

Appendix C Full Council 20 October 2020

**Wiltshire Council
Constitution
Part 3B
Responsibility for Functions**

PART 3

RESPONSIBILITY FOR FUNCTIONS

SECTION B: FUNCTIONS OF COUNCIL, COMMITTEES AND CABINET

1. The Council

The Council will be responsible for the following functions, which it will exercise only in Full Council meetings:

1.1 Adopting the following statutory plans, strategies and documents as part of the policy framework of the Council:

~~1.1.1 Wiltshire Children and Young People's Plan, as required by the Apprenticeships, Skills, Children and Learning Act 2009;~~

~~1.1.2 Joint Strategic Assessment of Crime and Policing, as required by the Crime and Disorder Act 1998;~~

~~1.1.3~~ 1.1.1 Emergency plans and civil contingency plans, as required by the Civil Contingencies Act 2004;

~~1.1.4~~ 1.1.2 Local Transport Plan, as required by the Transport Act 2000;

~~1.1.5~~ 1.1.3 Local development documents (including supplementary planning documents) which together comprise the Local Development Framework, as required by Planning and Compulsory Purchase Act 2004;

~~1.1.6 Youth Justice Plan, as required by the Crime and Disorder Act 1998;~~

~~1.1.7~~ 1.1.4 Corporate Equality Plan, pursuant to the Public Sector Equality Duty under s149 of the Equality Act 2010;

~~1.1.8~~ 1.1.5 Homelessness Strategy, as required by the Homelessness Act 2002;

~~1.1.9~~ 1.1.6 Housing Renewal Strategy, as required by the Housing Act 2004;

~~1.1.10~~ 1.1.7 Licensing Authority Policy Statement, as required by the Licensing Act 2003;

~~1.1.11~~ 1.1.8 Gambling Act Statement of Principles, as required by the Gambling Act 2005;

~~1.1.12~~ 1.1.9 Pay Policy Statement, as required by the Localism Act 2011;

~~1.1.13 Child Poverty Strategy, as required by the Child Poverty Act 2010;~~

1.1.10 Enforcement Policy, as required by the Legislative and Regulatory Reform Act 2006.

1.1.11 Air Quality Strategy, as required by the Environment Act 1995;

~~1.1.14~~ 1.1.12 Contaminated Land Strategy, as required by Part 2A of the Environmental Protection Act 1990

1.2 Adopting the following non-statutory plans, strategies and documents which also form part of the policy framework of the Council:

~~1.2.1 Adult Learning Plan;~~

~~1.2.2 Customer Access Strategy;~~

~~1.2.3 Young Carers' Strategy;~~

~~1.2.4 Adult Care Transformation;~~

~~1.2.5 Corporate Asset Investment Strategy and Corporate Property Strategy;~~

~~1.2.6~~1.2.1 Corporate Parenting Policy ~~for Looked After Children and Young People in Wiltshire;~~

~~1.2.7~~1.2.2 Business Plan;

~~1.2.8~~ Food Safety, Food Standards and Food Law Enforcement Service Plan, as required by the Food Standards Agency;

~~1.2.9~~ Housing Strategy;

~~1.2.10~~ Air Quality Strategy, as required by the Environment Act 1995;

~~1.2.11~~ Contaminated Land Strategy, as required by Part 2A Environmental Protection Act 1990;

~~1.2.12~~ Such other plans and strategies as the Council may include to form part of its policy framework.

1.2.3 Treasury Management Policy

1.2.4 Capital Investment Strategy

1.2.5 Household Waste Management Strategy

1.2.6 Climate Strategy (including Carbon Reduction)

Audit and Governance Committee

Composition

2.8.1 The size of the Audit and Governance Committee and appointments to it will be determined by Council. Appointments will be made having regard to rules on political proportionality.

2.8.2 The Audit and Governance Committee will exclude Members of the Cabinet. The Leader of the Council or the cabinet Member responsible for finance and governance is a non-voting Member of the Committee.

2.8.3 Substitute Members will be permitted in accordance with Part 4 of this Constitution.

Role and Function

2.8.4 The Audit and Governance Committee will be responsible for:

2.8.5 External Audit Activity:

- To receive and comment on the external audit plan;
- To consider the external auditor's annual letter, relevant reports, and the report to those charged with governance;
- To comment on the scope and depth of external audit work and to ensure it gives value for money;
- To monitor the implementation of management actions arising from external audit work.

2.8.6 Internal Audit Activity:

- To approve the terms of reference and strategy for internal audit, and the annual internal audit plan and subsequent changes thereto;
- To monitor and review the effectiveness of internal audit to ensure compliance with statutory requirements;
- To consider the Head of Internal Audit's annual report and opinion, and a summary on internal audit activity and the level of assurance it provides on the Council's corporate governance arrangements;

- To consider specific internal audit reports as requested, and monitor the implementation of agreed management actions.

2.8.7 Regulatory Framework:

- To monitor and review the effective development and operation of corporate governance, risk and performance management and internal control, and to receive progress reports as required;
- To oversee the process for production of the annual governance statement (AGS), to review the supporting evidence including the arrangements for governance of partnership working, and to approve the draft AGS;
- To monitor the development and implementation of the Council's anti-fraud and corruption policy and strategy.

2.8.8 Financial Management and Accounts:

- To ensure the Council's arrangements for financial management are adequate and effective, and, together with its accounting policies, are regularly reviewed;
- To review and approve the annual statement of accounts;
- To consider the external auditor's report to those charged with governance on issues arising from the audit of the accounts.