

Audit and Governance Committee
Proposed Forward Work Plan 2023

Please note that the FWP is a dynamic document, updated on a regular basis as required

Meeting Date	Item	Responsible Officer	Draft Report Deadline	Publication Deadline
Wed 26 April 2023 10.30am	2019/20 Statement of Accounts update	Lizzie Watkin	12 April 2023	18 April 2023
	External Audit Plan	Deloitte		
	Internal Audit Reports <ul style="list-style-type: none"> • IA updates inc. outstanding management actions • Q2 plan 2023/24 	SWAP		
	Governance update on AGS 2021/22 actions	Perry Holmes/Maria Doherty/David Bowater		
	Corporate risk update	Martin Nicholls		
	Accounting Policies 2022/23	Lizzie Watkin / Sally Self		
	ICT Limited assurance report - tbc	Mark Tucker / Andy Brown		

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Meeting Date	Item	Responsible Officer	Draft Report Deadline	Publication Deadline
Tue 25 July 2023 2.30pm	Statement of Accounts 2020/21 - TBC To approve the SoA 2020/2021 including: Report to those Charged with Governance (ISA 260) To include assurance from the Pension Committee, 2 Letters of representation, AGS, statements	Lizzie Watkin/ Andy Brown/ Deloitte	11 July 2023	17 July 2023
	Internal Audit Reports <ul style="list-style-type: none"> • IA updates inc. outstanding management actions • Q3 plan 2023/24 	SWAP		
	AGS 2022/23	Perry Holmes/Maria Doherty/David Bowater		

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Meeting Date	Item	Responsible Officer	Draft Report Deadline	Publication Deadline
Tue 19 September 2023 2.30pm	Statement of Accounts 2021/2022 - TBC To approve the SoA 2021/2022 including: Report to those Charged with Governance (ISA 260) To include assurance from the Pension Committee, 2 Letters of representation, AGS, statements	Lizzie Watkin/ Andy Brown/ Deloitte	5 Sep 2023	11 Sep 2023
	Internal Audit Reports <ul style="list-style-type: none"> • IA updates inc. outstanding management actions • Q4 plan 2023/24? 	SWAP		
	Stone Circle annual governance update	Perry Holmes / Amy Williams		
	Whistle blowing activity update	Perry Holmes / Maria Doherty		

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Meeting Date	Item	Responsible Officer	Draft Report Deadline	Publication Deadline
Wed 22 November 2023 10.30am	Internal Audit Reports <ul style="list-style-type: none"> • IA updates inc. outstanding management actions • Q1 plan 2024/25 	SWAP	8 Nov 2023	14 Nov 2023
	Anti-fraud risk update	Lizzie Watkin		
	Corporate risk update	Martin Nicholls		

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Meeting Date	Item	Responsible Officer	Draft Report Deadline	Publication Deadline
Wed 7 Feb 2024 2.30pm	Statement of Accounts 2022/23 TBC To approve the SoA 2022/23 including: Report to those Charged with Governance (ISA 260) To include assurance from the Pension Committee, 2 Letters of representation, AGS, statements	Lizzie Watkin/ Andy Brown/ Deloitte	24 Jan 2024	30 Jan 2024
	Internal Audit Reports <ul style="list-style-type: none"> • IA updates inc. outstanding management actions • Q2 plan 2024/25 	SWAP		
	Governance update on AGS 2022/23 actions – TBC	Perry Holmes/Maria Doherty/David Bowater		

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Meeting Date	Item	Responsible Officer	Draft Report Deadline	Publication Deadline
Late April 2024 Date TBC	Internal Audit Reports <ul style="list-style-type: none"> • IA updates • Q3 plan 2024/25 	SWAP	TBC	TBC
	External Audit Plans	Grant Thornton		
	Accounting Policies 2023/24	Lizzie Watkin / Sally Self		
	Policy updates: <ul style="list-style-type: none"> • Anti-Fraud Corruption and Bribery • Anti-Tax Evasion • Whistleblowing • Anti-Money Laundering 	Lizzie Watkin / Perry Holmes / Maria Doherty		