

Report to	Calne Area Board
Date of Meeting	4 th October 2016
Title of Report	Calne s106 Working group update/recommendations

Purpose of Report:

To ask the area board:

- 1. to note the discussions and actions recorded in these meeting notes**
- 2. to consider the proposed revisions to the Calne s106 Working Group terms of reference in order to allow involvement in other s106 agreements in the area, in addition to the current Sandpit Road agreement.**

1. The Calne s106 working group held its most recent meeting at the Calne Community Hub and Library on 4th August 2016. The following notes and action points were recorded of the meeting and have been acknowledged as an accurate record by all present:

S106 Working Group

Notes of the Working Group Meeting: 4th August 2016

Attendees: Cllr Tony Trotman (Wiltshire Council), Heather Canfer (Calne Town Council), Anne Henshaw (CAT/CCAP), Mark Stansby (Wiltshire Council - Senior Traffic Management Engineer), Stephen Hind (Wiltshire Council, Principle Engineer, Highway Network Improvements), Steve Corbin (Wiltshire Council, Transport Planning Assistant), Jane Vaughan (Wiltshire Council - Calne Community Engagement Manager).

- 1. Apologies:** Robert MacNaughton (Calne Town Council), Linda Roberts (Calne Town Clerk), Philip Wrenn (Sandpit Road Resident).

Notes of this meeting were taken by Jane Vaughan.

ACTIONS

2. Budget.

There was no revised budget sheet at this meeting; some figures relating to Abberd Way scheme are being revised as a result of changes.

Following the completion of this scheme SC would arrange a new budget calculation.

It was confirmed that the Sandpit Road s106 final spend date was September 2021.

SC prepare new budget calculation on completion of Abberd Way scheme.

3. Update on existing schemes

a. Pedestrian crossing – Oxford Road –

On hold until review of all s106 agreements had been undertaken when a ‘plotting’ exercise would take place.

On hold

b. Woodhill Rise – Oxford Road

SC reported that, in response to a request from the legal team, a pedestrian count recording 150+ pedestrian movements had taken place to ascertain pedestrian movements on the Oxford Road/Woodhill Rise footpath.

Temporary bollards and signage is currently in place.

SC clarified that this scheme also includes maintenance of Woodhill Rise. The group discussed the potential of a properly bound footpath.

SC to progress

c. Abberd Way road safety measures:

SH reported that the road safety scheme at Abberd Way was complete apart from the implementation of colour surface and crossing point.

In addition a stage 3 safety audit would be undertaken.

d. Cycle/pedestrian routes to schools/town:

Penn Hill Road –

Woodhill Rise/Penhill Road - a signage scheme was identified. Money would be ring fenced for this and would not need to be referred to the Area Board as the entire scheme had previously been approved.

SC/SH ring fence funds for signage at Woodhill Rise/Penhill Road.

Woodhill Rise towards Abberd Way - SH would design a scheme for a shared use path. Most of the existing footpath was of sufficient width, tightening of the radii required at junction with the Slades, dropped kerbs across Penn Hill Road (towards

Abberd Way) and widening of footpath at Abberd Way end, to link with the crossing point. This would require public consultation, signage and a conversion order. (see plan)



Honeymead across Abberd Way to Abberd Brook –

SC reported that Greensquare had expressed their support in principle. SC/SH would now start work on this scheme in liaison with Greensquare/legal and the Friends of Abberd Brook.

4. Other focus points:

Enhancing bus stops - It had previously been decided that this item should be revisited once the Community Area Strategy was available. It was discussed that it was also important to consider this matter further in line with schemes that may arise from s106 agreements arising from other nearby developments.

5. Revised Terms of Reference (Area Board resolution 04/08/2015) re. involvement of the group in all future s106s agreements/implementations in the area.

JV explained that, at its meeting on 4th Aug 2016, the area board resolved to ask the group to review its terms of reference and to investigate other s106 agreements in the area.

JV would make alterations to the terms of reference and share with the group via email for confirmation.

It was noted that Roger Witts would be leaving Wiltshire Council and Steve Corbin would be the group's link to engagement in future planning application s106 discussions.

SC had sourced a large scale base map for the group to plot potential pedestrian/cycle routes in line with all

SH to progress

SC/SH to progress

On hold

JV circulate draft TT take to next full Area Board for approval.

s106 agreements identified through the table of information. The group would start work on this at the next meeting if possible.

SC was progressing the production of map and spreadsheet showing current development areas, potential future development sites, details of funding and agreements.

6. Feedback to and recommendations for the next Area Board:

To note details of this meeting and action points arising.

To approve revised Terms of Reference.

7. Date of next meeting:

Thurs. 20th October - 10am

Calne Community Hub and Library.

All

SC to progress

TT to report to Area Board on 4/10/2016

JV arrange

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2. At its meeting on 4th Aug 2016, the area board resolved to ask the Sandpit Road s106 working group to review its terms of reference and to investigate other s106 in the area. The proposed new terms of reference are as follows:

AREA BOARD

for the Calne Community Area

Calne Section 106 WORKING GROUP

TERMS OF REFERENCE

Aims:

To ensure that Section 106 legal agreements relative to developments in the Calne Community Area take into account the views of the local community in respect of Highway improvement schemes outlined in original Section 106 agreements.

The Working Group:

Working Groups are set up on a 'task and finish' basis by the Calne Area Board to undertake specific areas of work that have been identified within the community

Membership:

The core membership of the Calne Section 106 Working Group will be determined by the Calne Area Board and should consist of appropriate members of the community and co-opted officers from Wiltshire Council as required. The Chairperson will be selected by the Calne Area Board and will be an elected representative of the Calne Area Board and will receive support from the Community Engagement Manager.

The Working Group may wish to co-opt members of local service providers and organisations to join the meeting when a specific issue arises to which they require outside expertise.

Members of the Working Group will look to represent the wider collective interests of the community, rather than single interest pressure groups.

Accountability:

The Working Group will be fully accountable to the Calne Area Board. The intention is that decisions will be made, if possible, by consensus of the Working Group but in the event that a vote is required, then a quorum must be present and in the event of a tied vote then the Chairperson has the casting vote. (Note: a quorum will consist of at least 50% of the core membership).

Working group duration:

The Working Group will continue to meet until a decision to terminate has been taken by the Calne Area Board

Linking to the Area Board:

The Chairperson shall present regular status reports, including any recommendations to the Calne Area Board. These reports/ recommendations shall be arranged by the Community Engagement Manager.

Confidentiality:

Whilst most information provided by the council or other participants or partners will be non-confidential in nature, there may be occasions when due to the commercial nature of discussions or where matters are relevant to policy developments by the council, it may be requested that individual information or items are confidential. Should any members be unable to respect this request, they must absent themselves from the meeting prior to discussions and consideration of the relevant item.

3. Environmental & Community Implications

- 3.1. Calne Area Board s106 working group contributes to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual scheme identified.

4. Financial Implications

4.1. There are no specific legal implications related to this report.

5. Legal Implications

5.1. There are no specific legal implications related to this report.

6. HR Implications

6.1. There are no specific legal implications related to this report.

7. Equality and Inclusion Implications

7.1. All schemes and decisions recommended to the Area Board will improve the experience and road safety of all users of the highway.

8. Safeguarding Implications

8.1. There are no specific legal implications related to this report.

Report Author:

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