

# MINUTES

**Meeting:** SOUTHERN WILTSHIRE AREA BOARD  
**Place:** Alderbury Village Hall, Rectory Road, Alderbury, SP5 3BJ  
**Date:** 4 September 2019  
**Start Time:** 7.00 pm  
**Finish Time:** 8.55 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Richard Britton (Chairman), Cllr Richard Clewer (Vice-Chairman),  
Cllr Christopher Devine, Cllr Ian McLennan, Cllr Leo Randall and Cllr Allison Bucknell

### **Wiltshire Council Officers**

Lisa Moore, Democratic Services Officer  
Karen Linaker, Salisbury Community Engagement Manager  
Mike Wilmott, Head of Development Management

### **Town and Parish Councillors**

Alderbury Parish Council – J Fuller, E Hartford & J Kyles  
Clarendon Park Parish Council – K Rodger  
Downton Parish Council – B Cornish, C Hall & D Mace  
Firsdown Parish Council – B Edgeley & R Rogers  
Grimstead Parish Council – L Bayford, G Dival & G Sowerby  
Laverstock & Ford Parish Council – V Bussereau, M Hilliard & D Wilson  
Pitton and Farley Parish Council – G Lowndes & C Purves  
Redlynch Parish Council – J Blocksidge  
West Dean Parish Council – J Higgins  
Whiteparish Parish Council – M Hayday, J Herret, T King & M Pennington  
Winterslow Parish Council - M Brown, A Sillence & M Taylor

### **Partners**

Wiltshire Police – Inspector Pete Sparrow & PC Matthew Holland

Dorset & Wiltshire Fire and Rescue Service – Matthew Maggs

**Total in attendance: 45**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
55	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton welcomed everyone to the meeting of the Southern Wiltshire Area Board.</p> <p>Allison Bucknell, Cabinet Member for Communications, Communities, Leisure and Libraries, Jerry Herbert, the Deputy Police and Crime Commissioner, Mike Wilmott, Head of Development Management and Rhys Schell, Manager of Community Engagement and Governance Team were in attendance.</p>
56	<p><u>Apologies</u></p> <p>There were none.</p>
57	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the previous meeting held on 11<sup>th</sup> July 2019 were agreed as a correct record and signed by the Chairman.</b></p>
58	<p><u>Declarations of Interest</u></p> <p>In relation to the Update from the Office of the Police and Crime Commissioner, Cllr Richard Britton noted that he was the Chairman of the Police and Crime Panel.</p>
59	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <p><u>CATG &amp; Rights of Way special events</u>  A special meeting had been scheduled for 25<sup>th</sup> September 2019, where all current CATG submissions would be considered. The meeting would also incorporate examples of a range of CATG projects by Julie Watts, Principal Highways Engineer and a presentation from Dianne Ware, Principal Technical Highways Officer on major Highways projects for the area.</p> <p>A Rights of Way workshop would be held on either 24<sup>th</sup> October or 7<sup>th</sup> November. The date to be confirmed. Richard Broadhead, Head of Rights of Way and Countryside would be expanding on his presentation at our last meeting.</p> <p><u>Community Safety Checklist</u>  The Board planned to produce a directory of Community Safety contacts and relevant people and was looking for volunteers to assist with this initiative. Merv Quick indicated his willingness to help with this project.</p>

	<p><u>Eco Friendly Parishes</u> The next Area Board would focus on Eco Friendly parishes. The Grimstead PC had started working on some great projects which the Board hoped to share information on.</p>
60	<p><u>To note the written reports and updates in the agenda pack or distributed on the night</u></p> <p>The Board noted the following written papers and information portals, as detailed on the agenda:</p> <ul style="list-style-type: none"> <li>• Fire &amp; Rescue Service – Station Manager Matthew Maggs for Salisbury, Amesbury and Wilton areas was in attendance and provided a verbal update in addition to the written paper attached to the agenda.</li> </ul> <p>Matty promoted the wider service offered by the Fire and Rescue service available across the county and especially to the rural communities.</p> <p>The Safe and Well service involved Officers making home visits to assess home safety, and offered free smoke alarms and carbon dioxide detectors to all over 65's and to the over 85s there was also help with heating and safety wrist bands.</p> <p>Information sessions on this service could be booked, and an Office was available to attend Parish council meetings or community group sessions.</p> <p>Let us know if you are aware of individuals that could use some assistance or advice on how to live more safely at home.</p> <ul style="list-style-type: none"> <li>• Wiltshire Council Updates: <ul style="list-style-type: none"> <li>○ How Dementia Friendly is Wiltshire</li> <li>○ An additional paper was circulated on Recycling week</li> </ul> </li> <li>• Healthwatch Wiltshire</li> <li>• An additional paper from the NHS was circulated</li> <li>• Current consultations <a href="#">online</a>: <ul style="list-style-type: none"> <li>a) Changes to Council Tax reduction scheme</li> <li>b) Increase in capacity at Downland Special School</li> <li>c) Housing Land Availability report</li> </ul> </li> </ul>
61	<p><u>Matters of Community Wide Interest</u></p> <p>a) Parish Councils and Community groups:</p>

Parish Showcase – Grimstead Circular Footpath

Gill Sowerby, Chairman and Gwyn Doran, Vice Chairman of Grimstead PC gave a presentation on the Grimstead Circular Footpath project.

We are made up of two villages, East and West. We have worked to create a three-mile circular footpath.

This came about as we have a very successful walking group who walk 6 or 7 miles once a month. There were lots of other people who wanted to walk but that distance was too much.

When we looked in to it, we found that there were several other non-permissive paths through the village, so we decided to find another path of about 3 miles.

We were lucky to meet Tom Bray who assisted us in getting started. Nigel Walsh was in the process of setting up a circular path in Firsdown, so we went to speak with him and were keen to take the idea back to Grimstead.

We set up the footpaths group and had an inaugural meeting. We went out and walked two paths, and were disappointed by the overgrown footpaths, stiles that were wonky and dangerous. We worked with Tom Bray who advised us on all of the gates and signposts we could get hold of.

We then needed to get the support of the landowners. This was a tricky task as there were nine land owners in total to deal with.

Next we decided where signposts should be positioned and what types to use, as we wanted a balance of enough signage without being too intrusive.

We also made a list of all the gates and stiles that required improvement.

The landowners already had heavy machinery available to assist with the installation of new pieces, and so it was important to get them on side. We also had support from many people in the village, with the manual work required.

We were able to install three new kissing gates and repaired a further two gates.

We wanted to create a map which included local information on the villages, so we had this printed and made available at the start of the walk.

We held an opening event where lots of people attended.

Thanks to all of the people and organisations involved in bringing this project to completion. Special thanks to Wiltshire Rights of Way and the Area Board for its assistance.

b) Community Policing – local issues and priorities  
Inspector Pete Sparrow & PC Matthew Holland

In addition to the written report provided in the agenda pack, Pete updated on the following points.

We had a welcome visit by John Glen MP, he saw what we get up to on a daily basis when he came out with us.

Two women from Southampton were convicted of stealing over £32k of fuel mostly across this community area. They were issued with an 18 month community order. This was as a result of good work by the Community Policing Team and the taskforce team, over a period of 4 months.

A pursuit in August of a Peugeot 307 lead to two local men being found in the undergrowth, the vehicle they had decanted from was full of power tools, which had been stolen in Devon.

There had been a rise in scams lately. Please take note of the community messaging system for up to date information on this.

As detailed in the recent NFU Crime Report, there had been a 37% reduction in rural crime, as a direct result of the work put in by our Rural Policing Teams and Community Teams.

Questions:

- The stopping of the Peugeot 307 was it a routine stop? –Answer: Yes the Officers felt the vehicle looked suspicious so decided to stop it, which then ended up with a result.

c) Community Engagement Manager, Karen Linaker gave an update on the Joint Strategic Assessment.

Every 2-3 years we come to you and hold an event with various community representatives who all come together to talk to you about the priorities for the area.

We are able to provide key data for consideration, which informs our strategic and local needs.

Since 2009 we have worked with our public and voluntary sector partners to come to you to discuss with you how those key strategic priorities link with your local priorities.

This process informs the joint strategic needs assessment which local

government is required to carry out, and in so doing, you tell us your views on issues to do with e.g. children's health and education, older people's health and wellbeing, transport and highways, the environment, housing, the local economy and community safety.

When you last did this at the end of 2017, the list of local priorities for local action that you agreed with the Southern Wiltshire Area Board were:

- *Children and young people*: obesity, positive leisure time activities, emotional and mental health
- *Community safety*: highway safety, rural crime, protecting the vulnerable
- *Culture*: local landscape and heritage, participation in arts and culture, local history
- *Economy*: apprenticeships and work experience, broadband and digital, support for existing rural businesses
- *Environment*: flytipping and litter, protecting the countryside, wildlife and biodiversity
- *Health, wellbeing and leisure*: mental health, healthy lifestyles, support for carers
- *Your community and housing*: affordable housing, volunteering, downsizing opportunities
- *Transport*: road improvements and maintenance, access to public transport, cycling and walking
- *Older People*: support for carers, social isolation, dementia

It is recognised that over the last 5 years the task of responding to demand and providing services has got harder.

Since 2017, the Southern Wiltshire Area Board had approximately £200k to spend on a range of local projects to support local priorities. Some of the projects that have taken place include:

- Schools mini marathon event
- Young people's activities – commissioned providers for youth clubs
- New bubble football activity for youth clubs by popular demand in 2019
- Outdoor and equine therapy project for young people
- HomeStart project funded to benefit young families facing disadvantage
- Speed Indicator Device – parish collaboration scheme
- New CCTV for Old Sarum Community Centre
- Various circular walks and footpath maintenance projects
- Silver Sunday programme of activities for older people
- Various WW1 projects
- Pilot project at Trafalgar School for young people to help older people with computer skills
- Fly tipping camera project
- Range of dementia and older people's projects

The Chairman was proud of all that had been achieved with the assistance of the Area Board.

The Silver Sunday programme of events were advertised by leaflets circulated at the meeting. This was another worthwhile project which received funding from the Area Board. The range of activities for older people would be taking place between 20<sup>th</sup> Sept – 13<sup>th</sup> October.

d) Deputy Police and Crime Commissioner Jerry Herbert – PCC Annual Report

The Police and Crime Commissioner Annual Report 2018/19 was published last week.

Priority one – Prevent Crime and keep people safe:

- The increase in the policing precept had enabled an increase in the numbers of police officers and staff on our Community Policing Teams.
- Recorded knife crime had dropped by 18% in the county.
- Rural crime remained a priority.
- Supporting local volunteers working on Community Speed Watch and Neighbourhood Watch

Priority two – Protect the most vulnerable people in society:

- Cybercrime fighting: a Digital Investigations and Intelligence Unit has been set up during the year with more funding for further posts in 2019/20.
- Wiltshire Police undertakes significant partnership work in relation to Domestic Abuse.
- Mental Health care and support – 24/7 continues
- Work with Youth Offending Teams and Wiltshire Police to prevent offending by young people, focusing on knife crime.

Priority three – Put victims and witnesses at the heart of everything we do:

- Horizon Victim and Witness Care began four years ago – 4,205 victim and witnesses had been supported between 2018/19.
- The Restorative Together team between 2018/19 worked on 55 cases; 30 cases had been referred to them by Wiltshire Police and 12 by the new Youth Restorative Intervention panels.
- Focus on helping children stay within the law through groups like: Mini Police, Police Cadets and Junior Good Citizen.

Priority four – Secure high quality, efficient and trusted services:

- Her Majesty's Inspectorate of Constabulary and Fire & Rescue Services rated Wiltshire's crime recording compliance as "good."



	<ul style="list-style-type: none"> <li>• 4% reduction in crime in the last year with the Force meeting its immediate and priority targets.</li> <li>• Improved service: 15p call charge to be scrapped next year.</li> <li>• 101 calls answered on average: 1 min and 4 secs.</li> <li>• Estates: Progress on replacements for Marlborough, Warminster and Amesbury/Tidworth. Refurb of Royal Wootton Bassett starts in autumn.</li> </ul> <p>Delighted with the results in Her Majesty’s inspectorate. – outstanding effort by the Chief Constable and his team and all of the staff that make up the Wiltshire force.</p> <p><u>Questions:</u></p> <ul style="list-style-type: none"> <li>• Should we report attempted cyber-attacks? <u>Answer:</u> It depends on the type of attack, there is a site called <a href="#">Action fraud</a> – if you have been the victim, use that website, if in doubt call 101 and report.</li> <li>• Do you have a policy in place regarding communications between Wiltshire and Hampshire forces? <u>Answer:</u> When you call us, you are routed by software to your local area call centre. We do have the ability to reach out to all of our neighbouring forces.</li> </ul> <p>Inspector Sparrow: one option on the 101 line is asking for Wiltshire Police or to nominate another force. You are then put through to the force you requested. With regards to Hampshire, we have bi-monthly meetings with Hampshire and Dorset forces to talk about all of the operations we work on.</p> <p>Jerry : If you have the log number of that incident then pass it to me or the Inspector and we can follow this up. We do recognise that some handlers do need some additional training so we can look into that for you. Incidents like this are very rare.</p>
62	<p><u>Area Board Grant - Another Success</u></p> <p>Liv McLennan gave an update on her Ukulele music project, which received an Area Board Grant for £850 in February 2019.</p> <p>Liv explained that she was one of the directors of the Music for Wellbeing community interest company. They work with various groups of people, including those with learning difficulties and elderly people in care facilities. To incorporate music into their lives.</p> <p>The Company had three main objectives for the participants:</p> <ul style="list-style-type: none"> <li>• To experience a greater social connectedness with others in their community through taking part in regular structured music sessions</li> <li>• To increase their existing instrumental and musical skills</li> <li>• To develop an increased sense of wellbeing through participating in a</li> </ul>

	<p>community music project</p> <p>There were challenges, as even with a generous lead-in time, it was still challenging to enter the care home environment as an external project. We saw participant attendance fluctuate, ranging from 8 to 17 people.</p> <p>This was a completely new method of working as we were not aware of other models where there was intergenerational ukulele learning in a care home.</p> <p>In five short sessions, we have worked with 23 participants over the sessions. An introductory, progressive scheme of work for intergenerational ukulele teaching as well as ideas that are adaptable for different age groups.</p> <p>New connections between local groups, and further working together (launch event Sing and Breathe Salisbury); deeper connections between other community groups have been forged.</p> <p>We saw 35 people come together to listen, sing and play at the event. This project will form part of a PhD researching intergenerational music in care homes.</p> <p>This project was made possible by the funding from the Area Board.</p>
63	<p><u>Five Year Land Supply</u></p> <p>A Planning Inspector recently ruled that Wiltshire Council did not have a five-year supply of development land in the southern housing market area.</p> <p>Mike Wilmott, Head of Development Management explained the background to this, the implications and the longer term remedial action.</p> <p>The current Government had set a target to build 300k new homes a year. To help achieve this aspiration they expect Local Housing Authorities to approve new houses in their areas.</p> <p>For a site to be considered deliverable it must meet criteria. In Wiltshire our Housing Need was established in the Wiltshire Core Strategy, approved in back in January 2015.</p> <p>For the ten year period of 2006 – 2026, just under 10.5k of the houses to be built were within the area of the Southern Wiltshire.</p> <p>The Southern Wiltshire Strategy we have, sets out development along the idea that the majority would be built in the larger areas of Salisbury, Amesbury and Downton.</p> <p>There was a slow start to house building from 2006 and during the earlier years of the period covered by the Core Strategy we were not delivering the amount of</p>

new housing required. We are now delivering over 500 a year due to the larger housing development sites that have come on stream in Salisbury and Amesbury in particular.

Some allocated sites in the Core Strategy simply haven't come forward. The Engine Shed and Churchfields area in Salisbury, was expected to deliver 1100 houses, but unfortunately nothing has come forward to date. We are still waiting for the Inspector's report into the Wiltshire Housing Sites Plan to come forward and until that is available we are a bit short of our supply.

The latest Housing Land Supply statement the Council has published shows that we currently have around 4.45 years supply of the required 5 year supply in the Southern Wiltshire Housing Market Area. That is a shortfall of 322 dwellings.

Before they can be taken into account in the land supply, there needs to be certainty of them coming forward. A planning application has been submitted, but the Inspector's report into the Sites Plan will clarify whether the allocation is a sound one

We are also considering applications for housing on unallocated sites. A site at Longhenge was initially allocated for employment land, and we were now looking to see whether that should be for mixed use, to include some housing.

As the Wiltshire Core Strategy will be five years old next January 2020, we must look to produce a new plan, as the Government has made it a requirement that strategic policies need to be reviewed every five years to ensure that they are up to date. We are already looking at new proposals as part of the new plan, which will be consulted on in due course.

Previously we looked at the Housing Needs in three areas of Wiltshire; North West, East, and one for the South, we have been looking for a five-year land supply for each of these housing market areas.

We are considering whether from January 2020 we will need to calculate the Housing Land Supply for the whole of Wiltshire or continue to divide it out separately for the three individual housing need areas.

When there is no longer a Housing Land Supply in place the policies in the development plan are deemed to be out of date. The weight we can give to these policies when applying them to sites that lie outside the limits of development is not as strong, although areas such as AONB's, heritage assets and sites of special scientific interest are still protected.

In practice this is more likely to effect sites in the larger settlements like Salisbury and Amesbury. It is unlikely to make much difference in small villages where development is normally restricted to infill.

If you have a Neighbourhood Plan in your area made within the last two years

and it allocates sites for housing development, then a three year land supply is all you need for the policies to be considered up to date.

The Alderbury appeal was in December, there are a lot more planning constraints down here including the National Park and the AONB and drainage issues, so we have been seeing more pressure around the larger settlements.

There was a copy of latest Housing Land Supply Statement on the council website since august. We would be reviewing that again after the Wiltshire Sites Plan is further advanced.

The figure changes yearly. It may take us a little while to get back up to the five-year figure. If we could get some of the sites along Netherhampton Road approved in the Sites Plan that would help.

Questions:

- Mick Brown, Winterslow PC – We are protected by being listed as a large village in the Core Strategy. Is that protection no longer guaranteed?  
Answer: Guarantee is a strong word. The limits of development would be given considerable weight, but I cannot give a guarantee it would be the same weight as if we had a five year land supply. We will have to consider all application on their own merits.
- Brian Edgeley, Firsdown PC - When you refer to Salisbury and Amesbury, not sure what the parameters are, do the likes of Firsdown and Winterslow get included? Answer: No Firsdown is recognised as a small village. so we would not expect to see developers trying for 60 houses there.
- Small villages are considered unsustainable, if families want to live in villages you need to provide houses for families as we are short in our villages. We are losing all our activities for older people, is that what you want? Answer: As a parish you can produce your own Neighbourhood Plan and request a higher number of houses developed above what WC has indicated. If you want new development in your village, then do a plan.
- David Mace, Downton PC – We have a target and it has been achieved. When a subsequent application came in WC rejected it and it went to appeal. It was refused as we have a Neighbourhood Plan. We are now outside of the 2 year period, but cannot remember the Minister mentioning that 2 year period? Answer: It is in the National Policy Planning Framework (NPPF). After first 2 years the weight may reduce. One consideration we do take into account is that you have delivered the number to meet the housing need.
- Vic Bussereau, Laverstock & Ford PC - The report you refer to has a

	<p>baseline of March last year, if a developer comes along and wants to put down a development can they still quote a 4.5 year supply, is that still valid? <u>Answer:</u> Yes, as it's the most recently published land supply statement. Even though it goes back a long way it is most recent. As housing land supply fluctuates, there will be developers that try to challenge our supply. It would be useful if we had the decision on the housing land supply.</p> <ul style="list-style-type: none"> <li>• Vic – You are talking about the Housing Site Allocation Plan – that does not have any planning application with it. Do you have to have a planning application to be considered? <u>Answer:</u> We do have an application in for 640 sites on Netherhampton Road. We need to demonstrate that where we have an application for large number of houses we need to see what proportion of that amount will be finished within the first few years. We cannot include the whole 640 within the five year supply as unlikely they would all be built out within that time frame.</li> <li>• Cllr Devine - We have a Cabinet member for Planning, I get the feeling you are saying it is all too much and you cannot put together a strategy to overcome this. Have you actually got a strategy? <u>Answer:</u> Yes we do. As I have explained earlier, we are allocating more land through the Housing Sites Plan; we are considering applications for housing on sites around Salisbury not currently allocated for housing; and we are moving on with preparations for the Wiltshire Local Plan that will allocate further sites to provide the homes that are needed. The aim of both ourselves and the Government is to have a plan-led system and that is what we are committed to.</li> </ul> <p>Any follow up questions to be directed to <a href="mailto:Mike.wilmott@wiltshire.gov.uk">Mike.wilmott@wiltshire.gov.uk</a></p>
64	<p><u>Community Area Grants</u></p> <p>The Board considered two applications for funding from the Community Area Grant Scheme for 2019/20, as detailed in the report attached to the agenda.</p> <p>The Board noted that there was £23,500 remaining in the 2019/20 Community Area Grant capital budget.</p> <p><u>Alderbury Football Club – requested £5,000 towards the New Pavilion project</u>  Martin – This project was part of a larger project we are working on. It has taken us 13 years to get to this stage. We have six new pitches and a carpark. We are nearly there now, and are just looking for a bit more funding to finish off.</p> <p>About 300 people play at our facilities from 5 years to adults.</p> <p><u>Questions</u>  What proportion of your members come from Alderbury? Answer: Last year we</p>

	<p>had around 50 from Alderbury, and more from the surrounding villages. Probably 70 from Salisbury at the moment. We are also asking Salisbury AB for the same amount.</p> <p>The clubhouse is a large building would it be a licensed premises? <u>Answer:</u> No, not that I am aware of, there is a social club next door to the Village Hall. There will be a kitchen for tea and coffee. The sale of alcohol is prohibited in the planning permission..</p> <p>Cllr Britton as local Member supported this major project for the village and the community.</p> <p><b><u>Decision</u></b>  <b>Alderbury Football club was awarded £5000 of Community Area Grant Funding towards the Clubhouse project (£4250 for the kitchen fittings and £750 for a fridge freezer).</b></p> <p><b><i>Reason</i></b>  <b><i>The application met the Community Area Grant Criteria for 2019/20.</i></b></p> <p><u>West Dean Parish Council – requested £3420 towards the Playground project</u></p> <p>We are here to ask for funding towards the playground upgrade project. The ROSPA inspection is this month and we need to get this work done as the current surface has been worn out and does not meet safety standards.</p> <p><b><u>Questions</u></b>  Is the bark compliant? <u>Answer:</u> Yes and that was the cheapest quote</p> <p>The Board did not usually allow maintenance costs, and usually prefer bids for improvements. <u>Answer:</u> This is not maintenance it is an improvement.</p> <p><b><u>Decision</u></b>  <b>West Dean PC was awarded £3,420 the safety improvements to the floor at the playground.</b></p> <p><b><i>Reason</i></b>  <b><i>The application met the Community Area Grant Criteria for 2019/20.</i></b></p>
65	<p><b><u>Close</u></b></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p> <p>The next meeting was scheduled for Thursday 28<sup>th</sup> November 2019, 7.00pm at Alderbury Village Hall.</p>