

# MINUTES

<b>Meeting:</b>	MALMESBURY AREA BOARD
<b>Place:</b>	Malmesbury Secondary School, Corn Gastons, Malmesbury, Wiltshire, SN16 0DF
<b>Date:</b>	Wednesday 16 September 2009
<b>Start Time:</b>	7.00pm
<b>Finish Time:</b>	9:40pm

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## In Attendance:

### Wiltshire Councillors

Cllr Simon Killane (Vice Chairman), Cllr John Noeken (Cabinet Member), Cllr Carole Soden, Cllr Toby Sturgis, Cllr John Thomson (Chairman)

### Town and Parish Councillors

Cllr John Cull\* (Lea and Cleverton Parish Council), Cllr Catherine Doody\* (Malmesbury Town Council), Cllr Terry Fraser (Crudwell Parish Council), Cllr John Lawton (Malmesbury Town Council), Cllr Roger Lee\* (St Paul Without Parish Council), Cllr Craig McCallum (Hankerton Parish Council), Cllr Tony Pooley\* (Little Somerford Parish Council), Cllr Martin Rea\* (Sherston Parish Council), Cllr Martyn Snell (Malmesbury Town Council), Cllr R Tallow (Brokenborough Parish Council), Cllr Graham Thorne\* (Minety Parish Council), Cllr John Tremayne\* (Easton Grey Parish Council), Cllr Diana Wain (Ashton Keynes Parish Council), Cllr Charles Vernon (Malmesbury Town Council), Cllr Mark Wilkins\* (Charlton Parish Council)

\* = Nominated Representative

### Officers

Georgina Clampitt-Dix (Head of Spatial Planning), Judy Enticknap (Lead Principal Conservation Manager), Miranda Gilmour (Malmesbury Community Area Manager), Adam Nardell (Vision Director for Chippenham and Trowbridge), Alexa Smith (Democratic Services Officer), Jacqui White (Service Director, Shared Services and Customer Care)

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**Partners**

Wiltshire Fire and Rescue Service - Richard Humphrey, Iain Hunter

Wiltshire Police - Sergeant Martin Alvis, Inspector Steve Cox,

Malmesbury & the Villages Community Area Partnership - Alison Cross-Jones, Sid Jevons, R Miles

**Members of Public in Attendance: 37**

<b><u>Agenda Item No.</u></b>	<b><u>Summary of Issues Discussed and Decision</u></b>	<b><u>Action By</u></b>
1.	<p><u>Chairman's Welcome and Introduction</u></p> <p>The Chairman welcomed everyone to the Malmesbury Area Board meeting and introduced Cllr John Noeken, Cabinet Member for Business Management Programme, Information Communications Technology, Human Resources, Procurement and Customer Services - Wiltshire Council.</p>	
2.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Peter Campaigne (Norton and Foxley Parish Council), Anna Garner (Wiltshire Council), Jo Howes (NHS Wiltshire), Cllr Bernard Ingham (Malmesbury Without Parish Council), Carolyn Kennedy (Wiltshire Council), Cllr Terry Mockler (Hankerton Parish Council), Cllr Andrew Woodcock (Malmesbury Town Council) and Laura Young (Homes 4 Wiltshire).</p>	
3.	<p><u>Minutes</u></p> <p>The Chairman approved and signed as a correct record the minutes of the meeting held on 2 July 2009.</p>	
4.	<p><u>Declarations of Interest</u></p> <p>None.</p>	
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman provided information about the Malmesbury and Villages Community Area Partnership. The AGM of the Partnership had taken place on 15 July 2009. For the coming year Sid Jevons was elected as Chairman, Rachel Miles and Ray Sanderson share the Vice Chairman role and Paul Dove was elected as Treasurer.</p> <p>Tracy Gieran from the Wiltshire Probation Service was</p>	

	<p>extremely happy with the projects which had come from the Malmesbury Community Area for the Community Payback Scheme. The Scheme had recently completed a project at Malmesbury Town Hall and undertaken two footpath projects for the Rivers Trust and St Josephs School.</p> <p>Details of the range of projects which the Community Payback Scheme could undertake, plus specific requirements, could be obtained by contacting Tracy on 01793 534259.</p> <p><b>DECISION:</b>  <b>To put information on the Community Payback Scheme on the Wiltshire Council website and in the library.</b></p> <p>Cllr Richard Tonge, Cabinet Member for Transport and Highways, would attend the November Area Board meeting. Any transport or highways related issues should be submitted through the agreed community issues process by Friday 16 October. Issues which had already been received would also be submitted.</p> <p>A meeting would take place in Ashton Keynes Village Hall on Tuesday 22 September at 7.00pm to discuss whether a LINK scheme was needed in the Ashton Keynes area. LINK schemes are voluntary groups who offer transport and help to local people in need.</p>	Miranda Gilmour
6.	<p><u>Planning for the Future of Malmesbury Community Area</u></p> <p>Georgina Clampitt-Dix, Head of Spatial Planning, gave a presentation which outlined how local people could get involved in planning for the future of Malmesbury Community Area. The presentation covered the following:</p> <ul style="list-style-type: none"> <li>• The purpose of a Core Strategy document;</li> <li>• The elements of Wiltshire Core Strategy: vision, strategic objectives, key issues, spatial strategy, community opportunities, development sites and core policies;</li> <li>• Delivery of the 44,400 new homes and 32,000 new jobs required in the Wiltshire Core Strategy over the period 2006 to 2026 by the South West Regional Spatial Strategy;</li> <li>• The process of how the document is formed and becomes adopted; and</li> <li>• The consultation process on the document.</li> </ul> <p>Consultation on the Wiltshire Core Strategy was at the awareness raising stage. The next stage was direct</p>	

	<p>involvement from local people. A consultation event was taking place on Wednesday 18 November at Malmesbury Town Council between 1.00 and 7.00pm.</p> <p><b>DECISION:</b>  <b>To look into extending the consultation event at Malmesbury Town Hall so that more people were able to attend.</b></p> <p><b>DECISION:</b>  <b>To send parish clerks activity packs for raising awareness of consultation on the Wiltshire Core Strategy.</b></p>	<p>Georgina Clampitt-Dix</p> <p>Georgina Clampitt-Dix</p>
7.	<p><u>Launch of Consultation on the Draft Malmesbury Conservation Management Plan</u></p> <p>Judy Enticknap, Lead Principal Conservation Manager, introduced the launch of consultation on the draft Malmesbury Conservation Management Plan.</p> <p>Consultation would involve direct consultation with specific groups, providing information in local newspapers and parish newsletters, an exhibition and a public meeting (date to be confirmed). The Management Plan had been prepared several years ago and input from local people would be appreciated to bring it up to date, before it was adopted as supplementary planning guidance.</p> <p>The consultation period would begin in the week commencing 26 October and last for seven weeks, with the opportunity to respond to proposals online or by post by Monday 14 December. Copies of the Management Plan would be available on the Wiltshire Council website, from Malmesbury Town Hall, the library and Wiltshire Council Monkton Park Office.</p> <p><b>DECISION:</b>  <b>Judy Enticknap would report back to the Malmesbury Area Board before the Malmesbury Conservation Management Plan was formally adopted at the start of next year.</b></p>	<p>Judy Enticknap</p>
8.	<p><u>Town Centre Regeneration</u></p> <p>Adam Nardell, Vision Director for Chippenham and Trowbridge, explained the concept of taking a managed approach to town centre regeneration and the advantages of this approach.</p>	

	<p>Warminster town centre was highlighted as a good example of a local town taking a managed approach to regeneration. This was based on mixed land use development and focusing on niche leisure and heritage opportunities.</p> <p>This was followed by an exercise in which the meeting identified the following aspirations for Malmesbury over the next 10-15 years:</p> <ul style="list-style-type: none"> <li>• Improved accessibility and better links into Malmesbury throughout the day and evening;</li> <li>• Improved parking;</li> <li>• More small independent shops;</li> <li>• Fewer charity shops;</li> <li>• Increased variety of useful shops for local people;</li> <li>• More local employment opportunities;</li> <li>• More affordable housing;</li> <li>• Improved toilet facilities;</li> <li>• Commercial waste recycling;</li> <li>• Consistent planning and robust enforcement with respect to signage on the High Street;</li> <li>• Emphasis on the history of the town and its conservation credentials;</li> <li>• Attention to the local vernacular; and</li> <li>• Improvements made to Oxford Street.</li> </ul> <p>The meeting expressed a will to convert aspirations into a tangible vision for the town via a show of hands. Adam Nardell collected names from the meeting of those people who wished to be involved. Please contact Miranda Gilmour if you would like to join this group.</p>	
9.	<p><u>Performance Reward Grant Scheme</u></p> <p>Miranda Gilmour provided information on the Performance Reward Grant Scheme. £5.4 million was earned by Wiltshire from the Government for performance against targets agreed in a Local Public Service Agreement that ended in March 2008.</p> <p>£2.8 million would be distributed over the next 2-3 years in community bids, £1.6 million would be invested in the areas that earned the grant and £1 million would be directed through the Action for Wiltshire programme to address the recession.</p> <p>Community bids need to be related to the Local Area Agreement. Performance and risk indicators for Malmesbury show that the area is on the whole doing very well. However, indicators on transport and accessibility are very poor. Indicators for access to services and facilities by public</p>	

	transport, walking and cycling, childhood obesity, road maintenance and 16-18 year olds not in education, employment or training (NEET) could also be improved.	
10.	<p><u>Community Grant Scheme</u></p> <p>Consideration was given to a funding application made to the Community Area Grants Scheme.</p> <p>Edward Shellard addressed the meeting on behalf of Malmesbury Cricket Club.</p> <p><b>DECISION:</b>  <b><u>Malmesbury Cricket Club – Award £950 to equip the clubhouse at Malmesbury Cricket Club with heating to extend its use from the summer months to all year round.</u></b></p> <p>Miranda Gilmour invited community groups to apply for the remaining funding (£21,000 to be distributed by the end of March 2010) by Wednesday 30 September if they would like their application addressed at the next Area Board meeting.</p>	
11.	<p><u>Updates from Town and Parish Councils and Other Partners</u></p> <p>11. a) Sid Jevons provided an update on Malmesbury and the Villages Community Area Partnership. Information on the Partnership was available from the website: <a href="http://www.malmesburyandthevillages.net/">http://www.malmesburyandthevillages.net/</a>. The group working on the provision of rural broadband had put in place a transmitter with Cotswold Wireless to improve the service for some people.</p> <p>11. b) Iain Hunter explained the late report received from Wiltshire Fire and Rescue Service. Malmesbury is a safe area for fires. Work on helping vulnerable individuals by home fire safety checks was ongoing. He brought attention to deliberate fires at the paper bank in Malmesbury.</p> <p>Richard Humphry spoke about the consultation process for the Integrated Risk Management Plan 2010-2015. A draft Plan would be released on Monday 21 September for consultation until Friday 11 December. Interested individuals could register to take part by post (Corporate Planning Department, Wiltshire Fire and Rescue Service, Manor House, Potterne, Devizes, Wiltshire, SN10 5PP), by telephone (01380 732982) or on the website: <a href="http://www.wiltsfire.gov.uk">www.wiltsfire.gov.uk</a>.</p>	

11. c)	Inspector Steve Cox and Sergeant Martin Alvis updated the meeting on Wiltshire Police matters. There had been a drop in every sort of crime in the local area. Much time had been dedicated to perceived anti social behaviour at Station Road car park. In Leigh and Ashton Keynes a conviction looked probable after a spate of vehicle crimes due to excellent community intelligence. Concern was raised over the theft of tiles from Easton Grey and trespassers.	
11. d)	The written update from NHS Wiltshire was noted.	
12.	<p><u>Update on Community Issues</u></p> <p>Cllr Killane provided an update on the Station Road car park issue. A meeting with Cllr Thomson, Wiltshire Council Officers, partners and the residents' association came up with six proposals to improve the situation:</p> <ul style="list-style-type: none"> <li>• Remove vehicular access at the bridge at Mill Lane;</li> <li>• Extend the CCTV system;</li> <li>• Improve lighting;</li> <li>• Extensive tree and hedge trimming and maintenance;</li> <li>• Extend town bus service between Station Road car park and Cross Hayes car park; and</li> <li>• Repainting existing bays and repairing signage.</li> </ul> <p>Cllr Killane stated the Malmesbury Town Council toilets had been made available to the public and CCTV was being installed in the foyer to deter vandals.</p> <p>A briefing paper on flooding had been provided with the agenda. In the first instance an individual should contact Clarence on 0800 232323.</p> <p>Speeding and Highways issues would be dealt with at the next Area Board meeting with Cllr Tonge.</p> <p>Cllr Sturgis explained the issue of commercial waste recycling in the Community Area. A single contractor was required to make collection financially viable.</p> <p><b>DECISION:</b>  <b>The Environmental Network would take forward the issue of a single commercial waste contractor.</b></p> <p>Cllr Killane set out that all proposals for changes to yellow lines in the Community Area had been put forward to Wiltshire Council by Malmesbury Town Council, residents or emergency vehicle groups. The consultation process on proposals, raised at Town Council meetings, had been extended until the end of October 2009.</p>	The Environmental Network

13.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked those who attended and asked for an evaluation form of the meeting to be completed. The next Malmesbury Area Board meeting will take place on Wednesday 11 November at Malmesbury Secondary School.</p>	