

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	Date of Meeting	12th June 2018		
1.	Attendees and apologies			
	Present:	Councillor Sven Hocking (SH) – Wiltshire Council – Chair Councillor John Walsh (JW) – Wiltshire Council Councillor Atiquel Hoque (AH) – Wiltshire Council Councillor Vic Bussereau (VB) – Laverstock, Ford & Old Sarum Parish Council Margaret Willmot (MW) – Salisbury Area Greenspace P/Ship Pam Rouquette (PR) – Salisbury Walking Forum David Bradley (DB) – Salisbury City Council Graham Axtell (GX) – Wiltshire Council Paul Shaddock (PS) – Wiltshire Council		
	Apologies:	Councillor Jeremy Nettle (JN) – Salisbury City Council Peter Durnan (PD) – Cycle Opportunities Group Salisbury Patricia Podger (PP) – Elizabeth House		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Salisbury Area Board meeting on the 15 th March 2018. The Salisbury Area Board minutes can be found at: https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&MId=11059&Ver=4		

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3.	Financial Position			
		Current financial position - £13,358.39 still unallocated.		
4.	Top 5 Priority Schemes			
a)	Issue No: 4759 Request for a footway to be constructed on Downton Road between the bus shelter opposite the BP filling station and Harnham Gyratory.	Design work ongoing. To fit in a 2.5 metre wide footway (consisting of 2.0 metre wide footway and 0.5 metre wide verge) would require the removal of most foliage between traffic signals and bus shelter. Small length of retaining feature (possibly Unilog) would be required in the vicinity of the traffic signals. Possible issue with BT fibre optic in the vicinity of the traffic signals. Scheme to be discussed with the group.	The group asked that design work continue and that a preliminary design and cost estimate is brought to the next meeting of the group.	PS
b)	Issue No: 5485 HGVs and coaches using Salt Lane between its junctions with St. Edmund's Church Street. Request for improved HGV warning signs to be erected.	Design work underway. Design work to be completed in June 2018 and works order issued.	That the Area Board notes the update.	PS
c)	Issue No: 5556 Request for improved signage of the existing cycle contraflow in Rollestone Street (from its junction with Winchester Street to the access road to the rear of the Three Swans Surgery).	Design work underway. Design work to be completed in June 2018 and works order issued. Currently awaiting design from Signpost Solutions for use of specialist Rejuven8 sign post system to overcome issue with underground BT apparatus at junction of Rollestone Street and Winchester Street.	That the Area Board notes the update.	PS

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d)	Issue No: 5913 Request for the provision of a handrail alongside the flight of steps leading from Cheshire Close to St. Michael's Road.	Original cost estimate for works was £2,000. Design work completed and revised cost estimate is £2,934. The cost increase is as a result of the need to undertake some minor bank stabilisation works following the removal of existing vegetation on left hand side of the flight of steps (looking towards Cheshire Close from St. Michael's Road). Additional £1000 required.	That the Area Board approves the allocation of a further £1,000 to allow this work to be undertaken.	PS
e)	Waiting Restriction Requests	The Traffic Regulation Order (TRO) consultation period ended on 4 th June 2018. Objections have been received to the council's proposals. Objections to be discussed with the local elected members of affected wards and then a report considering the objections will need to be prepared and presented to the Cabinet Member for Highways for a decision on to proceed.	That the Area Board notes the update.	PS
5.	Other Priority schemes			
a)	Issue No: 3222 Request for improved pedestrian facilities on Old Blandford Road between Lywood Close (recent development) and where the existing footway begins at the northern junction of Old Blandford Road and Harnwood Road.	Work scheduled to be undertaken week beginning 16 th July 2018. Letter advising of works to be sent out to residents of Old Blandford Road week beginning 2 nd July 2018.	That the Area Board notes the update.	PS
b)	Issue No: 4000 Request for improved cycle route signage on Avon Valley Shared Use Path.	Signs supplied by contractor rejected in May 2018 as they contained a spelling error (signs said pedestrians instead of pedestrians). New signs to be supplied and erected by contractor 6 th July 2018.	That the Area Board notes the update.	PS

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c)	Issue No: 5480 HGVs and coaches using Dews Road. Request for HGV warning signs to be erected.	Design work not yet started. Design work to be undertaken and works order issued in July 2018.	That the Area Board notes the update.	PS
d)	Issue No: 5741 Request for waiting restrictions in Town Path to prevent parked cars from obstructing the slipway into the River Nadder	Design work not yet started. Design work to be undertaken and works order issued in July 2018.	That the Area Board notes the update.	PS
e)	Issue No: 5776 Request for an unsuitable for HGVs sign to be provided at the junction of Clifton Road and Devizes Road	Design work not yet started. Design work to be undertaken and works order issued in July 2018.	That the Area Board notes the update.	PS
f)	Maintenance of Street Nameplates	The contractor lined up to undertake the works to repaint the faded / worn street nameplates. A new contractor is currently being sought. SH indicated that he might have identified another contractor could undertake the work. AH and DB stated that they might know contractors who could undertake the work.	SH asked if AH and DB could provide him with the contact details of their contractors and he and PS would contact them about undertaking this work.	AH / DB / SH / PS
g)	Stratford Road Crossing Point	Work was provisionally scheduled for April 2018. Poor weather resulted in works having to be delayed. Work scheduled to be undertaken week beginning 16 th July 2018. Letter advising of works to be sent out to nearby frontages week beginning 2 nd July 2018.	That the Area Board notes the update.	PS

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h)	Bus Shelters in Salisbury	<p>Salisbury Area Board has allocated a total of £6,000 to the CATG towards replacing bus shelters in Salisbury. PS advised that the Salisbury Area Board hoped that this will allow two bus shelters to be replaced.</p> <p>PS advised that following a discussion with SH he had obtained two quotes from a company called Shelter Store; one quote was to replace two shelters (using only the Area Board funding) and the other quote was to replace all five shelters in need of replacing (using both the Area Board and CATG funding). The cost quoted to replace two shelters was £7,326.00 (excluding VAT). The cost quoted to replace the five shelters was £16,070.00 (excluding VAT).</p> <p>PR & MW asked if the replacement shelters would have seating. PS stated that the quotes provided didn't include for the provision of seating. PR & MW stated that they felt seating was needed. PS commented that it wouldn't be possible to provide seating at all locations as the footways weren't wide enough to accommodate them. SH asked that one seat be provided at each location where it was possible to accommodate them.</p>	<p>Revised quote to be obtained for shelters to include the provision of seats.</p> <p>SH said he favoured replacing all five shelters as it would complete a project that has been in limbo for a while and the shelters would be an improvement on what is in place on the ground at the moment and as such would favour allocating funding accordingly.</p> <p>That the Area Board approves the allocation of £10,958.39 to allow this work to be undertaken.</p>	PS
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6.	New Requests / Issues			
a)	<p>Issue No: 6111</p> <p>Safety concern regarding cyclists exiting path adjacent to St. George's Church onto Buttercup Close</p>	<p>The path adjacent to St. George's Church is subject to a formal Prohibition of Cycling restriction, however restriction this is widely ignored by cyclists. There are already staggered barriers to slow cyclists as they exit on the path onto Buttercup Close however it is possible to bypass these barriers. A length of pedestrian guardrail is required to stop cyclists from bypassing the barriers.</p> <p>The estimated cost of providing the pedestrian guardrail at this location is £1,400.</p>	<p>That the Area Board approves the allocation of £1,400 to allow this work to be undertaken.</p>	PS
b)	<p>Issue No: 6204</p> <p>Request for the introduction of measures to stop fly tipping from occurring in Gradidge Lane</p>	<p>The only way to stop fly tipping at this location would to be introduce a physical barrier to prevent access to Gradidge Lane. Before a barrier could be installed a Prohibition of Motor Vehicles TRO would need to be introduced. Gradidge Lane is subject to minimal traffic flow but vehicular access would need to be maintained for local farmers and Southern Gas who have a facility located with the lane. Even if a Prohibition of Motor Vehicles TRO was introduced any barriers that are introduced would need to allow pedestrians (including wheelchair users) to continue to access Gradidge Lane.</p> <p>DB stated that Gradidge Lane was currently suffering 4 / 5 instances of fly tipping a year with each instance cost Salisbury City Council around £200 to clear up. DB stated that as this location was becoming known as somewhere that fly tipping could take place he expected the number of instances to rise.</p> <p>The estimated cost of processing a Prohibition of Motor Vehicles TRO is £1,000. Please note that this just the cost of processing</p>	<p>SH asked PS to provide him and JW with the estimated costs supplying and installing the necessary barriers at this location outside of the meeting and if he & JW were happy with the estimated costs they would ask PS to start work on drafting the TRO.</p> <p>The group were happy to adopt the approach outlined above.</p>	PS

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		<p>the TRO there will be additional costs for the installation of associated signage and barriers. However, these cannot be determined until the access requirements of the local farmers and Southern Gas are determined.</p> <p>JW stated that to minimise costs he felt that access restrictions would only be required at the Phillips Lane end of Gradidge Lane. JW also stated that he felt before committing to processing the TRO that the cost of providing the barriers should be known in case there were prohibitively high.</p>		
c)	<p>Issue No: 6254</p> <p>Speeding vehicles in Pearce Way</p>	<p>Metro counts surveys ordered. Awaiting results of surveys. It should be noted that this location is within the Parish of Laverstock, Ford and Old Sarum but remains within the boundary of the Salisbury Area Board.</p>	<p>That the Area Board notes the update.</p>	<p>PS</p>
d)	<p>Issue No: 6254</p> <p>Speeding vehicles in Exeter Street and St. John's Street.</p>	<p>Awaiting originator of issue to return completed metro count survey application form.</p>	<p>That the Area Board notes the update.</p>	<p>PS</p>

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7.	Closed Items			
a)	Issue No: 4710 Request for improved signage to Nos. 22-26 Jewell Close.	Sign erected in April 2018. All works are complete and the issue has been closed.	That the Area Board notes the update.	PS
b)	Issue No: 4869 Request for improved signage to stop HGVs travelling along Albany Road and Wyndham Road.	Signs erected on the 11 th May 2018. All works are complete and the issue has been closed.	That the Area Board notes the update.	PS
c)	Issue No: 5253 Request for street nameplate for Hedley Davis Court. This street nameplate would replace one that is currently missing from the road.	Sign erected in May 2018. All works are complete and the issue has been closed.	That the Area Board notes the update.	PS

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<p>d)</p>	<p>Issue No: 6130</p> <p>Speeding vehicles in Castle Street (in the vicinity of Hamilton Road) and a request for the installation of an additional pedestrian crossing point in the vicinity of Hamilton Road</p>	<p>A metro count survey was undertaken in Castle Street (in the vicinity of Hamilton Road) between the 20th and 23rd March 2018. The recorded speed of traffic using Castle Street showed the road was eligible for Community Speedwatch. Police to contact the originator of the issue in respect of setting up a Community Speedwatch scheme. There is no further action for the CATG or Salisbury Area Board in respect of the matter.</p> <p>With respect to the request for the installation of an additional pedestrian crossing point in the vicinity of Hamilton Road, a pedestrian crossing assessment must first be undertaken to determine what, if any, level of facility may be appropriate.</p> <p>The estimated cost of undertaking a pedestrian crossing assessment is £1,000.</p>	<p>Whilst the group understood why the originator of this issue had requested an additional crossing point at this location they felt it was unlikely the location would meet the criteria for a formal crossing facility to be introduced and felt that the introduction of an informal crossing point, such as a pedestrian refuge, would impact on traffic flow at this location which already suffered from congestion during peak travel periods.</p> <p>The group also commented that the zebra crossing near Millstream Approach and the underpasses at Castle Roundabout offered safe ways to cross Castle Street, although acknowledged either option would involve a short diversion for the originator of the issue.</p> <p>For the reasons outlined above the group declined the request for a pedestrian crossing assessment to be undertaken and asked that this issue be closed.</p>	<p>PS</p>
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8.	Other Items			
a)	Highway Maintenance Update	<p>GX from the Area Highways Office provided a verbal update on existing and proposed highway maintenance schemes in the Salisbury Community Area for the 2018/2019 financial year. The following schemes are to be undertaken.</p> <p><u>Carriageway Resurfacing</u></p> <ul style="list-style-type: none"> • A30 Parkwood Roundabout. • Part of Endless Street from Winchester Street to just past Scots Lane junction. <p>It was planned to do the whole of Endless Street but it has been decided to stop just past its junction with Scots Lane because the redevelopment of the former Aviva site will require the installation of new utilities which would require the digging up of the new laid surface.</p> <p>GX advised that the remainder of the budget allocated to Endless Street will be reallocated to another site in Salisbury. However, that other site is still to be determined.</p> <p><u>Reactive Patching</u></p> <ul style="list-style-type: none"> • A354 Coombe Road – between Odstock Roundabout and Harnham Gyratory – 22nd June 2018 • A338 New Bridge Road – 3rd July 2018 • A360 Devizes Road – between Sarum Close and the A36 – 9th July 2018 		

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		<ul style="list-style-type: none"> A345 Castle Road – between Old Castle Road and entrance to Hudson’s Field 11th- 13th July 2018 <p><u>Footway Resurfacing</u></p> <ul style="list-style-type: none"> St Edmunds Church Street Bishopdown Road (part of) Lovett Green Blyth Way Devizes Road (part of) from track to Cowslip Farm north to end of slabs. 		
9.	Date of Next Meeting:	9 th October 2018		

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Salisbury Community Area Transport Group

Highways Officer – Paul Shaddock

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Salisbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Salisbury Area Board will have a remaining Highways funding balance of £0 in the CATG allocation available for the 2018/2019 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1. There are no specific safeguarding implications related to this report.