

Wiltshire Council

Overview and Scrutiny Management Committee

3 June 2020

Overview and Scrutiny (OS) Member Remuneration 2019-20

Purpose

1. To propose the application of the OS Remuneration Fund for 2019-20.

Background

2. The Wiltshire Council Member Remuneration Scheme was adopted by Full Council in 2017, following a review by the Independent Remuneration Panel. The Scheme retained a £15,000 OS fund and defined its purpose as, "To remunerate councillors to recognise significant additional responsibilities undertaken as part of overview and scrutiny activities. A scheme on how to allocate the fund will be prepared and approved annually by the Overview and Scrutiny Management Committee."
3. The method of allocating the OS fund was revised by Committee in September 2018. The revised scheme retained the focus on remunerating leading OS positions (some select committee vice-chairmen, chairs of task groups, rapid scrutiny exercises and representatives on project boards). However, Committee agreed that the number of meetings involved in qualifying activities should be a factor in the level of remuneration received to ensure that the varying time demands of different roles is recognised.
4. It should be noted that although only full, formal meetings of each activity are counted when calculating the allocations, these meetings represent only a portion of the actual activity involved in fulfilling the qualifying roles. Other activities include less formal discussions with service officers, fellow scrutiny members and Executive members, regular liaison with scrutiny officers, ad hoc evidence gathering and attendance at committees and Cabinet to report on progress.
5. Following consultation with the OS chairman and vice-chairman, it is proposed that the Scheme be applied as set out in Appendix 1 for the 2019-20 municipal year (21 May 2019 to 15 June 2020).

Application

6. The following activities are considered eligible for remuneration within the scheme for the 2019-20 municipal year:

- Chairing active task groups, including standing task groups
- Leading rapid scrutiny exercises
- Vice-chairing select committees that do not attract an SRA
- Representation on active project boards
- Chairing active scrutiny panels.

The current standing task groups are as follows: Financial Planning Task Group

7. Applying the scheme in this way yields a total of 21 qualifying activities. The fund is £15,000 and, as in previous years, has been divided by the number of qualifying activities, with a fixed payment (1/10th or £1,500) to be allocated to 4 key positions, and the balance divided among the others. The 4 key positions are:

- Vice-chair of Children's Select Committee
- Vice-chair of Environment Select Committee
- Vice-chair of Health Select Committee
- Chairman of Financial Planning Task Group

8. Shares are allocated by the number of meetings led, capped at a total share of £1,500.

9. No more than 2 x fund shares are awarded to any one councillor. In cases where 3 or more would be allocated, the lowest share is not paid.

10. To count as a qualifying meeting, task group meetings must have been full meetings with all members invited to attend, rather than briefings, sub-groups or attendance at Cabinet etc.

11. Appendix 1 shows the detail of this allocation.

Proposal

12. To approve the allocation of the OS Remuneration fund for 2019-20 as detailed in Appendix 1.

Cllr Graham Wright, Chairman OS Management Committee

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Appendices

Appendix 1 Schedule of OS Remuneration Fund allocations 2019-20

Appendix 1 – O&S Activity 2019-20 municipal year

	Activity	Qualifying meetings	No. of meetings attended	Parent Committee	Chair / Lead	£ Share 2019-20
1.	Global Warming and Climate Change Task Group	4 June 20 June 15 July 7 October 2 December 20 January 2 March 20 April	8	Environment Select Committee	Cllr Graham Wright	£1,500* *Capped from £1,872
2.	Financial Planning Task Group	6 June 24 June 22 July 11 September 17 October 13 November 4 December 23 January 19 March	7	OS Management Committee	Cllr Ian Thorn	£1,500 *Fixed amount for key position
3.	Wiltshire Covid-19 Response Task Group	5 May 2020 12 May 2020 2 June 2020	3	OS Management Committee	Cllr Graham Wright	£0* *Maximum of 2 x shares per member reached
4.	Homelessness Strategy Task Group	10 June 23 July 5 August	3	Environment Select Committee	Cllr Graham Wright	£702

5.	Digital Strategy & Implementation Task Group	11 June 4 September 9 December	2	OS Management Committee	Cllr Jon Hubbard	£468
6.	SW Local Enterprise Partnership (LEP) Task Group	13 June 9 September	2	OS Management Committee	Cllr Alan Hill	£468
7.	Public Consultations Task Group	17 June 2 September	2	OS Management Committee	Cllr Stuart Wheeler	£468
8.	Youth Transport Task Group	6 June 4 July 18 September 14 February	4	Children's Select Committee	Cllr Tony Jackson	£936
9.	Traded Services for Schools Task Group	11 July 18 November 30 January	3	Children's Select Committee	Mr John Hawkins (co-opted member)	£702
10.	Children and Adolescent Mental Health Services (CAMHS) Task Group	2 October 23 October 10 December 4 March 25 March	3	Children's Select Committee & Health Select Committee	Cllr Phil Alford	£702
11.	Communications with Councillors Task Group	4 July 9 January 11 March	3	OS Management Committee	Cllr Trevor Carbin	£702
12.	Housing Aids and Adaptations Task Group	31 October 19 December 22 January 17 March	4	Environment Select Committee	Cllr Pip Ridout	£936

13.	Commercialism Task Group	9 September	1	OS Management Committee	Cllr Stuart Wheeler	£234
14.	Rapid Scrutiny Exercise – Maternity transformation plan	21 October	1	Health Select Committee	Cllr Chuck Berry	£234
15.	Digital Board – OS representative	20 June 21 August 25 September	1	OS Management Committee	Cllr Jon Hubbard	£234
16.	Wiltshire Online Board – OS representative	24 July 30 October 21 January	3	Environment Select Committee	Cllr George Jeans	£702
17.	Adoptions West Joint Scrutiny Panel	20 May	1	Children’s Select Committee	Cllr Jon Hubbard	£0 *Maximum of 2 x shares per member reached
	TOTAL MEETINGS:		47			£10,488

	Select Committee (where the vice-chair position does not attract an SRA)	Role	Councillor	*£ share 2017-18
18.	Children’s Select Committee	Vice Chair	Cllr Mary Douglas (1 committee meeting, 16 July)	£300
			Cllr Deborah Halik (1 committee meeting, 10 September)	£300

			Cllr Jacqui Lay (3 committee meetings, 12 November – current)	£900
19.	Environment Select Committee	Vice Chair	Bob Jones MBE	£1,500
20.	Health Select Committee	Vice Chair	Gordon King	£1,500