

# MINUTES

**Meeting:** SOUTHERN WILTSHIRE AREA BOARD  
**Place:** Alderbury Village Hall, Rectory Road, Salisbury, SP5 3AD  
**Date:** 28 November 2019  
**Start Time:** 7.00 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Richard Britton (Chairman), Cllr Richard Clewer (Vice-Chairman),  
Cllr Christopher Devine, Cllr Ian McLennan and Cllr Leo Randall

### **Wiltshire Council Officers**

Lisa Moore, Democratic Services Officer  
Tracy Carter, Director - Waste and Environment  
Karen Linaker, Salisbury Community Engagement Manager

### **Town and Parish Councillors**

Alderbury Parish Council – E Hartford & J Kyles  
Britford Parish Council – D Finnie  
Clarendon Park Parish Council – K Rodger  
Coombe Bissett Parish Council – C Chely, D James & A Timbell  
Downton Parish Council – J Brentor  
Firsdawn Parish Council – B Edgeley & R Rogers  
Grimstead Parish Council – R Wilkinson  
Landford Parish Council – K Parker & D Wilson  
Laverstock and Ford Parish Council – D Hayes  
Pitton and Farley Parish Council – C Purves  
Redlynch Parish Council – J Blocksidge & P Stride  
West Dean Parish Council – H Urquhart  
Winterslow Parish Council – P Robinson

**Partners**

Wiltshire Police – Inspector Pete Sparrow

**Total in attendance: 49**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
66	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton welcomed everyone to the meeting of the Southern Wiltshire Area Board.</p>
67	<p><u>Apologies</u></p> <p>There were none.</p>
68	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the previous meeting held on 4 September 2019, were agreed as a correct record and signed by the Chairman.</b></p>
69	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
70	<p><u>Chairman's Announcements</u></p> <p><u>New Waste Collection Arrangements</u></p> <p>The council will be changing the way it collects materials for recycling in the new year. As part of these changes, some recycling collection days may change. Residents will receive further information through the post, including details of any new collection days, in advance of changes being made. Look out for a letter from the council from mid-January onwards. A wide-ranging communications campaign is planned and lots of extra information will be available via the council's website.</p> <p>The changes will make it even easier for residents to use the kerbside recycling collection service and will reduce the number of vehicles required, further reducing our impact on the environment. In summary, the changes are:</p> <ul style="list-style-type: none"> <li>• Paper and cans will be collected for recycling with plastic bottles, pots, tubs and trays, cartons and cardboard from the blue-lidded bin</li> <li>• Glass bottles and jars will continue to be collected from the black box, alongside textiles which should be clean and in securely tied bags to prevent them from getting wet</li> <li>• Blue-lidded bins and black boxes will be emptied on the same day, using the same vehicle in most areas.</li> </ul> <p>You should continue to put paper and cans in your black box until we notify you</p>

	<p>of the date for change.</p> <p><u>Boundary Review</u> The Boundary Review had finished its work and final recommendations were available via the web link that was displayed on the agenda and at the meeting. These recommendations would go through Parliament next year.</p>
71	<p><u>To note the written reports and updates in the agenda pack or distributed on the night</u></p> <p>The Board noted the written information items attached to the agenda, and available online:</p> <ul style="list-style-type: none"> <li>• Healthwatch Wiltshire</li> <li>• Clinical Commissioning Group</li> <li>• Wiltshire Council Updates: <ol style="list-style-type: none"> <li>1. Fly Tipping</li> <li>2. BT proposed payphone removal</li> <li>3. Community Governance Review</li> <li>4. Wiltshire Green Pledge</li> </ol> </li> <li>• Current Consultations: <a href="http://www.wiltshire.gov.uk/council/consultations.htm">http://www.wiltshire.gov.uk/council/consultations.htm</a></li> </ul>
72	<p><u>Matters of Community Wide Interest</u></p> <p><b>Parish Council Showcase – Downton Carers – Jane Brentor</b></p> <p>In Downton, we have a carers group made up of lots of organisations in the area, including the Police, Chemist, Dentist and the Church. Between us we have carried out a number of projects, one of those was to produce a slideshow detailing information on the different services that organisations provide across the area. This was produced with the aim of showing it in the GP surgery, to be viewed by people whilst they wait.</p> <p>Why did we do this?</p> <p>Downton is a fantastic village with an above average proportion of older people. 30% of older people report feeling isolated or lonely, but we recognised that it was not just older people that felt this way.</p> <p>There are 32 different clubs or organisations in the village. The more we did, the more we found out about the village, and in doing this, we realised that there were a lot of people that didn't know about these organisations.</p> <p>It took over a year to finish the project, one hurdle was getting the info slides back when we requested them. We also found out that the surgery's computer was not compatible with the slideshow, so the Parish Council kindly paid for a re-conditioned laptop to run these slides at the surgery.</p>

We ended up with a huge slideshow, with over 90 slides and produced a paper booklet of all the contact details for the organisations. We also have a small group of volunteers who are able to go to attend first sessions at the groups and clubs, for those that find this first step difficult.

We have been invited to attend the GP practice meeting to speak to the GPs and staff, to ask them to encourage patients to use some of the businesses and organisations that Downton has to offer.

We hope to use this in a variety of other settings, maybe the library. Our Parish surgery covers a wider area other than just our parish.

The Chair thanked Jane and noted that this was a really worthwhile project, and suggested that maybe there were other areas that could take this idea forward as a collaborative effort to replicate it in their areas.

### **Community Policing – Inspector Pete Sparrow**

There have been several changes to staffing. John Hutchings was promoted to Inspector and would not be replaced.

- Neighbourhood Community Issues slightly delayed at the moment
- 4 new PCSO's in the area, creating a shuffle of staff
- Simon Nash remains rural
- Matt Smith had moved to Wilton, and continued with his rural focus and John Taylor had replaced Matt

#### **Key areas:**

- In Downton there had been a series of antisocial behaviour incidents and low level offenses carried out by a group of teenagers. We have worked to get on top of this and there had been several arrests.
- Catapults – We would like to see some change to the law around the use of catapults.
- Burglary – There had been a rise over the last few months, particularly in Old Sarum. On Sunday night Officers saw and arrested 2 men who were 'going equipped'.

The Chairman passed on thanks from the Board to Inspector Hutchings for all he had done for the Community Area. He also thanked Inspector Sparrow for the comprehensive Community Report circulated with the agenda papers.

#### **Questions:**

- Thanks for the recent Police efforts in Downton, we have seen an improvement in antisocial behaviour.
- Do any of the emergency services use the locator app 'what 3 words' ?  
Answer: Yes and no, we did use it successfully with a missing person

incident, and it was vital. It is not currently compatible with our systems, but it was hoped that in the new year when we have an upgrade to our systems it would then be compatible. It is a very useful tool when trying to find an address or a person.

**Community Engagement Manager – Karen Linanker**

Summary of funding slide was shown. For every £1 the Board had invested, a further £3.49 had been levered in from other sources.

Last year £40,000 came directly to this community and funded 23 projects. It was hoped that the same level of funding would come to us in the next financial year.

Youth Activities Provision update

We have three main groups in Southern Wiltshire. Winterslow had fed back that their young people were loving the activities the Board had commissioned this year.

All of the youth groups were managing to serve 30-40 young people each week. Old Sarum was currently reviewing its youth leader arrangements.

Community Safety Directory – At a themed meeting earlier in the year, Sergeant John Hutchings came to speak to us about how to keep the community safe. Working with Merv the Board is putting together a directory and would be able to bring this to a future meeting next year.

Rights of Way event feedback – The Board held a themed session in Downton at the Memorial Hall, which was a very smart new space. This was a hot topic for people in this area, we heard from Head of Rights of Way, and have had positive feedback following the session. The Board would be repeating workshops like this next year.

Silver Salisbury Programme – This year this event was pushed out into the rural areas surrounding Salisbury, with some sessions being held in our community area. All along the theme of helping our older people get out more and access activities in the community to feel less lonely.

JSNA - Thanks to the 235 people that responded to the JSNA assessment. That was only 1% of our pop, but this would feed in to our other data. The Board would be holding a JSNA event in April 2020.

The Chairman noted that he took great pleasure in the positive outcome, detailed in the youth activities report. The Board had been keen to support and fund these activities so it was great to hear they were appreciated by the young people.

The Chairman noted that all of the modest projects taking place locally really did make a contribution to the wider programme to address climate change and in their own right were really worthwhile community projects.

The Board then received the following presentations:

Cllr Richard Clewer, Cabinet Member for Corporate Services, Heritage, Arts, Tourism, Housing, Climate Change and Military-Civilian Integration presented on Wiltshire Council's Carbon Neutral Pledge. The key points from the presentation were:

In February 2019 Wiltshire Council resolved to:

- Acknowledge that there is a climate emergency
- Seek to make the county of Wiltshire carbon neutral by 2030
- Establish carbon baseline and renewables baseline

Wiltshire Council Cabinet committed to make Wiltshire Council carbon neutral by 2030. A Global Warming and Climate Emergency task group had been established to consider:

Renewable energy generation, energy use and efficiency in the following areas:

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- Planning
- Transport and air quality
- Waste
- Land use
- Business and industry
- Carbon baseline and renewable energy baseline

Residents were asked to consider a Green Pledge and act on some of the following:

- Leave the car at home and walk more
- Take shorter showers and turn off taps when brushing teeth
- Try and use as little single-use plastic as possible
- Use a reusable cup
- Use bags for life
- Recycle as much as you can
- Turn off lights when not using them
- Install a smart meter to help you manage energy use

The Council approved £5.2 million to carry out work to improve carbon emissions and generate income from the 138 buildings it operates from. There would also be the introduction of solar canopies on the Park & Ride sites, with the inclusion of some electric charging points.

Housing was more tricky, new build was easier, but existing buildings harder to deal with emissions from housing. The Council's Task Group was looking at this

in detail, and Cllr Clewer would be working with them to develop the Carbon Reduction Strategy for next year.

Waste routes – Following the implementation of the changes to the recycling service early next year, there would be one route instead of 2, reducing the carbon footprint, cutting back from 3 to 2.

Friends of the Earth stated that Wiltshire was the most climate friendly County in England and Wales. Please sign up to the Green Pledge!

### Questions

- This is all very positive, one thing before you spend £12m on upgrading streetlights, could you look at the solution of each street light having its own generator above it, what it gives out it takes in.  
Answer: The LED programme was approved a year ago, I will see if that can be added in.
- It is hard to find places to recycle some items like crisp packets.  
Answer: We have a new version of the My Wilts app so we are looking at adding in a function to show where people can recycle different items.
- The power supply was running on empty at the moment, we know a nuclear power station was due to be pulled. In the winter when power was needed most, we would have just enough without plugging in all of these electric vehicles.  
Answer: We do not want to put expensive infrastructure in for charging points of electric vehicles, if that was not going to be the way forward. We are planning before we go down those routes.
- Worried about gas powered vehicles, in the event of a crash, the gas would expand approximately 100 times. In town centres if you had two gas vehicles crashing that would wipe out the surrounding area.  
Answer: Central Government would set safety standards, I will make sure that whatever we are doing is in line with that.
- We should reuse more and encourage people not to throw plastic away until its totally useless.  
Answer: As we develop the Strategy we will look at this
- Not everyone can walk or cycle, there needs to be thought about how we make adequate provisions for public transport.  
Answer: Yes, we may need a different model for public transport. We have not started to discuss this yet.
- We need to go back to make do and mend.  
Answer: Yes if that is possible.

Local Group presentations:



Downton Green Group – Jane Morgan

We have been going for over ten years and have signed up to the transition movement. Recent environmental issues have received more prominence recently. Our group has organised events on a variety of subjects. Some of our work includes:

- Encouraging the use of local food markets and shops, to lessen our carbon footprint.
- Encouraging the use of our local green spaces and to grow insect friendly flowers.
- To set up a small recycling centre for items that are not yet included in the kerbside collection service.
- Supporting the local schools eco council.
- Write an article each month for the parish news.

We meet once a month in the pub and welcome any new members.

East Grimstead Nature Group – Rosie Wilkinson

We set up a nature group this year to focus on increased biodiversity in the village. We are currently cultivating wildlife strips on the village green, which are paid for by the Parish Council.

We have sown seeds in these designated areas, and the remainder of the green was left to allow ample space for parking. After a few weeks of not mowing we saw over 12 species of native plants growing there.

We have had lots of willing volunteers to help sow seeds, and it is hoped that next summer these will be buzzing with life.

Our next project is to create an insect hotel on the green, as the long grass and flowers are incredibly beneficial to insects.

In October we looked to our pond and worked with the friends of Bentley Wood and Hazel Hill Wood. Wildlife will move in if you give it a chance.

We have also set up a crisp packet recycling site in our parish phone box. The parish council hopes to increase this provision to include other items.

Coombe Bissett Down Butterfly Bank – Melanie Evans

This is a three-year long project funded by National Lottery fund. We purchased an area of land, converting from arable to a butterfly bank planted with wildflowers.

Some of the species are rare and numbers had been decreasing over time. Next year there will be many events and voluntary opportunities to be involved in. Packets of wildflower seed were available at the meeting to encourage people to sow at home.

Love Repair Café – Paul Bromage

We are part of the make do and mend brigade, and much about doing your bit. We are a community group that opens on Wednesdays. We repair small domestic items and promote the re-use of them.

Operating since March 2019, there have been 400 items processed by a range of 21 volunteers. Some work is done at home or in homes and some items are repaired whilst people wait. We only charge for materials and donations are accepted.

We strip items down for a nominal £1 fee, allowing separation of the items for reuse or recycling. One of the smallest items I dismantle is an inhaler. There are 12 individual plastic parts, if dismantled, you can recycle it.

The biggest item is a timber framed house, built in the 1930's, my intention is to dismantle it, restore it and reassemble it, as an open-air museum.

We meet in Redlynch 10.00am to 2.00pm, for more info email us at: [loverrepaircafe@gmail.com](mailto:loverrepaircafe@gmail.com)

Salisbury Area Greenspace Partnership – Nicola Lipscombe

We are a community led group launched 9 years ago. We have backgrounds in many areas and we focus on the main areas of Salisbury, Laverstock and Wilton.

Why is Green Infrastructure so important - GI regulates our environment & delivers vital ecosystem services, supports sustainable movement & active travel, is important for our health & wellbeing, and creates attractive & distinctive places to live & work.

We look at all of our natural and semi natural environment, as these spaces are vital for our health & wellbeing.

Plants and vegetation help to improve the quality of the air we breathe, especially in poor areas of air quality, and can enhance our quality of life.

Our green and blue spaces are under threat from development and infrastructure.

Collecting baseline information –

- Greenspace assets
- Connectivity
- Development pressures
- Ridgelines, rivers & flood zones
- Administrative boundaries
- Priority habitats
- Designated sites.

	<p>We currently input into the work of the Air Quality working Group</p> <p>Not against development, just think it needs to be in the right place.</p> <p>The Chairman concluded by thanking presenters on sharing information on an interesting array of projects and activities across the patch. The idea of considering how there could be more joined up working with these initiatives could be looked at further.</p> <p>A list of eco awareness days was circulated at the meeting.</p> <ul style="list-style-type: none"> <li>6 January – Big Schools Bird Watch</li> <li>20 January – Big Energy Saving Week</li> <li>2 February – World Wetland Day</li> <li>14 February – National Nest Box Week</li> <li>20 March – Great British Spring Clean</li> <li>23 March – World Meteorological Day</li> <li>22 April – Earth Day</li> <li>30 April – National Gardening Week</li> <li>4 June – Butterfly Education and Awareness Day</li> <li>5 June – World Environment Day</li> <li>8 June – World Oceans Day</li> <li>11 June – Bike Week</li> <li>26 June – National Insects Week</li> <li>23 July - National Marine Week</li> <li>Organic September (month event)</li> <li>16 Sept – Great British Beach Clean</li> <li>22 September – World Car Free Day</li> <li>23 September – Seed Gathering Month</li> <li>25 September – Recycle Week</li> <li>October – international walk to school month</li> <li>24 November – National Tree Week</li> <li>1 December – Tree Dressing Week</li> <li>5 December – World Soil Day</li> </ul>
74	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>The Board considered the recommendations for funding from the last meeting held on 25 September 2019, as detailed in the report attached to the Agenda.</p> <p><b><u>Decision</u></b>  <b>The Southern Wiltshire Area Board approved the CATG recommendations for the following schemes:</b></p> <ul style="list-style-type: none"> <li>• <b>Issue 7134 – Bishopdown to Old Sarum cycle route - £1200</b></li> <li>• <b>C12 Nunton – Footway Improvement works, topographical survey - £1500 (subject to a 25% contribution from PC)</b></li> <li>• <b>Issue 6529 – Installation of kerbs in The Borough, Downton - £3000</b></li> </ul>

### Area Board Funding

The Board considered the applications for funding and the proposal to award delegated powers to the CEM, as detailed in the agenda pack.

### Delegated Decisions

The Board considered the recommendation to award delegated decision powers to the CEM in consultation with the Chairman, for small grant applications of up to £100. Applicants would still be required to complete an application in line with current criteria.

### Decision

**The Southern Wiltshire Area Board agreed to award delegated powers to the Community Engagement Manager in consultation with the Chairman, for small grant applications of up to £100, with the condition that any such delegated funding decisions would be reported back to the Board at the next scheduled meeting as part of the Funding Item.**

### Community Area Grant Scheme

The Board considered four applications for funding, as detailed in the agenda.

Coombe Bissett Parish Council requested £800 towards a Speed Indicator Device (SID) for use in Coombe Bissett and Homington.

### Decision

**Coombe Bissett PC was awarded £800 towards the purchase of a SID for Coombe Bissett & Homington.**

### *Reason*

***The application met the Community Area Transport Grants Criteria for 2019/20.***

River Bourne Community Farm (RBCF) requested £4500 towards the Long Barn Renovation.

### Questions:

- Is there a PC contribution? Answer: Yes £900 confirmed.
- Your reserves are substantial, you are only contributing £300 to this project. Answer: Part of this was also funded by the Princes Charitable trust. The balance is covered from the RBCF.
- What is the total amount involved? Answer: The contribution from RBCF is actually £1500
- Is the Chicken hatchery area a free-range set up? Answer: Yes. This is a small-scale project that the secondary children will be directly involved in, small quantities of rare breeds.

### Decision

**River Bourne Community Farm was awarded £4500 towards the Long Barn Renovation.**

**Reason**

***The application met the Community Area Grants Criteria for 2019/20.***

Alabare Christian Care and Support requested £4000 towards the Café Kitchen project at the Old Sarum Development Centre.

Questions:

- Have the PC contributed? – Answer: Yes £1000 confirmed
- Total cost is £37,700, there seems a shortfall of £9k. Answer: There was a shortfall of £9850, so that's now £8950, we will do a further application to the Clothworkers Foundation.
- Where do your clients come from? Answer: That depends on current needs and clients moving in to our areas.
- Why have you opted for shipping containers instead of portacabins? Answer: They are recycled and replaceable and can be moved to different locations.
- This will provide isolated people with an everyday place that people can go to.
- There would need to be a condition on the funding being given subject to the other funding being secured.

Decision

**Alabare Christian Care and Support was awarded £4,000 towards the Café Kitchen project at the Old Sarum Development Centre, with the following condition:**

- **the funding is awarded subject to the other funding being secured.**

**Reason**

***The application met the Community Area Grants Criteria for 2019/20.***

Nomansland Community Events requested £648 towards Portable Floodlights.

The Parish council will fund 50%, and the kit could be used as a community asset for other events.

Questions:

- There are only 3 street lights in the village, which makes the village quite dark.
- Would this be shared with the sports association? – they don't exist at the moment. The members stepped aside.

Decision

**Nomansland Community Events was awarded £648 towards portable floodlights.**

**Reason**

***The application met the Community Area Grants Criteria for 2019/20.***

	<p><u>Youth Funding</u> The Board considered one bid to the Youth Funding budget.</p> <p>The Bridge Youth Project requested £3260 towards the Mentoring Scheme to implement measures to promote positive mental health for young people.</p> <p><u>Questions:</u></p> <ul style="list-style-type: none"> <li>• What will this buy? <u>Answer:</u> All the money purely funds the mentor coordinator.</li> <li>• Why is this not a Health &amp; Wellbeing (HW) grant? <u>Answer:</u> Because it supports young people</li> <li>• This project was a good counterbalance to the youth activities.</li> <li>• Cllr McLennan - We usually put these projects to the young people, this time you have not done that, it would have been better for there to be a recommendation from the young people, and so it would have been better coming from the HW budget for that reason. <u>Answer:</u> That is a valid point, we will consider this moving forward.</li> </ul> <p><b><u>Decision</u></b> <b>The Youth Project was awarded £3260 of Youth Funding, towards the Bridge Mentoring Scheme.</b></p> <p><u>Health &amp; Wellbeing Funding</u> The Board considered two applications for funding as detailed in the agenda.</p> <p>Carers Support Wiltshire requested £2256 towards the 'Make a Friend, Be a Friend' initiative.</p> <p><u>Questions:</u></p> <ul style="list-style-type: none"> <li>• Over what period will the monitoring take place? <u>Answer:</u> 12 months.</li> <li>• Will we see a result after 12 months? <u>Answer:</u> Yes and I can provide updates along the way too.</li> <li>• There are little facilities in the village, this could reach some of the elderly members in the village.</li> </ul> <p><b><u>Decision</u></b> <b>Carers Support Wiltshire was awarded £2256 towards the 'Make a Friend, Be a Friend' initiative.</b></p> <p>Salisbury Pride UK requested £5000 towards the Salisbury Pride UK Festival in 2020. There was no one in attendance to answer questions on the application.</p> <p><b><u>Decision</u></b> <b>Salisbury Pride UK was deferred until the applicant can be in attendance</b></p>
76	<p><u>Close</u> The Chairman thanked everyone for coming and closed the meeting.</p>

	<p>The next meeting was on Thursday 30 January 2020, 7.00pm at Whiteparish Memorial Centre.</p>
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