire councillor?		Yes Christine Crisp (Area Board Meeting at Beversbrook 2011)	

Where will your project take place?	Either side of Studley Cross Roads on the A4
When will your project take place?	May 2012
How did you discover there was a need for your project (<i>please provide evidence</i>) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	Discussion with local residents. Discussion at Calne Without Parish Council meetings. Accidents in the vicinity. Discussions with members of the Chapel Street Residents Association.
How many people will benefit from your project?	Communities of Derry Hill and Studley approximately 1500 residents
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboards	Yes
Please provide a reference/page no.	20 / 21 Calne Without Parish Plan

To be completed ONLY where town/parish councils are making an application

Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes	No
Could your project be funded from your reserves?	Yes	No
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i>)	Yes	No

Any other information about your project. Consultations have been ongoing with Ed Jones and Richard Ayles from the Calne Without Parish Council. In addition Mark Stansby has been involved with the positioning and cost of the white gate installation. The latter will cost £800 but £500 of this will be paid for by Highways as long as the installation is carried out after 1/4/12. However it would be prudent to buy the gates asap as the prices are going up all the time. They can then be stored for April / May 2012 installation.

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male 1	Female 1
25 – 50 years	Male 2	Female 2
Under 25 years	Male	Female
Disabled People	Male	Female
Black and Minority Ethnic people	Male	Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it? Further grants and local fundraising.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need? Talking to local residents, monitoring comments made at Parish Council.

<p>Have you contacted Charities Information Bureau for help with your application/ to seek other funding?</p>	<p>No Date</p>		
<p>To whom have you applied for funding for this project (other than Wiltshire Council)?</p> <p><i>Please <u>list</u> with amount applied for and whether you have been successful</i></p>	<p>Name of Funder</p>	<p>Amount Applied For</p>	<p>Amount Received</p>
	<p>Chapel Street Residents association</p>	<p>100</p>	
	<p>Guinness Heritage Trust</p>	<p>200</p>	<p>100</p>
	<p>Calne Without Parish Council</p>		<p>500</p>
<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p>	<p>No</p>		
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p>No</p>		

4. Information relating to your last annual accounts (if applicable) N/A			
Year ending:	Month:	Year:	
A - Total income:	£		
B - Minus total expenditure:	£		
Surplus/deficit for year: (A minus B)	£		
Free reserves currently held:	£		
5. Financial information – If you can claim back V.A.T. please exclude from figures given below			
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.	Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
		P/C	
Gates x4	£1836	Own fundraising/reserves	£
Signs x2	£162		£
	£	Calne Without Parish Council	C £500
	£		£
	£	Guinness Heritage Trust	C £100
	£		£
Volunteer time	£ 210	In kind	C £210
	£		£
	£	Other	£
	£	Chapel Street Residents Ass	P £100
	£	Fundraising	C £194
	£		£
Total Project Expenditure	£2208	Total Project Income	£1104
Total project income B	£1104		
Total project expenditure A	£2208		
Project shortfall A – B	£1104		
Grant sought from Wiltshire Council Area Board	£1104		
Bank Details	Sort Code: 20 84 58 A/C 73512010		
Please give the name of the organisations' bank account e.g. Barclays	BARCLAYS		
Please give the title name of the organisations' bank account e.g. current	Derry Hill and Studley Safety Watch Association		

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

Written quotes including the one(s) you are going to use
Terms of constitution

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

I have read the funding criteria

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet.

That any other form of licence or approval for this project has been received prior to submission of this application.

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults

Public Liability Insurance Equal opportunities

Access audit Environmental impact
Planning permission applied for (date) or granted

(date)

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation: Treasurer

Date: 31/12/11

Please return your completed application to the appropriate Area Board Locality Team (see section 3)