

Environment Select Committee Forward Work Programme

Last updated 18 November 2024

Environment Select Committee – Current / Active Task Groups		
Task Group	Start date	Final report expected
Climate Emergency Task Group	September 2019	Standing

Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
21 January 2025 (tbc)	Draft Local Transport Plan	As per report to Cabinet 8 October 2025.	Samantha Howell (Director of Highways and Transport)	Cllr Tamara Reay	
21 January 2025 (tbc)	Wiltshire Council Housing Board Annual Report 2023/2024		James Barrah (Director Assets)	Cllr Phil Alford	Ian Seeckts (Governance & Scrutiny Officer)
21 January 2025(tbc)	Passenger Transport Service Update	As resolved at the ESC-meeting on 19 September 2023 the committee will receive an update on the Passenger Transport Service.	Samantha Howell (Director of Highways and Transport)	Cllr Tamara Reay	Jason Salter (Head of Service Passenger Transport)
21 January 2025(tbc)	Community Infrastructure Levy (CiL) Review	As resolved at the ESC meeting on 4 June 2024, the select committee will receive a full report by the end of 2024.	Parvis Khansari (Corporate Director Place)	Cllr Nick Botterill	Nic Thomas (Director of Planning)
21 January 2025(tbc)	Library Strategy / Development update	To receive the strategy and general libraries update	David Redfern (Director Leisure Culture and Communities)	Cllr Ian Blair Pilling	Rebecca Bolton (Service Manager – Libraries)
21 January 2025(tbc)	Revised Trowbridge Bat Mitigation Strategy Supplementary Planning Document - Draft for adoption		Sarah Valdus (Director – Environment)	Cllr Muns Dominic	Lynn Trigwell (Head of Natural & Historic Environment)

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21 January 2025	Speed Limit Assessment process	As resolved at ESC 18 July 2024 to receive a report on progress with implementing the recommendations to the Environment Select Committee in January 2025.	Samantha Howell (Director of Highways and Transport)	Cllr Nick Holder	(Head of Highways Assets & Commissioning)
21 January 2025	Task group update	To receive update from task groups regarding activity and its forward work plan			Cllr Graham Wright Simon Bennett (Senior Scrutiny Officer)
4 March 2025	Environment Select Committee - legacy report (2021-2025)	To highlight key aspects of the work undertaken by the Select Committee during the 2021-2025 council and to recommend topics as legacy items to the Management Committee for possible inclusion in a new overview and scrutiny work programme after the elections in May.			Simon Bennett (Senior Scrutiny Officer)
4 March 2025	Highways Annual Review of Service 2024	As resolved at ESC 20 March 2024, to receive a further annual report in 2025.	Samantha Howell (Director of Highways and Transport)	Cllr Nick Holder	Dave Thomas (Head of Highways Assets & Commissioning)

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4 March 2025	Leisure Services	As resolved at the ESC-meeting on 20 March 2024 the committee will receive a further update that includes the outcome of the continued public holiday pilot and further enhanced financial information.	David Redfem (Director Leisure Culture and Communities)	Cllr Ian Blair Pilling	
4 March 2025(tbc)	Future spend and impact of the increased funding for highways	As resolved at the ESC meeting 3 September 2024	Samantha Howell (Director of Highways and Transport)	Cllr Nick Holder	
4 March 2025	Update on the Maintenance and Management of Public Rights of Way	As resolved at the ESC meeting 3 September 2024 to receive an update including how the council is learning from good practice at other local authorities, service budgets, work with volunteer groups, the enforcement activities of countryside officers and the development of network use data.	Samantha Howell (Director of Highways and Transport)	Cllr Nick Holder	Chris Clark (Head of Local Highways)
4 March 2025	Task group update	To receive update from task groups regarding activity and its forward work plan			Cllr Graham Wright Simon Bennett (Senior Scrutiny Officer)

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June 2025(tbc)	Review of the Housing Allocations Policy	As recommended by the Housing Allocations Policy Task Group and agreed by the Executive 11 January 2024	Emma Legg (Director Adult Social Care)	Cllr Phil Alford	Nicole Smith (Head of Housing Migration & Resettlement)
June 2025	Task group update	To receive update from task groups regarding activity and its forward work plan			Simon Bennett (Senior Scrutiny Officer)
July 2025(tbc)	Wiltshire Programme Town	As resolved at the ESC meeting on 4 June 2024, the select committee will receive an update in 12 months time. To include a Part II item regarding town's footfall data	Parvis Khansari (Corporate Director Place)	Cllr Richard Clewer	Victoria Moloney (Head of Economy & Regeneration)
July 2025(tbc)	Broadband Provision in Wiltshire	As resolved at the ESC meeting on 4 June 2024, the select committee will receive an update in 12 months time.	Parvis Khansari (Corporate Director Place)	Cllr Ashley O'Neill	Victoria Moloney (Head of Economy & Regeneration)
July 2025	Task group update	To receive update from task groups regarding activity and its forward work plan			Simon Bennett (Senior Scrutiny Officer)

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September 2025(tbc)	Household Management Update Waste Strategy	As resolved at the ESC meeting 3 September 2024 to receive a further strategy update to include additional information on waste carbon emissions and communication/education programmes.	Sarah Valdus (Director – Environment)	Cllr Dominic Muns	Martin Litherland (Head of Service – Waste Management)
September 2025(tbc)	Streetscene and Grounds Maintenance Contract Update	As resolved at the ESC meeting 3 September 2024 to receive an update to include further information on annual carbon emissions and reductions and service delegations savings.	Samantha Howell (Director of Highways and Transport)	Cllr Nick Holder	Adrian Hampton (Head of Highway Operations)
September 2025(tbc)	Milestone - Highways Term Maintenance Contract	As resolved at the ESC meeting 3 September 2024 to receive an update.	Samantha Howell (Director of Highways and Transport)	Cllr Nick Holder	Chris Clark (Head of Local Highways)
tbc	MyWilts app potholes reporting functionality	As resolved at the ESC-meeting on 20 March 2024 the committee will receive an update on the implementation of the new MyWilts app.	Mark Tucker (Director ICT)	Cllr Ashley O'Neill	

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tbc	Local Nature Recovery Strategy	As discussed at meeting with the Cabinet Member (20 Oct 2023) the select committee to receive a report on the Plan.	Sarah Valdue (Director – Environment)	Cllr Dominic Muns	Lynn Trigwell (Head of Natural & Historic Environment)
tbc	UK Shared Prosperity Fund	As discussed at the ESC-Executive meeting on 23 November 2022 on the economic development portfolio.	Parvis Khansari (Corporate Director Place)	Cllr Richard Clewer	Victoria Moloney (Head of Economy & Regeneration)
tbc	Economic Strategy	As discussed at the ESC-Executive meeting on 23 November 2022 on the economic development portfolio.	Parvis Khansari (Corporate Director Place)	Cllr Richard Clewer	Victoria Moloney (Head of Economy & Regeneration)
tbc	LHFIG Review	To receive an update report on the implementation of the Local Highway & Footway Improvement Groups (LHFIG)	Samantha Howell (Director of Highways and Transport)	Cllr Nick Holder	Dave Thomas (Head of Highways Asset Management & Commissioning)
tbc	Planning transformation programme	As resolved at the ESC-meeting on 19 September 2023 the committee will receive updates on the planning transformation programme.	Parvis Khansari (Corporate Director Place)	Cllr Nick Botterill	Nic Thomas (Director of Planning)

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tbc	Private sector renewal strategy	As resolved at the ESC meeting on 8 November 2022, the select committee will receive an update report when appropriate.	Emma Legg (Director – Adult Social Care)	Cllr Phil Alford	Nicole Smith (Head of Housing)
tbc	Minerals & Waste Plan	As discussed at meeting with the Cabinet Member (18 Oct 2023) the select committee to receive a report on the plan.	Parvis Khansari (Corporate Director Place)	Cllr Nick Botterill	Nic Thomas (Director of Planning)
tbc	Parking Strategy	As discussed at the ESC-Executive meeting on 6 December 2022 on the highways and transport portfolio.	Parvis Khansari (Corporate Director Place)	Cllr Caroline Thomas	
tbc	Active Travel	As resolved at the select committee meeting on 14 June 2022, the committee will receive a further update. (Deferred from July 2023)	Samantha Howell (Director of Highways and Transport)	Cllr Caroline Thomas	Spencer Drinkwater (Principal Transport & Development Manager)
tbc	Leisure Strategy	As discussed at the ESC-Executive meeting on 12 October 2023 on the leisure and libraries portfolio.	David Redfern (Director Leisure Culture and Communities)	Cllr Ian Blair Pilling	
tbc	Review of the Waste Delivery Plan	As discussed at the ESC-Executive meeting on 20 October 2023 on the leisure and libraries portfolio.	Sarah Valdus (Director – Environment)	Cllr Dominic Muns	Martin Litherland (Head of Service Waste Management)

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tbc	Housing Development Strategy	As discussed at the ESC-Executive meeting on 21 November on housing, development management and assets.	James Barrahan (Director Assets)	Cllr Phil Alford	
tbc (early 2026)	Cultural Strategy	As resolved at select committee 18 July 2024, to receive an update on the strategy in 18 months' time.	David Redfern (Director Leisure Culture Communities)	Cllr Iain Blair-Pilling	

Information briefing					
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tbc	Environment Act 2021	To receive a (series of) briefing regarding the implications of the Environment Act.			