

# Children’s Select Committee (CSC)

## Forward work programmes

May 2023

**Please note the forward work programmes are currently being updated.**

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# Children's Select Committee (CSC) – Forward work programme

## Agenda items for the committee

### Agenda items for CSC

#### Standing items (at all meetings)

Title - Details / purpose	Type	Report author / lead officer
<b>Update from Wiltshire Youth Voice</b> - summary of recent activities	Written	Joe Sutton
<b>School Ofsted Judgements</b> - effectiveness of schools as seen by Ofsted Inspection.	Written	Andrew Best
<b>DfE Changes - Update from Department for Education</b>	Written	David Harris
<b>Working together to improve school attendance</b> - latest requirements of the non-statutory guidance the DfE published in May 2022 to apply from September 2022.	Written	Kathryn Davis
<b>Schools Forum's update</b> - very brief update on key items from the last meeting of Schools Forum	Written	Lisa Pullin
<b>Corporate Parenting Panel update</b> - brief update highlighting key items from the last meeting of the Corporate Parenting Panel	Written	Lisa Pullin
<b>Directors' update</b> <b>Cabinet Member and Portfolio Holders' update</b> <b>Chair's update</b> Verbal updates highlighting any key issues (current or emerging), successes or milestones in their respective areas since the last meeting of the committee, which may not require a full agenda item and are not covered elsewhere on this agenda.	Verbal	All directors Cabinet Members and Portfolio holders Chair

## Future items for consideration by the Children's Select Committee

Wednesday 12 July 2023, 10.30am			
	<b>Title</b> Details / purpose and Timeframe (if applicable)	Origins / history	Report author / lead officer
Substantive	<b>FACT – interim report</b> to review the data set that has been created and how the Family Help programme has been implemented	CSC 25 October 2022	Simon Thomas
<p>Including an update on the following recommendations:</p> <p>To invite officers, as part of their stakeholder events, to engage with local members, relevant Area Boards, and town councils to share information about the pilot project in Westbury and Warminster.</p> <p>For FACT to liaise with the different groups in Westbury and Warminster, funded by Wiltshire Community Foundation and Community First, that support children and young people.</p> <p>To invite officers to consider a mechanism where signposting to other services is led centrally and kept regularly updated.</p>			
Substantive	<p><b>Safeguarding processes – outcome of the review by the Institute of Public Care</b> (access <a href="#">here</a>)</p> <p>To consider the council's safeguarding process and target rates</p> <p>To bring the council's review of its position with regards to these recommendations.</p> <p><i>NB – may link to a briefing on safeguarding</i></p>	<p>CSC 20 September 2022 (Jen Salter – Director's update)</p> <p>CSC 8 June 2022 Chair's announcement (Lucy Townsend)</p> <p>Deferred from January, March and May agenda</p>	<p>Jen Salter</p> <p>Lucy Townsend</p>
Informative	<p><b>School Health and Wellbeing survey</b></p> <p>To receive an update within the next 12 months to inform the committee on actions taken, or plans made, by the council based on the outcome of the survey. NB – identifying schools that have not participated so councillors can lobby them.</p>	CSC 6 July 2022	Sally Johnson
Informative	<b>NEW Update on Silverwood and System of Excellence</b>	Cabinet item – June 2023	Melissa Hardwell

# Children's Select Committee (CSC) – Forward work programme

## Task groups and rapid scrutiny exercises

Task groups and rapid scrutiny exercises linked to the CSC

### Current / active task groups

<b>Name (establishment date by CSC)</b> Terms of reference / aims Meeting(s) update	<b>Membership</b> Vacancies Supporting officer	<b>Start date</b>  <b>Final report expected</b>
<p><b>Children's Select Committee's Standing Task Group</b></p> <p>1. To undertake detailed reviews of the regular reports that come within the Children's Select Committee's remit and to bring updates to the Committee on its work;</p> <p>2. To present any key issues, findings and recommendations to the Children's Select Committee, and / or other relevant committees, for discussion, endorsement or further scrutiny where appropriate.</p> <p><u>Meeting(s) update:</u> No meeting since the last committee meeting.</p>	<p>Cllr Helen Belcher John Hawkins Cllr Jon Hubbard (Chair) Cllr Jacqui Lay Cllr Jo Trigg</p> <p><b>1 vacancy</b></p> <p><i>Supporting officer</i> <i>Marie Gondlach</i></p>	<p>6 July 2021</p> <p>n/a - Standing task group</p>
<p><b>Adoption West Joint Scrutiny Panel</b></p> <p>The panel acts as a critical friend, providing independent scrutiny of the work of Adoption West (AW). It is an essential element of assuring democratic accountability for the use of public funds.</p>	<p>Cllr Jon Hubbard (Chair) Cllr Carole King</p> <p>No vacancy</p> <p><i>Supporting officer:</i> <i>Marie Gondlach</i></p>	<p>20 May 2020</p> <p>n/a - Standing Panel</p>

<b>Name (establishment date by CSC)</b> Terms of reference / aims Meeting(s) update	<b>Membership</b> Vacancies Supporting officer	<b>Start date</b>  <b>Final report expected</b>
<p>The objective of the panel is to make constructive recommendations to ensure that AW meets its performance targets and expectations. The focus of the panel is on the Region and members of the panel work in partnership to focus on performance for the Region overall.</p> <p><u>Meeting(s) update:</u>  No meeting since the last committee meeting.</p>		
<p><b>Youth provision and youth service funding – task group</b></p> <p>Terms of reference – to provide Overview and Scrutiny input into a review of:</p> <ol style="list-style-type: none"> <li>How the Council utilises the Area Board youth funding (circa £350,000)</li> <li>How the council assures itself that it's meeting its duties with regards to youth service provision.</li> <li>How the council ensures that young people are aware of what youth provision is on offer.</li> </ol> <p><u>Meeting(s) update:</u></p> <p>26<sup>th</sup> April          Scoping meeting with officers.  17<sup>th</sup> May              Meeting with officers to discuss how the Council utilises area board youth funding, looking at variances in approach among area boards, examples of innovative approaches and consideration of whether there could be smarter uses of the funding available.  7<sup>th</sup> June              Meeting planned with officers to focus on how the Council assures itself that it is meeting its duties with regards to youth service provision.  8<sup>th</sup> June              Meeting with stakeholders – Youth Partnership members and other youth service providers – to understand their experience and consider any proposals for how things could work differently to improve the ability of young people to access provision across the county.  28<sup>th</sup> June            Meeting planned with officers to review how the Council assures itself that young people are aware of what provision is on offer.  July - Draft proposals to be presented to Youth Council for their input.</p>	<p>Cllr Helen Belcher  Cllr Jo Trigg (Chair)  Cllr Iain Wallis  Cllr Mark Verbinnen  Cllr Jack Oatley</p> <p>Vacancies: 0</p> <p><i>Supporting officer</i>  <i>Julie Bielby</i></p> <p>Lead officers  Ros Griffiths  Simon Thomas  Mandy Timbrell  Andrew Griffiths  Joe Sutton / Sara James</p>	<p>26 April  2023</p> <p>21  September  2023</p>

## Children's Select Committee – task groups and rapid scrutiny exercises completed in the last 12 months

Name  Actions / monitoring	Membership	Final report  Executive response
<b>Rapid Scrutiny exercise on Provision of Accommodation for Young People at Transition Time - Gap Analysis</b>	Cllr Carole King (Lead) Cllr Mike Sankey Cllr Jo Trigg	<a href="#">19 January 2022</a>  <a href="#">15 March 2022</a>
<b>Disadvantaged Learners Task Group</b>	Cllr Jo Trigg (Chair) Cllr Trevor Carbin John Hawkins Cllr Kathryn Macdermid Cllr Gordon King Cllr Caroline Thomas	<a href="#">7 June 2022</a>  <a href="#">6 July 2022</a>
<b>High needs block funding Rapid Scrutiny</b>  To review the current processes and explore whether there would be value added in establishing a task group to consider options to manage pressures on high needs block budget whilst providing the most appropriate support at the earliest opportunity.	Cllr Jo Trigg (Lead) Cllr Pauline Church Cllr Kathryn MacDermid	<a href="#">17 January 2023</a>  06 June 2023

## Children's Select Committee (CSC) – Forward work programme Items for consideration by the standing task group

### Items for consideration by the CSC standing task group

Meeting date / timeframe	Title Details / purpose	Type Origins / history	Report author / lead officer	Planned reporting to CSC
June 2023 (CSC 6 June)				
<b>NB</b> After committee briefing on School Improvement on 6 June	<b>Ofsted inspections – data presented to the committee</b>  Comparator of recent inspections (as outstanding not inspected for years) Breakdown between primary and secondary schools Governors – level of recruitment (vacancies) and commitment to school improvement plan [NB possibility of further scrutiny on effectiveness of / role of governors in the current system and different types of roles across different types of schools]	CSC 8 June 2022 School Ofsted Judgements (Cllr Helen Belcher / Helean Hughes)		12 July 2023
26 June 2023	<b>Corporate Parenting Annual Report</b>	Annual	Netty Lee Lisa Pullin	12 July 2023
	<b>Childcare Sufficiency</b>  To receive a report detailing local authority standards for early years and pre-school provision including sufficiency (which is a statutory duty), pupil outcomes and Ofsted grades.	Current FWP + requested by service		
June	<b>Performance monitoring reports</b>  To receive performance monitoring reports on the overall service, likely to be June (to consider the	Annual		

Meeting date / timeframe	Title	Type	Report author / lead officer	Planned reporting to CSC
	Details / purpose year-end data from the previous year) then January meetings.	Origins / history		
July 2023 (CSC 12 July)				
July / early September 2023	<b>Children missing education / children missing out on education</b>  To receive an annual report but for it to first be considered by the Standing task group in its draft form to ensure that it provides the information needed by the committee to be reassured about the quality of the council's performance.	One-off  CSC 20 September 2022	Helean Hughes Kathryn Davis	September 2023
July / early September 2023	<b>Elective home education</b>  To receive an annual report but for it to first be considered by the Standing task group in its draft form to ensure that it provides the information needed by the committee to be reassured about the quality of the council's performance, especially as the DfE is working to formalise the data collection for EHE from October 2022 which should enable benchmarking. + whether the council has developed its understanding of / partnership working with support groups for EHE in Wiltshire + do we have data for success rates at exams of EHE? + outcome / update on project with EET team to better understand destination for EHE	One-off  CSC 20 September 2022	Helean Hughes Kathryn Davis	September 2023
August 2023 (no CSC)				



Meeting date / timeframe	Title Details / purpose	Type Origins / history	Report author / lead officer	Planned reporting to CSC
September 2023 (CSC 20 September)				
October 2023 (CSC 31 October)				
November 2023 (no CSC)				
December 2023 (no CSC)				
January 2024 (CSC 16 January)				
	<b>Traded Services Annual report</b>	CSC 18 January 2023	Paul Redford	16 January 2024
February 2024 (no CSC)				
	<b>Standing Advisory Council on Religious Education (SACRE)</b> - to enable development of the cover report to ensure a “standalone” report.	CSC 14 March 2023	Andrew Best	12 March 2024
March 2024 (CSC 12 March)				

**Items considered by the Children’s Select Committee’s Standing Task Group in the last 12 months**

Meeting date	Title	Origins / history	Report author / lead officer	Reported to CSC
	Actions			
4 January 2022	Traded Services		Paul Redford	<a href="#">15 March 2022</a>
20 June 2022	Traded Services		Paul Redford	OS activities update <a href="#">6 July 2022</a>
5 September 2022	Adoption		Jen Salter	OS activities update <a href="#">20 September 2022</a>
05 January 2023	Traded Services		Paul Redford	OS activities update <a href="#">17 January 2023</a>
10 January 2023	Corporate Parenting Panel		Netty Lee	OS activities update <a href="#">17 January 2023</a>

## Children's Select Committee (CSC) – Forward work programme Briefings for the Children's Select Committee

### Briefings for the CSC – UNDER REVIEW

**Briefings for the Children's Select Committee received in the last 12 months (where relevant recordings are accessible in the Councillors' Hub)**

Meeting date	Recording available	Title Details / purpose	Origins / history	Lead officer
25 October 2022	No (pre-CSC briefing)	FACT programme – the journey so far		Simon Thomas
20 September 2022	No (pre-CSC briefing)	How Mental Health services and support for children and young people are funded in Wiltshire.		Helen Jones Lucy Baker (ICS)
06 July 2022		Virtual Schools		
16 December 2021		Traded Services		
12 October 2021		Statutory duties in schools		
06 September 2021	Yes	Safeguarding Vulnerable People Partnership		
03 August 2021	Yes	Five to Thrive		
17 January 2023	No - In person (pre CSC)	<b>Roadmap to Excellence</b> What would excellent look like What is the roadmap Why we have the roadmap		Jen Salter
24 and 31 January 2023	1x online Yes	<b>School Funding x2</b>	Yearly briefings ahead of	Marie Taylor

	1x in person No	Briefing 1 – jargon busting Briefing 2 – pressures and potential	consideration of the budget.	
14 March 2022	Yes	SEND provision - To understand SEND and provision by the council (including awareness of funding).	CSC 20 September 2022 (Helean Hughes)	Cate Mullen Helean Hughes

# Children's Select Committee (CSC) – Forward work programme

## Briefings for the Chair and Vice-Chair

### Briefings for the Chair and Vice-Chair of CSC

**NB** – briefings to be added if recommendations from the High Needs Block Funding Rapid Scrutiny are agreed in the Executive Response.

Meeting date / timeframe	Online / in person	Title Details / purpose	Origins / history	Lead officer
<b>February 2023</b>				
March 2023				
tbc	Online	<b>Effectiveness of change of outreach model</b> (replacing children's centres)	CSC 17 January 2023	Jen Salter Lucy Townsend
April 2023				
May 2023				
<b>June 2023</b>				
tbc	Online	<b>National Review into Safeguarding Children with Disabilities and Complex Health Needs in Residential Settings</b> <ul style="list-style-type: none"> <li>• Implementation of recommendations agreed by the multi agency review group</li> <li>• progress / completion of the review of similar residential placements for children and young people not in dual registered establishments.</li> </ul>	CSC 17 January 2023	Jen Salter
<b>July 2023</b>				
<b>August 2023</b>				

Meeting date / timeframe	Online / in person	Title Details / purpose	Origins / history	Lead officer
Need level				
<b>September 2023</b>				
<b>October 2023</b>				
<b>November 2023</b>				

**Briefings received in the last 12 months (where relevant recordings are accessible in the Councillors' Hub)**

Meeting date	Recording available	Title Details / purpose	Origins / history	Lead officer
17 November 2022	No	Children's home care	Cabinet Paper (Nov 2022)	Gary Binstead
08 December 2022	No	Proposal to Retain and Invest in Silverwood School Chippenham and Trowbridge Campuses	Cabinet Paper (13 December 2022)	Melissa Hardwell
10 January 2023	No	Disadvantaged Learners – update on implementation of recommendations from the task group  Members of the Disadvantaged Learners Task Group were invited to attend the briefing.	CSC 6 July 2022 <a href="#">Executive response</a>  CSC 8 June 2022 Disadvantaged Learners task group – <a href="#">final report</a>	Andrew Best Emma Cooke Kate Wilkins Helean Hughes
18 January 2023	No	Children Residential Placement Block Contract	Cabinet Paper – 31 January 2023	Gary Binstead