

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 12th January 2018			
1.	Attendees and apologies			
	Present:	Russell Hawker, Gordon King, Liam Cripps, Kirsty Rose, Pat Whyte, Francis Morland, Alison Irving, Keith Youngs, Sarah Harris		
	Apologies:	Jerry Wickham, David Jenkins, Spencer Drinkwater,		
2.	Notes of last meeting			
		The minutes of the previous meeting were agreed at the Westbury Area Board meeting on the 7 th Dec 2017. http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=173&MIId=11046&Ver=4		

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3.	Financial Position			
		The remaining allocation for 2017/18 is £920 Footpath improvement funding = £6,192.12		
4.	Top 5 Priority Schemes			
a)	Issue 5417 White Horse Way, Westbury	KR has passed lining works for bar markings to be undertaken as part of the ad-hoc lining works package with costs to be recharged to CATG.	Await works to be undertaken Added to works ticket with a recharge to CATG. Likely to be next financial year now	KR.
b)	Issue 5129 - Bratton Road Westbury (White Horse Viewing Area)	Substantive bid successful. KR has ordered topographical survey and works package will be prepared once survey is available.	Works package to be prepared	KR
c)	Issue 5218 Wellhead Drove, Westbury	Concerns raised regarding junction with A350 and also farm vehicles leaving mud on Wellhead Drove.	KR to send letter. GK has approached informally Resident claims shared responsibility with Wiltshire Council. KR to investigate.	
d)	Penwood Close and Station Road	Concerns raised relating to lack of dropped kerbs within Penwood Close. KR contacted Selwood. Awaiting review from Selwood & confirmation of their financial contribution and permission for works on Selwood owned land. KR requested a 50/50 financial split – this would be £800 contribution from Selwood. .	Selwood happy to give permission for dropped kerbs. Selwood will not offer a financial contribution. Area Board to challenge the no contribution. KR & LC to draft a letter.	

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e)				
5.	Other Priority schemes			
a)	Tower Hill, Dilton Marsh <i>Substantive Scheme</i>	A residents meeting was held on the 5 th Dec at Dilton Marsh Memorial Hall. Residents voted in favour of proceeding with the scheme as proposed. Works currently programmed to begin on 4 th April 2018.	KR to issue works package to contractor.	KR
b)	Issue 4927 Church Lane, Westbury Leigh	Awaiting Ringway to complete the work.		
c)	Issue 5088 Bitham Mill – Signing	Residents have requested multiple signage changes. KR estimates residents requests to be around £4,000 WTC not keen to rename. Cost implication to themselves and residents making personal changes. GK requested that KR and PW meet with him to discuss changes to street nameplate signing in order to put a proposal to Westbury Town Council.	Meeting to review/discuss signing changes to be arranged. KR has started to design new signage and has suggested places to locate. Approx cost £1,500 KR to bring full design to next CATG meeting	KR
d)	Issue 5608 The Ham Cottages to Hawkeridge Road	Substantive bid successful. KR has ordered topographical survey and design work will be undertaken upon receipt of survey.	KR to progress design/works package	
e)	Issue 5625 , 5627 and 5630 – Old Dilton	Concerns raised regarding increased traffic levels due to wedding venue	KR to visit the venue along with local member GK. Visit still to take place. GK arranging visit at Laverton with residents. KR to attend.	

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			On-going, continue to monitor complaints. It is anticipated that this issue will be seasonal (wedding season)	
f)	Issue 5633 Chalford Westbury	Concern re speed of vehicles and request for traffic control	<p>Pursue community speedwatch in the local area if volunteers are available.</p> <p>KR to check with Speedwatch for volunteers. GK happy to assist.</p> <p>Leanne Homewood (Speedwatch) hasn't had any residents come forward to operate the scheme.</p>	
g)	Issue 5644 The Mead Lakes, Westbury	Awaiting confirmation of funding contribution for £750 from WTC.	Awaiting confirmation. Sarah to chase up.	
h)	Issue 5674 Coulston – 20mph request	There has been a delay in collecting traffic data due to a number of road closures in the area affecting the normal traffic flow and pattern through Coulston.	Surveys take place in coming weeks.	
i)	Issue 5809 A350 Westbury (West End/Market Place)	<p>Concerns regarding vehicle speeds, including HGVs, and narrow footways.</p> <p>Collision history indicates none of the collisions in the past 3 years have been speed related.</p> <p>Driver errors and weather conditions have been identified by the Police as a factor.</p>	<p>LC to order a metro-count.</p> <p>Metro count ordered, installed in wrong position according to the resident.</p> <p>Amendment to positioning to be made.</p>	
6.	New Requests / Issues			

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a)	Issue 5871 Maristow Street, Westbury – Footway conditions	<i>Broken footway along Maristow St in Westbury especially in front of the Air Ambulance building. There are other areas along Maristow Street that fails to meet the criteria and needs attention. A site visit will illustrate the issue.</i>	Pat Whyte confirms that there is nothing that would meet criteria for repair. At this stage this would not be proceedable for resurfacing.	
b)	Issue 5874 Footway/path conditions, Westbury	<i>At the Westbury Town Council Highways Planning and Development Committee meeting on 20th November 2017 the Councillors would like to submit 4 locations in Westbury for consideration for the Pavement and Footway Improvement Scheme. 1Castle View - the uneven linking footpath between Bratton Road Castle View Fairdown Ave 2Penwood Close Penleigh Skate Park - block paving path 3The Mead footpath towards the Lakes 4Frogmore Road - uneven pavement</i>	Pat Whyte indicated that Frogmore Road and Castle View are the only 2 potentially able to access the funding. Pat to meet with both Gordon and David to discuss the works in their patches respectively.	
c)	Issue 5891 Footways, West End	<i>Broken pavement areas along the West End. By Baptist Church and further down towards Doggetts Lane in some areas near the church the footpath has dropped below the pavement.cracks and uneven surfaces appear along this area. Site visit will confirm locations.</i>	Pat Whyte confirms that there is nothing that would meet criteria for repair. At this stage this would not be proceedable for resurfacing.	
7.	Other items			
a)				
8.	Date of Next Meeting: 23rd March 2018			

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Highways Officer – Kirsty Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of £

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications