

Grant Applications for Salisbury on 28/03/2019

ID	Grant Type	Project Title	Applicant	Amount Required
3186	Community Area Grant	Salisbury 2020 A City on the Move	Salisbury Cathedral	£3000.00
3169	Community Area Grant	Bourne Hill Potager	Salisbury Garden Volunteers	£2162.00
3180	Community Area Grant	13 Centurion Close New Kitchen	Salisbury Trust for the Homeless	£4080.00
3244	Community Area Grant	Salisbury City Centre Bunting	Salisbury BID	£2500.00

ID	Grant Type	Project Title	Applicant	Amount Required
3186	Community Area Grant	Salisbury 2020 A City on the Move	Salisbury Cathedral	£3000.00

**Submitted:** 04/02/2019 17:29:30

**ID:** 3186

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Salisbury 2020 A City on the Move

**6. Project summary:**

Salisbury 2020 A City on the Move is a project to create a year-long programme of activity to celebrate the 800th anniversary of the founding of Salisbury Cathedral and hence the city that grew up around it. The programme will include outdoor arts events exhibitions debates on developments in thought community sports events lectures music performances and youth participation in venues across the city area. The programme seeks to maximise interest in the city and give new reasons to talk positively about Salisbury and provide a range of community events for people to enjoy and generate pride in their city.

**7. Which Area Board are you applying to?**

Salisbury

**Electoral Division**

Salisbury St Martins and Cathedral

**8. What is the Post Code of where the project is taking place?**

SP1 2EF

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Heritage, history and architecture

Inclusion, diversity and community spirit

Sport, play and recreation

Transport and roads

Technology & Digital literacy

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2018

**Total Income:**

£9452000.00

**Total Expenditure:**

£4693000.00

**Surplus/Deficit for the year:**

£453000.00

**Free reserves currently held:**  
**(money not committed to other projects/operating costs)**  
 £3600000.00

**Why can't you fund this project from your reserves:**

The Cathedrals surplus of income over expenditure for 2017/18 represents grants for work on the fabric of the building that is the essential repair and restoration of stonework glass and lead. We had a particularly generous legacy in this year which is designated for the repair of the building. In order to undertake the essential repair work the Cathedral seeks outside funding and has an annual commitment of at least 525000 each year. The last financial year resulted in a higher than usual reserve fund the 2018/19 budget continues to support the delivery of the five-year Strategic Plan and prudent financial management has been applied to maintain the many and varied activities and outreach initiatives planned by the Cathedral. Given the fluctuations in its income streams that are largely outside its control Chapter has an objective to retain in unrestricted reserves an amount equivalent to eight months annual expenditure in order to maintain these necessary activities in times of income shortfall. Only the interest on the majority of Chapters endowed reserves can be accessed not the capital. The remaining endowed reserves can only be used for new build and purchase of property not repairs as above or project costs. Further investment will need to be made on the Cathedrals property portfolio along with providing funds for legal and professional fees in relation to An Exceptional Place the Cathedrals future plan for development of the south side. The Cathedral has designated an amount specifically to help with the costs and delivery of the 2020 project but help from outside funding sources will mean that the project reaches expectations and fulfils its ambitions.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£310500.00		
Total required from Area Board		£3000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Fees and labour	130000.00	Cathedral designated 2020 budget	yes	75000.00
Practical items for Flower Festival	3000.00	Salisbury City Council		30000.00
Technical and venue hires	50000.00	Wiltshire Council		120000.00
Accommodation and subsistence	15000.00	Wessex Archaeology		3000.00
Marketing	30000.00		yes	
Build materials	7000.00			

Travel and transport	10500.00		
Insurance	5000.00	Earned income	30000.00
Project Management	40000.00		
Contingency	20000.00		
<b>Total</b>	<b>£310500</b>		<b>£258000</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

**12. If so, which Area Boards?**

Amesbury  
Salisbury  
Warminster

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Salisbury was badly affected by the nerve agent attack in March 2018 and visitor numbers to the city dropped dramatically. There is a need for residents to move on from these frightening events and celebrate their city the press coverage has been relentlessly negative and we believe that residents and businesses would welcome a chance to change this narrative. With regard to this the project seeks to address Wiltshire Councils local priorities as well as the Salisbury areas priorities of developing stronger and more resilient communities across Wiltshire. One of the key aims of the project is to provide activities within the celebratory year for older people as well as positive and pioneering activities for young people particularly with the emphasis on movement as the projects theme. Another stated objective is to improve affordable access to arts and cultural activities there will be an exhibition of contemporary art free to all with associated talks and tours and workshops debates on the theme of movement in terms of the development of thought and spirit are planned as well as talks and sporting and musical performances. Increasing volunteering and providing skills is a key objective for Wiltshire Council and the programmes events and activities will need many volunteers to take place successfully. Another objective is for effective collaboration with public voluntary and private sector partners locally to meet the aspirations of local people the project addresses this important objective as local organisations will be developing activities under this common theme and building local engagement. Key groups who will benefit from the project include local people living in and around Salisbury especially those from villages a second group includes day trippers who live within a 90 minute drive away. We also expect visits to the events and happenings from tourists around the UK who are more than a short drive away and from tourists from abroad who are in the city and hear of the various activities. The 2020 programme will be delivered by a wide range of organisations whose audiences are varied. For example the Cathedral particularly attracts an older demographic the key audience in fact that has been shown in research to be most affected by the attacks in 2018. The community events including those programmed by the Cathedral will aim to benefit younger people and those with primary school-aged children who would be keen to take part in different activities.

The audience for outdoor arts events is more diverse and wide ranging and more representative of the population as a whole compared with other art-form sectors. There is a strong association between outdoor arts and the place it happens with the activity being seen as contributing to a wider sense of civic pride and community cohesion. Numbers who will benefit for comparison the Salisbury International Arts Festival typically attracts over 58000 attendees each year and brings 3m benefit to the regional economy. 2015s Magna Carta anniversary Flower Festival at the Cathedral brought in 21000 visitors in 5 days in September. Earlier in the year in June Cathedral numbers peaked at 22 higher than the previous year ending up 6 higher over the year as a whole our average year being 250000 visitors. Examples from elsewhere in the UK include that of Hull a small city which has benefited from a big investment in culture that has helped to change the perceptions of local people about what Hull can be. The citys three day Freedom Festival attracted over 80000 visitors and was a major factor in Hull eventually becoming UK City of Culture in 2017. 26 of people attending the Festival were in a group containing children. The capital items stated above relate to the need to buy urns plinths and frames for the Cathedral to produce the flower festival. These items will then form part of the Cathedrals assets going forward so that we can deliver such festivals in the future.

#### **14. How will you monitor this?**

As the guiding principles of the 2020 programme are developed over the coming weeks the measures of success will also be identified and monitoring and evaluation processes devised and agreed. Measures of success will differ for the different target groups. As an indicator they are likely to include Total number of visitors Event attendance numbers Footfall in the city Visitor numbers to Cathedral Spend per head per visitor Range and number of positive press stories and AVE Additional rail journeys Satisfaction ratings Number of overnight stays Website stats and online campaign reporting

#### **15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The project is intended to be a time-limited programme of activity throughout 2020. The Cathedral has experience of managing and accounting for such large scale projects and will be committed to ensuring that we meet our legal duties and manage risks in terms of financial liability. The Chapter of the Cathedral in consultation with the Council and the College of Canons protects its reputation and values. Chapter is aware that it needs to have proper procedures and policies in place to work well and to demonstrate accountability. The Salisbury Cathedral Code of Governance has been drawn from best practice and provided by both the Charity Commission and the Association of English Cathedrals whose report is entitled Good Governance A Guide for Cathedral Chapters. The six principles set out in this code of good practice are the same as in the Association of English Cathedral Report and they represent a universal approach to good practice. An important tenet of this Code is to manage the financial risk associated with projects such as this. The Cathedral agrees all operational plans and budgets is committed to monitoring progress and spending against plan and budget evaluating results and reviewing or amending the plan and budget as appropriate.

#### **16. Is there anything else you think we should know about the project?**

The indicative costs of the project are outlined below. The project itself is one of many different and various activities. All activity to date has been funded by Salisbury Cathedral. A good number of local organisations are committed to participating either by tailoring their existing activities and content for the year to the theme of movement and 2020 or by

creating completely new events to be part of the project. These organisations include Wiltshire Creative Salisbury Museum Wessex Archaeology Salisbury BID Wiltshire and Swindon Sports Partnership and the Chalke Valley History Festival. Proposals for involvement have come from organisations ranging from the Army South West QinetiQ South Western Railway to English Heritage and Wessex Community Action. Other partners with whom we are working on incorporating 2020 activity into their own communication campaigns include Salisbury Diocese Sarum College Plain Arts Salisbury Museum Salisbury BID Salisbury Chamber of Commerce Salisbury Rotary and English Heritage.

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Project/Business Plan:**

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3169	Community Area Grant	Bourne Hill Potager	Salisbury Garden Volunteers	£2162.00
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**Submitted:** 23/01/2019 16:25:23

**ID:** 3169

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Bourne Hill Potager

**6. Project summary:**

Adjacent to the Bourne Hill Council offices Police station and the walled garden is an area of weed infested land with poor soil containing builders rubble. This is to be transformed into a very attractive and productive garden devoted to fruit and vegetables. There will be 10 raised beds with paving between and surrounded by step-over fruit trees a picket fence to keep out dogs and a gravelled strip planted with lavender to attract pollinators. In addition there will be a shed fruit cage and 3 compost bins.

**7. Which Area Board are you applying to?**

Salisbury

**Electoral Division**

Salisbury St Edmund and Milford

**8. What is the Post Code of where the project is taking place?**

SP1 3UZ

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Countryside, environment and nature

Food, farming and local markets

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Recycling and green initiatives

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:****Your latest accounts:****Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year: yes

**10b. Project Finance:**

Total Project cost		£4324.00		
Total required from Area Board		£2162.00		
<b>Expenditure</b>	<b>Income</b>		<b>Tick if income</b>	
<b>(Itemised</b>	<b>(Itemised</b>		<b>confirmed</b>	<b>£</b>
<b>expenditure)</b>	<b>income)</b>			
Slabs	915.00			
Timber and screws	482.00	Sponsorship		482.00
Shingle topsoil and sand	266.00	Sponsorship		266.00
Fruit trees and lavender	527.00			
Shed fruit cage compost	600.00	Fundraising/gifts		600.00
Composted manure	130.00	Fundraising		65.00
Steel cable and fittings	142.00			
Membrane and stakes <sup>84</sup>	272.00	Fundraising		137.00
Picket fencing gate	630.00	Sponsorship		252.00



Seeds plants etc.	360.00	Fundraising/gifts	360.00
Total	<b>£4324</b>		<b>£2162</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The local community will no longer see an eyesore. Children and young people can learn hands on to grow fruit and vegetables and understand where their food comes from..The Council and Police staff will have a more relaxing view and can purchase fresh fruit and vegetables for a nominal sum. The community can get advice on growing fruit and vegetables.

**14. How will you monitor this?**

Apart from the currently fifteen volunteers we will be recruiting a retired experienced gardener.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We will continue to fund raise and are planning afternoon teas in the garden four times a year. We shall also sell surplus produce to purchases seeds etc.

**16. Is there anything else you think we should know about the project?**

This project is part of the restoration and development of the Bourne Hill campus. There is another major project set for 2019-20 for which we are hoping to obtain sponsorship.

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such

as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3180	Community Area Grant	13 Centurion Close New Kitchen	Salisbury Trust for the Homeless	£4080.00
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**Submitted:** 29/01/2019 14:22:40

**ID:** 3180

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

13 Centurion Close New Kitchen

**6. Project summary:**

To replace a kitchen and level the floor so that the vinyl can be replaced. The kitchen is in shared supported accommodation which is used for people who have become homeless.

**7. Which Area Board are you applying to?**

Salisbury

**Electoral Division**

Salisbury Fisherton and Bemerton Village

**8. What is the Post Code of where the project is taking place?**

SP2 9BL

**9. Please tell us which theme(s) your project supports:**

Health, lifestyle and wellbeing  
Inclusion, diversity and community spirit  
Safer communities  
Other

If Other (please specify)  
Supported accommodation

**10. Finance:****10a. Your Organisation's Finance:****Your latest accounts:**

03/2018

**Total Income:**

£259501.00

**Total Expenditure:**

£198540.00

**Surplus/Deficit for the year:**

£60961.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£146000.00

**Why can't you fund this project from your reserves:**

The statutory accounts figures to March 2018 as above do not reflect the current situation. Having lost 28500 p.a. Supporting People funding from April 2018 we decided to pay off all our loans and mortgages to reduce our monthly outgoings. This amounted to 100000 but meant the impact of the loss of the Supporting People funding was reduced to 7500 p.a. a more manageable sum. STFH owns four 3- and 4-bedroom houses and rents four. Our policy is to replace the rented properties over time in order to increase security for our clients and the charity. So the money in our reserves is being built up to be used for our next property purchase. The free reserves figure is the cash we held at 31 Dec 18 but does not include the value of the four houses we own.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£8160.00		
Total required from Area Board		£4080.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
Materials	4560.00		Fundraising	yes
Labour	3600.00			
				£
				4080.00
<b>Total</b>		<b>£8160</b>		<b>£4080</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Salisbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The project will benefit people who have become homeless who are in Wiltshire. STFH provides support to enable people to address any issues that are barriers to them living independently. The project supports 4 people at any one time but due to the transient nature it can support around 10 people per year. STFH provides accommodation that is of the highest standard out of respect for our clients. This has a positive effect on self esteem and mental well being. Clients are more likely to look after their environment if they are starting with clean high quality accommodation.

**14. How will you monitor this?**

STFH staff provide a monthly report for the Board which includes the number of people who have moved on to independent accommodation and what support they have received during the length of their stay. STFH staff carry out monthly health and safety checks and weekly checks of the accommodation to ensure that it is clean and tidy. If a client is struggling to manage the cleanliness of their home then we can put extra support in place to make sure that they are able to carry out these tasks before moving into their own independent accommodation.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The project will be completed within the 201920 financial year.

**16. Is there anything else you think we should know about the project?****17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3244	Community Area Grant	Salisbury City Centre Bunting	Salisbury BID	£2500.00
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**Submitted:** 14/03/2019 17:04:21

**ID:** 3244

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Salisbury City Centre Bunting

**6. Project summary:**

For the first year ever Salisburys partners are working collaboratively to dress the city with bunting. In previous years it hasnt been collaborative - with different partners dressing different areas for different time periods and with different coloured bunting. The bunting the city used last year is now damaged and looking very tired. We need to purchase new bunting to be able to dress the city this year. As National Armed Forces Day is being held in Salisbury this year we are suggesting we purchase red white and blue bunting. This bunting can be re-used for next year.

**7. Which Area Board are you applying to?**

Salisbury

**Electoral Division**

Salisbury St Martins and Cathedral

**8. What is the Post Code of where the project is taking place?**

SP1

**9. Please tell us which theme(s) your project supports:**

Festivals, pageants, fetes and fayres

Other

If Other (please specify)

Business community and National Armed Forces Day 2019

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

04/2019

**Total Income:**

£413831.00

**Total Expenditure:**

£479167.00

**Surplus/Deficit for the year:**

£65336.00

**Free reserves currently held:**  
**(money not committed to other projects/operating costs)**  
£80000.00

**Why can't you fund this project from your reserves:**

Projected 2018/2019 accounts. These reserves are in-line with the BID industry best practice and some of these are allocated to other capital projects in the 2019/2020 financial year. The purpose of this application is for a partnership funded approach.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£5000.00		
Total required from Area Board		£2500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Bunting	2500.00	Salisbury BID	yes	1000.00
Installation of bunting	2500.00	Salisbury City Council	yes	1000.00
		Wiltshire Creative	yes	500.00
Total	<b>£5000</b>			<b>£2500</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Bunting is such a simple concept yet a very effective way to add vibrancy and community spirit to the city. It enhances the appearance of the city which businesses residents and visitors will all enjoy. The following streets will be dressed with bunting Silver Street Ox Row Butcher Row Queen Street The Maltings Catherine Street Winchester Street Market Place on posts by Ox Row etc New Canal between posts of Taxi rank and Fisherton Street. The bunting will also help to promote the National Armed Forces Day event.

**14. How will you monitor this?**

Feedback from businesses stakeholders residents and visitors will be collated.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The BID Board and City Council will be approached to try to secure further funding for purchasing the bunting. This funding will have to come out of budgets for other city projects.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

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