

AGENDA

Meeting: DEVIZES AREA BOARD
Place: Wiltshire County Scout Headquarters, Potterne Wick, Nr Devizes
SN10 5QT
Date: Monday 21 November 2016
Time: 6.30 pm

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to Libby Beale (Senior Democratic Services Officer) , direct line 01225 718214 or email elizabeth.beale@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Anna Cuthbert, (Bromham, Rowde and Potterne)
Cllr Simon Jacobs, (Devizes and Roundway South) (Chairman)
Cllr Philip Whitehead, (Urchfont and the Cannings) (Vice Chairman)
Cllr Peter Evans, (Devizes East)
Cllr Sue Evans, (Devizes North)
Cllr Richard Gamble, (The Lavingtons and Erlestoke)
Cllr Laura Mayes, (Roundway)

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website and available on request.

If you have any queries please contact Democratic Services using the contact details above.

Donation Station- Devizes Foodbank

The Board is hosting a stand for [Devizes Foodbank](#) during the networking session to receive donations.

If you would like to donate, the goods most in need are:

- Toiletries (soaps, shampoos, toilet paper, toothpaste, sanitary products etc)
- Children's Toys (these will be donated to children's care homes)

The foodbank will be explaining about their work later on the agenda.

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| 1 | Welcome

To welcome those present to the meeting. | 6:30pm |
| 2 | Apologies for Absence

To receive any apologies for absence. | |
| 3 | Minutes (<i>Pages 1 - 8</i>)

To approve and sign as a correct record the minutes of the meeting held on 26 September 2016. | |
| 4 | Declarations of Interest

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee. | |
| 5 | Chairman's Announcements

To receive any announcements from the Chairman. | 6:35pm |
| 6 | Partner Updates (<i>Pages 9 - 26</i>)

To receive updates from the following partners:

a. Community Policing Team
b. Fire and Rescue Service
c. Health Services
d. Devizes Community Area Partnership
e. Schools updates
f. Town and Parish Councils
g. Devizes Community Area Wellbeing Group | 6:40pm |

7	Devizes Foodbank	7pm
	Peter Brearley, Chairman of Devizes Foodbank, will present on the support the foodbank provides in the community, and the charity's current priorities and challenges.	
8	Update on Minor Injury Unit and Urgent Care Centre	7:10pm
	To receive an update from Sarah MacLennan and Dr Richard Sandford-Hill about changes to the Minor Injury Unit opening times and progress of the Urgent Care Centre.	
9	Devizes Extra Care Scheme Update	7:25pm
	To receive an update on the Extra Care Centre from Nikki Townshend (Commissioning Officer) and request your views on the possible names for the new centre.	
10	'This Girl Can'	7:40pm
	To hear from Becca Higgs (Sports Development Officer- Devizes) about 'This Girl Can', which aims to encourage women to engage in sport.	
11	Open Floor Session	7:50pm
	The opportunity to ask questions of your local councillors.	
12	Local Youth Network (<i>Pages 27 - 30</i>)	8pm
	To hear the latest news from the Local Youth Network.	
	To consider the following applications for youth grant (revenue) funding:	
	<ul style="list-style-type: none"> • Bromham Youth Club- £4,514 • Devizes Youthy- £4,998 • Lavington School - £6,103 	
13	Area Board Capital Funding (<i>Pages 31 - 34</i>)	8:10pm
	To consider the following applications for capital funding to the Community Area Grants Scheme:	
	<ul style="list-style-type: none"> • Devizes Town Council - £5,000 • Fairway Defibrillator Fund - £500 • Devizes Pre School- £1,415 • Devizes Cricket Club- £3,297 	

14	<p>Community Area Transport Group (CATG) <i>(Pages 35 - 44)</i></p> <p>To consider the update and any recommendations arising from the Community Area Transport Group (CATG) meeting held on 26 October.</p> <p>Cllr Philip Whitehead to give a brief demonstration of the My Wiltshire App.</p>	8:20pm
15	<p>Air Quality</p> <p>To receive a brief update from the Air Quality and Transport Strategy Working Group.</p>	8:30pm
16	<p>Urgent items</p> <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p>	8:35pm
17	<p>Close</p> <p>The next meeting will be held on 23 January 2017 at Devizes Sports Club.</p>	8:35pm

MINUTES

Meeting: DEVIZES AREA BOARD
Place: Devizes School, The Green, Devizes, SN10 3AG
Date: 26 September 2016
Start Time: 6.30 pm
Finish Time: 8.30 pm

Please direct any enquiries on these minutes to:

Libby Beale (Senior Democratic Services Officer), on 01225 718214 or elizabeth.beale@wiltshire.gov.uk

Papers available on the Wiltshire Council website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Anna Cuthbert, Cllr Peter Evans, Cllr Sue Evans, Cllr Richard Gamble, Cllr Simon Jacobs (Chairman), Cllr Laura Mayes and Cllr Philip Whitehead (Vice Chairman)

Wiltshire Council Officers

Graeme Morrison (Community Engagement Manager)
Libby Beale (Senior Democratic Services Officer)
Raquel Leonardo (Landscape and Design Officer)
Rory Bowen (Project Officer)
Tim Martienssen (Head of Economic Regeneration)

Town and Parish Councillors

Devizes Town – Nigel Carter, Judy Rose, Gill Ody
Market Lavington – Duncan Poole
Roundway- Jeanette Von Berg
Potterne – Pat Straw
West Lavington - Sandra Gamble

Partners

Wiltshire Police – Inspector Nick Mawson

Total in attendance: 57

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome</u></p> <p>The Chairman welcomed those present to the meeting.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Jack Nicholson (Fire and Rescue) and Helen Bradley (Locality Youth Facilitator).</p>
3	<p><u>Minutes</u></p> <p>It was noted that Jeanette Von Berg and Duncan Poole were not marked on the minutes as being present.</p> <p>Resolved:</p> <p>To confirm the minutes of the meeting held on 11 July 2016 subject to amendments to reflect the attendance of Duncan Poole and Jeanette Von Berg.</p>
4	<p><u>Declarations of Interest</u></p> <p>Cllr Sue Evans declared an interest in the funding application from Devizes and Roundway in Bloom which was to be considered under item 10 of the agenda. Cllr Evans would not participate in the debate nor vote on this item.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written announcements available in the agenda pack. One announcement detailed a subsidy to support premises without access to broadband speeds of more than 2Mbps, a second announcement offered Area Boards a workshop on mental health. Public meetings to discuss the challenges faced by Wiltshire Council were advertised, alongside events organised by the Council to provide guidance to businesses on licensing matters.</p> <p>The Chairman highlighted that work funded by the Area Board to clear up Pine Walk was now underway.</p> <p>Cllr Richard Gamble spoke of the recent loss of Roger Frost, curator of Market Lavington Museum. Cllr Peter Evans also spoke of the sad passing of former Mayor, Pete Smith. The meeting observed a minute's silence in honour of these two important local figures.</p>

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Partner Updates

Written updates from Wiltshire Police, the Clinical Commissioning Group and Healthwatch Wiltshire were available in the agenda pack. An update from the Fire and Rescue Service was available on tables.

Inspector Nick Mawson advised that a new Community Policing model would be implemented from 17 October, it was designed to make the service run more efficiently, providing victims of crime with one point of contact within the Police. The Inspector encouraged feedback on the model and invited questions from the floor. A question was raised as to what could be done to penalise freight lorries improperly using narrow roads. The Cabinet Member for Highways and Transport, Cllr Philip Whitehead, advised that occasionally lorries would get lost and use unsuitable routes, however there were warning signs on the roads and if this was regular occurrence by the same company this should be reported to the Police. Inspector Mawson suggested the Police could support the community to monitor the road, alternatively if the problem was common at certain times of day the Police could station themselves to be present in the locality at these times and record offending drivers.

Philip Bevan, Headteacher at Devizes School, welcomed the Area Board to the school and updated on recent student activities, including a trip to Tanzania. The Headteacher was also pleased to announce that the A-Level pass rates at the school for the year had been a record 100%.

Mike Challinor, Devizes Community Area Wellbeing Group, updated that the group had held its first meeting and started an action plan of local priorities. Thanks were offered to Graeme Morrison for his support in starting up the group, and the chairman encouraged older people interest in joining the group to volunteer.

Graeme Morrison, Community Engagement Manager, was invited to talk about Devizes' performance in the 'Road to Rio' event. The initiative had been a great success in Devizes, with more than 1,200 residents from the area involved. The intention for next year was to increase participation amongst the schools and also in harder-to-reach communities.

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Open Floor session

The Board invited questions from the floor.

Easterton Parish Council raised the issue of private properties being brought in the village and used to provide residential care for looked after children, there was concern that these children were not known to Wiltshire Council and the community had not been consulted. It was understood that a similar instance had appeared in Urchfont. Cllr Mayes, Cabinet Member for Childrens Services, advised that other local authorities were paying to house children privately in Wiltshir, where housing stock was cheaper in comparison. Cllr Philip Whitehead

8	<p>advised that Wiltshire Council was not aware of the residential homes since they did not require planning permission. The local member stated he had organised for officer from Wiltshire Council to meet with the company providing the care homes, in order to improve communication and explain that the community hoped the companies would engage with local residents.</p> <p>A further question was received on Quakers walk, Cllr Laura Mayes offered to put together a group to address the overgrown walkway.</p> <p><u>Devizes Wharf design brief</u></p> <p>Tim Martienssen (Head of Economic Regeneration) introduced the Council's intention to further the work undertaken in 2011 around Devizes Wharf, which set out the type of development the town would like to see in the location. The location in question was the stretch of land from the hospital site to the Assize Court and the intention was to develop a plan to try and attract appropriate investment in years to come. Local landowners had already been consulted with and the general public were now encouraged to feedback. It was proposed that the area would build on the tourist attraction of the Wadworth Brewery tour and nearby water frontage to develop a tourist hub, with a towpath on both sides of the canal.</p> <p>Residents from Anstie Court on Wharf Street expressed concern that an additional towpath, running past their properties, would affect their privacy. The Chairman advised that plans were not get set for the design brief however there was already planning permission for a path by Anstie Court. Kennet and Avon Canal Trust spoke in support of the towpath. Other comments included that it would be beneficial to improve pedestrian access to St Mary's Church and the town centre.</p> <p>It was acknowledged that a key element of managing development would be in the ownership of the land and buildings. David Dawson, Wiltshire Museum, spoke of the Museum's aspiration to move into Assize Court. The officer emphasised that it was necessary to demonstrate a design brief for the area as this would support funding bids need to support the regeneration of the area.</p> <p>The Chairman thanked the officer for his presentation and Board members expressed support for a design brief for the site, in order to attract the type of development which would benefit the town.</p>
9	<p><u>SWAS defibrillator demonstration</u></p> <p>Julia Doel and David Wilmot from the South Western Ambulance Service presented on community defibrillators and first responders. The officers highlighted that community defibrillators could save a life in the event of a cardiac arrest and advised that SWAS could help community groups to set up defibrillator schemes. Groups and business which already had a defibrillator were encouraged to register this with SWAS so that the ambulance service could advise 999 callers of their location.</p>

10	<p>A demonstration of a defibrillator was given and it was highlighted how easy they were to use, with no prior training required. A video on first responders was shown and officers encouraged people interested in volunteering to get in touch.</p> <p>The Chairman thanked the ambulance service for the session which had been received with great interest.</p> <p><u>Funding applications and update from the Local Youth Network</u></p> <p>Members considered applications for community area grant funding as detailed below:</p> <p>Cllr Mayes spoke in support of the application from Devizes and Roundway in Bloom to purchase litter picking equipment. Thanks were given to the group for reinforcing that it was not acceptable to drop litter, and for promoting this campaign on social media. On consideration of this application Cllr Sue Evans left the meeting in her capacity as a councillor.</p> <p>Cllr Sue Evans spoke in support of the application from Alzheimer’s Support to improve the equipment in their office in Devizes. Cllr Richard Gamble introduced the request from Worton and Marston Village Hall to support refurbishments to the toilets at the hall, which was the last element of refurbishment outstanding.</p> <p>There were no representatives present from the Devizes Cricket Club to speak to their application; as such the Board agreed it be deferred to the next meeting.</p> <p>The Chairman drew attention to a report in the agenda pack which proposed that authority be delegated to the Community Engagement Manager to determine funding requests in matters of urgency.</p> <p>Resolved:</p> <p>To grant Devizes and Roundway in Bloom £1,000 to purchase litter picking equipment.</p> <p>To grant Alzheimer’s Support £719 for training room equipment.</p> <p>To grant Worton and Marston Village Hall £5,000 towards toilet refurbishments.</p> <p>To defer consideration of the application from Devizes Cricket Club to the next meeting.</p> <p>Delegation to Community Engagement Manager:</p> <p>i) In order to expedite the work of the Area Board and to deal with</p>
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	<p>urgent matters that may arise between meetings, the Community Engagement Manager, in consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise expenditure to support community projects from the delegated community grants budget of up to £5,000 in total, youth projects of up to £5,000 in total, and health and wellbeing projects of up to £1,000 in total, between meetings of the Area Board.</p> <p>ii) Decisions taken between meetings will be reported to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board and the Cabinet Member for Communities, Campuses, Area Boards and Broadband will also be kept informed of any such decisions.</p>
11	<p><u>Community Area Transport Group (CATG)</u></p> <p>The latest report from the Community Area Transport Group was included in the agenda and Cllr Whitehead explained that the group was currently working at maximum capacity and needed to address priorities before moving on to other requests. In response to questions, it was confirmed that the planters for the footway in Rotherstone were planned to be installed in November 2016.</p> <p>Resolved:</p> <p>To note the update and actions arising from the CATG.</p>
12	<p><u>Air Quality and Transport Strategy Working Group</u></p> <p>Cllr Anna Cuthbert updated that air quality had recently improved in the town and advised she could circulate the statistics upon request. The meeting also heard that funding was available to look at improvements to junctions/crossings which could impact upon traffic and pedestrian use. The councillor expressed concern that Government ministers had not acknowledged an air quality/transport problem in Devizes and this was to be addressed by the Air Quality and Transport Strategy Group.</p> <p>Resolved:</p> <p>To note the update from the Air Quality and Transport Strategy Working Group.</p>
13	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>

14	<u>Close</u> The next ordinary meeting of the Area Board was to be held on 21 November 2016.
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Devizes Area Board

November 2016

1. Wiltshire East Community Policing Team

Sector Head: Inspector Nick Mawson

Sector Deputy: Sergeant Mark Andrews

Community Coordinator: PC Teresa Herbert

Devizes PCSO's : PCSO Kelly Watts, Sam Burnside, Melissa Camilleri, Sue Ellway, Paula Yarranton, Fiona Marno and Ellen Carter.

The Community Policing Team (CPT) model commenced in this area on 17 October 2016 and was followed by Swindon on 7 November 2016.

This followed a successful trial of the new model in Trowbridge, Warminster, Bradford on Avon, Westbury, Tisbury and Mere.

CPT combines Neighbourhood Policing, Response teams and Local Crime Investigators so there is a “one team” approach to community policing. It means there is a bigger team of officers and police staff available to attend incidents and improves communication between teams and departments. It gives the public a better service because issues can potentially be resolved at the first point of contact (101 and 999 call-takers) and provides them with a named officer/police staff member who they will be able to keep in touch with during the investigation. It also encourages officers and staff to take more “ownership” of cases.

There are seven Community Policing Teams: Swindon North, Swindon West, Swindon South, Wiltshire North, Wiltshire West, Wiltshire East and Wiltshire South. Devizes comes under Wiltshire East area.

Each Community Policing Team is overseen by a Superintendent and has an Inspector and a Deputy. The team will be made up of a mix of police officers, community co-ordinators, PCSOs, civilian local crime investigators and Specials.

We will be engaging with the public after the roll-out and will welcome feedback about the new model. Please speak to your local officers to find out more about how Community Policing is affecting your local area. You can also find out more, including videos and infographics explaining the new model, on our website <http://www.wiltshire.police.uk/information/community-policing-pilot>

Our free Community Messaging service will also help keep you updated about policing and crime in your local area <https://www.wiltsmessaging.co.uk/>

2. CPT - Current Priorities & Consultation Opportunities:

Traffic matters.

In response to ongoing complaints from members of the public, Parish Councils and Speedwatch Teams our Policing Team will be focussing upon traffic matters, particularly speed enforcement, via the use of UNIPAR devices. Positive action has been requested of our team members concerning the issue of fixed penalty notices and reporting for summons offending drivers accordingly, together with words of advice for minor infringements. Such engagement with our motorists for this period may assist in reducing risk and keeping our communities and road users safe.

Details of actions completed will be documented within our priority investigation log detailing location, times, dates and disposal summaries.

Anti-social behaviour, street drinking and begging.

A second priority for this area concerns anti-social behaviour, street drinking and begging. Locations identified include West central car park, The Old Post Office, Maryport Street, Stamford Court car park on Sheep Street and The Market Place. Officers have been tasked with high visibility patrols, engagement with the town centre community and those individuals involved, to deal robustly with offences identified using Police powers including direction to leave and agreed partnership actions in accordance with the Designed Public Place Order which remains valid until October 2017.

Interventions with those currently engaging in these anti-social activities are ongoing, in order to both deal with offences identified and to address issues of vulnerability, via the partnership with other agencies and the ASBRAC system. All in accordance with our Police Control Strategy cross cutting themes re drug and alcohol, vulnerability and safeguarding.

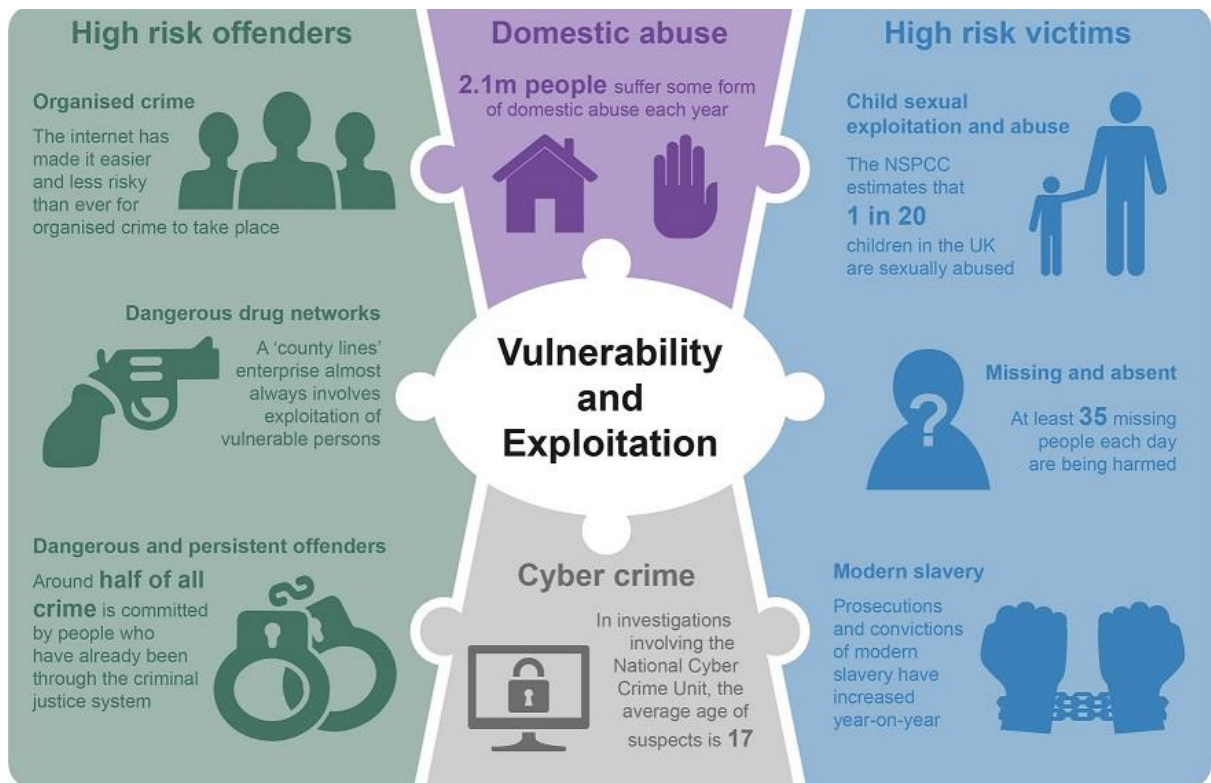
There has been some very early success against this priority with the sentencing of a Devizes man to a custodial sentence for a Breach of his Criminal Behaviour Order (see other local issues below).

Community Consultations.

In relation to our Community Consultations; members of our Police Community Support Officer teams attended the town market last Thursday to allow for direct contact with local officers. We will continue to provide a monthly presence at this event.

It is also our intention to reinvigorate the local Neighbourhood Tasking Group, to ensure that we are tackling the issues that matter most to the local community.

3. Wiltshire Police Control strategy



Cybercrime

There have been no reported instances of cybercrime since the last meeting. A recent development is now enabling tasking of The Bobby Van to those who have been victims of these incidents.

Advice and guidance can be found at <http://www.actionfraud.police.uk>

Domestic Abuse

Our community policing team continue to be involved in supporting victims and the management of offenders in partnership with our multi-agency safeguarding hub.

High Risk Victims

We are currently investigating, in partnership with Trading Standards an incident of rogue trading in which an elderly male from the Devizes area has paid monies on three occasions to suspects who attended his address, cold calling for gardening work.

We regularly receive reports of persons selling door to door throughout the area. They do require a Pedlars Certificate to do so, which are rarely held, instead they will produce a laminated piece of card entitled Hawkers Licence - these are invalid. We

report for summons all those we deal with for this activity. Intelligence has linked these individuals to organised crime groups.

High Risk Offenders

The structure of our Community Policing Team provides capacity in our management of persistent or dangerous offenders, in partnership with our Public Protection Department.

Other local issues

Prison sentence for breach of community behaviour order. A Devizes man was sentenced to eight weeks imprisonment on Monday 31st October 2016 following repeated breaches of his community behaviour order, since it's issue in May 2015. Our community policing team has been very busy with this homeless man in recent weeks, who, due to his alcohol dependency and resulting behaviours during these periods of intoxication, raised safeguarding concerns, with incidents ranging from his being victim to crime - thefts and assault - to his being the perpetrator to many incidents of anti-social and other offending behaviour. Following excellent team working within the CPT our area coordinator, Pc Herbert, attended Swindon Magistrates Court and addressed the bench, to share these safeguarding concerns and to request consideration for a custodial sentence, which was considered most suited to enable relevant interventions for this individual and to protect the Devizes community, in accordance with our current policing priority for the area of addressing ASB in the town, from street drinking to begging activity.

This is an excellent example of a positive outcome and an endorsement of the new Policing Model. There was a shared understanding of this man's needs and the impact that he was having on the community. A high proportion of our staff coordinated their activity to ensure this matter was brought to a swift resolution. It is hoped he will now receive the treatment he so requires and the town see a reduction in the amount of ASB caused.

Three arrested following dwelling burglary in Devizes.

At 0100/20/10/2016 forced entry was made to a dwelling in Devizes, Police were tasked to the scene resulting in the arrest of three males, one of whom has been charged with burglary and a second currently on bail pending further enquiries.

Nick Mawson
Sector Inspector,
Wiltshire East CPT



Devizes Area Board Report

November 2016

Dementia Action Alliance

Since May 2016 the Service has engaged with Alzheimer's Support (Wiltshire) who have run sessions for teams all over the county, making 150 'Dementia Friends' of Fire Service, front line, Operational Staff.

The Service has also just signed up to the Dementia Action Alliances in Devizes as well as in Melksham, Calne, Bradford on Avon, Salisbury and Royal Wootton Bassett. So if we can be of any help, particularly in assisting people to remain safe in their own homes, please contact us.

Check out our actions here:

http://www.dementiaaction.org.uk/members_and_action_plans/6102-wiltshire_fire_and_rescue_service

Safe and Well Advisors

The Devizes area has a Fire Service '**Safe and Well**' advisor to undertake our new Safe and Well visits, advising people in their homes. The Service would be keen to explore the link between our **Safe and Well advisors** and **Health and Wellbeing** activities across the Devizes area. This seems a logical step towards joint working and information sharing in order to protect the most vulnerable members of our community.

My contact details are at the bottom of this report, I'd be happy to discuss the matter further.

A Safe and Well visit is **FREE** and normally last about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan

PROTECT



- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

Chimney Safety

Local crews were in the town centre again recently to remind residents about chimney safety. This is particularly important if you have a thatched roof.

These types of fire can be particularly devastating for thatched property owners if a fire occurs. Unless swift action is taken, to either stop the fire or save the house contents, significant loss can occur.

There is specific safety advice on our new website for thatch owners - <http://www.dwfire.org.uk/safety/thatched-properties/>

In any case, our general advice is to ensure you get your chimney swept regularly, particularly if you burn wood as a fuel and always ensure the fire is out before going to bed.

Incidents

- One small Fire in the open
- One fire in a domestic premises following cooking. (Hot-strike carried out by crews)
- Two car fires
- Two Fires involving Heating appliances
- Assistance given to owner of sinking boat on the canal
- Three Road Traffic Collisions across the area
- One large animal rescue

PROTECT

PROTECT



.Want to become a firefighter ?

Or know someone who does?

On-call Firefighters provide a part-time service around other commitments. They let us know when they are available and respond to emergency call outs.

To find out more about the role please visit the 'Working for us' pages of our website or drop into the station on a Wednesday evening for a chat.

Jack Nicholson GIFireE
District Commander. Devizes, Melksham and Calne

Dorset & Wiltshire Fire and Rescue Service
Telephone: 01722 691 242
Mob. 07809 548048

Email: jack.nicholson@wiltsfire.org.uk
Web: www.dwfire.org.uk

PROTECT



November 2016

MIUs to align opening hours

Wiltshire's Health Select Committee have acknowledged support for a proposal by Wiltshire Health and Care, in partnership with Wiltshire Clinical Commissioning Group to align the opening hours of Trowbridge and Chippenham Minor Injuries Units from 7am-11pm, seven days a week.

Minor Injuries Units (MIU) offer a facility for treating injuries that are not serious, providing a real alternative and a more suitable setting for the care and treatment of less serious injuries to local Accident and Emergency departments.

Patient attendance overnight at Wiltshire's two minor injuries units is extremely low and it has been difficult to ensure the MIUs can be staffed properly, due a shortage of staff with the right training who are able to treat minor injuries and deliver safe patient care. Additionally, many of those people who attend during the night time present with minor illness, meaning that they are referred to the 24 hours Out of Hours GP service.

Over a 91 day period from January – March 2016 there were average overnight attendances of 2.3 at Trowbridge MIU and 0.6 at Chippenham MIU. The impact of this has been greatest at Trowbridge MIU, where there have also recently been 28 overnight closures due to lack of appropriate staffing.

Douglas Blair, Managing Director of Wiltshire Health and Care said: "To make the sure we can staff the unit in the day time when most minor injuries occur, it's essential that we review the operational effectiveness of MIUs in Trowbridge and Chippenham at night time. Continuity of the existing arrangements at Trowbridge and Chippenham MIUs is not sustainable if we're to provide an effective service that meets the current and future needs of local communities. That means being able to properly staff our units during the day time when people most require the services they provide".

Tracey Cox, Interim Accountable Officer at Wiltshire CCG said: "The revised opening times for Trowbridge and Chippenham MIUs will ensure there are no more unplanned closures at night time, will make better use of nurse resource during the day when attendances to the MIUs are at their highest, and means clearer communication for the public as to when the MIUs are open".

Wiltshire Health and Care is committed to reinvesting any savings generated back into community services.

15,500 missed GP Practice appointments across Wiltshire in three months

An equivalent of 516 days of general practitioner time was lost during July –September 2016 because more than 15,500 GP, nurse and healthcare assistant appointments were missed across Wiltshire's 55 GP Practices.

Known as 'Did Not Attend' appointments they have a huge impact on the health economy, prevent other patients from being seen and waste the time of ever-stretched doctors and nurses.

Wiltshire Clinical Commissioning Group is urging patients to take a few minutes to cancel their appointments if they are no longer required, or if they are unable to attend. Practices will then be able to offer those slots to other patients who require them and help to reduce appointment waiting times.

Dr Peter Jenkins, Chair of Wiltshire CCG said: “Every missed appointment it is a missed opportunity for practices to see another patient. Between July and September that means practices could have seen another 15,500 patients, which is staggering. Simply by cancelling unwanted appointments, even if it is a few minutes before, it means that other patients have an opportunity to be seen more quickly and perhaps see their own GP. We were aware that most practices experience several DNAs each day, but the volumes we are seeing are quite frankly, shocking.”

On average a GP will conduct 30 appointments per day and based on the total number of missed appointments for July – September 2016, the equivalent of 516 days of general practitioner time has been lost.

Dr Richard Sandford-Hill, a GP at Market Lavington Surgery explains on behalf of Wiltshire Practices: “As doctors, we understand that people lead busy lives, that plans often change and quite often many people feel better by the time of their pre-booked appointment, so needing to change or cancel it is not a problem – please just remember to let your surgery know.

“At a time when NHS resources are stretched to the hilt, it’s really important that people understand the impact they have if they simply do not turn up. Everyone has responsibility to look after the NHS – it’s tax payers money after all – and we urge Wiltshire people to cancel when they don’t need the appointment so that those most in need are able to be seen more quickly”.

Stay well this Winter campaign

As the days get colder and bugs and illnesses become more common, it’s important to take care of your health. Wiltshire Clinical Commissioning Group are part of the **Stay Well This Winter** national campaign to raise awareness of what you can do to stay healthy this winter and what services are available if you need additional help.

The national **Stay Well This Winter** campaign started on 2 October 2016 and will run until the end of March 2017 and will also be providing advice to those with long-term health conditions, over 65s, pregnant women and parents of under-sevens.

Get the jab, get Flu Safe

NHS Wiltshire CCG is encouraging people to have their flu jab. Flu is a highly contagious infection that anyone can catch, but it can be very serious for some. For most people flu is a relatively mild illness from which they recover within a week or two – yet every year people, especially those at risk, become seriously ill because they don’t get their free flu jab.

Flu is not the same as a cold and it affects people of all ages. If you or someone you care for is in any of the at-risk groups listed below you can get a free flu jab from your GP.

- everyone aged 65 years and over
- all pregnant women irrespective of their stage of pregnancy
- Adults and children over six months with long term heart, lung, kidney, liver or neurological conditions
- people with diabetes
- anyone who has a reduced immunity because of an illness or medical condition
- people with asthma
- anyone in long-stay residential care
- carers of disabled or elderly people and healthcare workers that are in direct contact with patients

Get the best protection for yourself and your family by being flu free this winter and book your appointment today.

Staying Healthy this winter

NHS Wiltshire CCG is urging people to keep warm and well this winter, especially as the nights are starting to draw in and the temperature is dropping.

The cold can have serious consequences as it can increase the risk of strokes and heart attacks as well as causing people to catch colds and flu. Wrapping up warm, keeping the heating turned up, making sure you have enough winter food supplies and keeping a well-stocked medical cabinet in case you do catch a cold or flu are all sensible steps to take.

What to keep in your medicine cabinet

Painkillers



Aspirin, paracetamol and ibuprofen are highly effective at relieving most minor aches and pains.

Antihistamines



Useful for dealing with allergies, insect bites and hay fever.

Oral rehydration salts



Oral rehydration salts can help restore your body's natural balance of minerals and fluid lost through diarrhoea, fever, and vomiting - if you can't continue your normal diet.

Indigestion treatment



If you have stomach ache, heartburn or trapped wind, a simple antacid will reduce stomach acidity and bring relief.

Anti-diarrhoea tablets



It's a good idea to keep anti-diarrhoea medicine at home as diarrhoea can happen without warning. Causes include food poisoning and a stomach virus.

Suncream



Keep a suncream of at least factor 15, with UVA protection. Exposure to the sun can cause sunburn and increase your risk of skin cancer.

In Wiltshire, there are numerous ways to get healthcare advice and treatment. Consider all the options available to help you make the right decision about where to go if you need treatment.



NHS 111: free non-emergency number | trained call handlers will listen to your symptoms and direct you to the best medical care for you | 24 hours a day, 365 days a year

NHS Choices: UK's biggest health website | 24 hours a day, 365 days a year | www.nhs.uk | for information specifically for Wiltshire, visit: www.yourcareyoursupportwiltshire.org.uk

GP out of hours: 6.30pm - 8am on weekdays and all day at weekends/bank holidays | call your GP to access the service | call 111 if you urgently need medical help, but it's not life-threatening

Minor Injuries Unit (MIU): treat minor injuries that are not life-threatening e.g. cuts, bites and simple fractures | Trowbridge x-ray: 9am - 1.30pm and 2pm - 5pm | Chippenham x-ray: 9am - 12.30pm and 1pm - 5pm

Pharmacist: experts in medicines | advice on common ailments | potential alternative to a GP visit | opening hours vary, for your local hours visit: bit.ly/YourPharmacy

GP: see a GP if you have a condition that can't be treated with over the counter medication or advice from a pharmacist | for your local GP details visit: bit.ly/My_GP

A&E: for genuine life-threatening emergencies only | 24 hours a day, 365 days a year



Area Board Update - November 2016

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

Hospital discharge in Wiltshire

We have listened to people about their experiences when they were discharged from hospital or when their care was transferred between different care settings. For most people, the system is working well and they are happy with their discharge. However, people also told us about delays, poor communication, a lack of involvement of patients and their unpaid carers, and accessing social care at home after a stay in hospital. We have shared the feedback we have gathered with the health and care partnership for Wiltshire's Better Care Plan. The partnership brings together organisations to improve 'the system'. Our report will shortly be published and available download from our website www.healthwatchwiltshire.co.uk/reports-publications/. Our next aim is to produce information about discharge or transfers of care for local people so they know what they should expect.

Feedback on Your Care Your Support Wiltshire (YCYSW)

We saw a statistic from The Social Care Institute for Excellence recently stating that over 80% of adults are online, but fewer than 2% reported a 'digitally enabled transaction' with the NHS in 2015. This month we have been out and about meeting people to improve that statistic for Social Care in Wiltshire. We have presented training and provided workshops about YCYSW to:

- a local Alzheimer's café
- a health & wellbeing group
- carers' and older people's champions
- Parent Carers
- Safer Salisbury groups and over 55's.

 **Your care
Your support Wiltshire**
Your local information and support site for Health and Social Care
www.yourcareyoursupportwiltshire.org.uk

We have signposted to articles about the mental capacity act, support to live independently, Easy Read versions of our most used pages, the telecare guide, and the screencast we made about how to use the site. We listened to Carers who said it was hard to sign up online for a Carers Emergency Card (CEC). We talked to local charity Carers Support Wiltshire who said it is quicker to process an electronic form. We signed up ourselves for a CEC to make sure the system was working, and discovered the page made some assumptions about what you do to successfully complete a CEC form. We have made the instructions about how to sign in to YCYSW, and how to access the carers emergency card form clearer and easier to follow. We haven't left out that you can still use paper and pen though.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

To apply for a carers emergency card online, create a profile on YCYSW, sign in, and find the steps to follow at www.yourcareyoursupportwiltshire.org.uk/health-and-social-care/carers-emergency-card.aspx.

In the words of Mrs Doyle from the TV show *Father Ted* "Go on Go on Go on: go online."



Photo source: <http://www.morganjones.co.uk/2015/02/hmrc-drop-100-penalty/>

Devizes Area Board Meeting on 21st Nov.2016

Parish update

Easterton Parish Council

Easterton's concerns over a "Residential Childrens Home" having been quietly established in a quiet residential cul-de-sac containing just 5 other dwellings were reported to the Area Board during the Open Floor session on 26th September.

Whilst we understand that if such an establishment complies fully with government legislation Wiltshire Council is apparently powerless to refuse any legitimate request to create such a "Residential Childrens Home", we remain concerned for the wellbeing of residents in the vicinity:-

1. The company concerned, Esland Ltd., appear to have excellent protocols for dealing with incidents within the property – but none for liaising with the community outside (if they have they haven't exercised them).
2. On at least two occasions 7 vehicles, inconsiderately parked, have restricted access to the five other dwellings, also police vehicles attending are unsettling for this close community which includes young children.
3. Ant-social behaviour from one of the two mature children in residence has been witnessed (but not reported).
4. Immediate residents report no effort made by Esland to communicate with them or advise on procedures.

September's Area Board Minutes record that an officer from Wiltshire Council is to meet with the company *"to improve communication and explain the need to engage with local residents"*

Quite frankly communication and engagement is now too little and too late and we require a more satisfactory solution from Wiltshire Council.

Devizes Area Board Meeting on 21st Nov.2016

Parish update

Urchfont Parish Council

A number of months ago we reported to Wiltshire Council the arrival of a “Residential Children’s Home” in the very small hamlet of Wedhampton. We further reported this to the Area Board during the Open Floor session on 26th September.

We still feel that the location of this home is totally inappropriate and that it is outrageous that a neighbouring council can impose such a care home facility without the prior knowledge of our own county council. We would request that pressure is put on Swindon Council to ensure that the children under their care are done so within their own boundaries and not imposed elsewhere.

Since the arrival of the child in Wedhampton we have had numerous incidents that are listed in the log below which is being compiled by the immediate neighbours to the property. (Hobbit House, Wedhampton)

Esland Ltd distributed to the local residents a “Good Neighbour Policy”. From studying this it is clear that they are not complying with their own policy. For example section 5 – React quickly and properly when incidents occur. Staff will “inform the community of action taken”, “advise neighbours of the use of the complaints procedure”, “check if satisfied with outcome”. In this document it also suggests that they should “liaise with neighbours within 30 minutes of an incident”. Not once as Esland been in contact with the community over any of the listed incidents below. Furthermore to date the neighbours have not seen the Complaints Procedure document nor any appropriate complaint form.

On 25th October a meeting was to be held at Bramley House to discuss all the disturbances. This was to be attended by Lucy Merrington (the local Esland manager), the Residents Group and Bill Donald local parish councillor. Unfortunately the manager failed to turn up as she was dealing with an incident at Hobbit House involving knives and physical damage. Another meeting has yet to be arranged.

Hopefully this report, along with the log below, will clearly inform Wiltshire Council as to the extent of disturbances being felt by the local residents.

The local residents need to understand:

1. What action Wiltshire Council will take in relation to the logged issues.
2. Instruct the residents on the most appropriate way to report future incidents.
3. What communication Wiltshire Council is having with Swindon Borough Council to see if the activities of Esland Ltd can be curtailed to within Swindon Borough Council’s area of jurisdiction.

Bill Donald

Vice-chairman, Urchfont Parish Council

Report to Devizes Area Board
Date of meeting 21st November 2016
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding and procurement listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Grant Applications

Applicant	Amount requested	LYN Management Group recommendation
Bromham Youth Club	£4514	Recommended with additional £486-£5000
Devizes Youthy	£4998	Recommended with additional £500-£5498
Lavington School	£6103	Recommended

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards
- Procurement Policies and Guidelines <http://thewire.wiltshire.council/index/service-areas-carolyn-godfrey/business-services-procurement/procurement-policies-and-guidance.htm>

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

2.5. Councillors will need to be satisfied that procurement policies and guidelines have been adhered to.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

8. Safeguarding Implications

8.1 The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

8.2 Wiltshire Council has ensured that the necessary policies and procedures are in place; through its' procurement process, to safeguard children and young people. However, the Area Board needs to be satisfied that the providers being procured have everything necessary in place. The Community Youth Officer has assessed this and agreed providers meet safeguarding requirements.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
Bromham youth club	Bromham Youth Club	Bromham Youth Club	£4514
<p>Project description A one evening per week youth club for those aged 13-18 from the Bromham community area along with their friends and peers. Also for those up to age 25 with additional needs and disabilities. Will welcome those aged 11-12 from years 7 and 8 too but they will be the minority as we understand funding is in the main for 13-19s. Club will enable young people to socialise take part in new activities that include themed youth sessions educational workshops and trips away. The funding requested is to enable the club to run weekly. It represents wages, hall hire, insurance and safeguarding.</p>			
<p>Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for the amount £4514 with an additional £486 to make the full grant £5000</p>			

During the LYN meeting discussions over equity between 2 groups both asking for money for trips were discussed, in this instance it led to an increase in both grants to reflect this.

Application ID	Applicant	Project Proposal	Requested
Devizes Youthy	Devizes Youthy	Devizes youth club	£4998

Project description

The Club now has an average of twenty young lively people per week. The leadership team consists of one part-time paid leader three voluntary youth workers and three young mentors. We are experimenting with a variety of activities and the members seem to love it. Planning sessions and preparing the team is key to the success of all this and the role the paid leader is crucial. The ongoing use of Southbroom Centre is also important as this provides a stable base for the Club. The forthcoming period of consolidation April 2017 - March 2018 should now help members to grow in maturity and take on more responsibilities

Recommendation of the Local Youth Network Management Group

That the application meets the grant criteria and is approved for the amount £4998 with an additional £500 to make the full grant £5498

During the LYN meeting discussions over equity between 2 groups both asking for money for trips were discussed, in this instance it led to an increase in both grants to reflect this.

In this instance this brings the grant over the regular £5000 maximum. This is in place except for exceptional circumstances. The LYN chairman felt that this case represented an exceptional circumstance in order to be equitable and fair between groups.

Application ID	Applicant	Project Proposal	Requested
Lavington School	Lavington School	3 Peaks challenge	£6103.75

Project description

A project to offer Year 10 students and staff at Lavington School and members of the community the opportunity to train, fundraise and volunteer in the community in preparation to complete the Three Peaks Challenge in May 2017 as a team. It is expected 50 young people and an additional 15 adults will take part in this challenge.

The 3 peaks challenge is to complete the 3 highest peaks in the UK in 24 hours. Young people will be able to use the whole project as part of a D of E award if they wish.

There will be opportunities for young people to earn more money towards their contribution through school volunteering so that no young person is excluded because of cost.

Recommendation of the Local Youth Network Management Group

That the application meets the grant criteria and is approved for the amount £6103.75

This grant is above the normal £5000 maximum. It was felt by the LYN group and the Chairman of the LYN that this was an excellent project and that the additional £103.75 was necessary to the project delivery.

Report Author

Helen Bradley, Locality Youth Facilitator

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Report to Devizes Area Board
Date of meeting 21 November 2016
Title of report Community Area Grant funding

Purpose of the Report:

To consider the applications for funding listed below.

Applicant	Amount requested
Devizes Town Council	£5,000.00
The Fairway Defibrillator Fund	£500.00
Devizes Pre-School	£1,415.00
Devizes Cricket Club	£3,297.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance available here: <http://www.wiltshire.gov.uk/community-area-grants-criteria-2015-16-april.pdf>

The funding criteria and application forms are available on the council's website: <http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm>

2. Main Considerations

- 2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
- 2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council’s Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council’s equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2132	Devizes Town Council	Christmas Lights	£5,000
<p>Project description</p> <p>The Town Council firmly believes that the installation of Christmas lights is a vital to support the retail sector during this important trading period and by ensuring that the town has a positive festive feel this supports the objective. Over the last few years the Christmas lights have suffered a number of failures due to their age therefore they need to be changed. A new scheme has been developed however the Town Council cannot afford to implement it in full.</p> <p>The project is the catalyst for other activities such as a Christmas Festival which is an arts based project it stimulates visitor numbers which supports the local economy and it delivers a sense of pride in the town as local people feel that care is being taken over it. Devizes Town Council has a long tradition of delivering a Christmas lighting scheme and one area in particular the beneficiaries of the project tell us the joy is lighting of the branches in the London Plane trees located in the Market Place. The current lighting scheme in these trees has now failed as the tree has grown to such an extent that the installations are beyond economic repair and need to be replaced and this is where the grant money will be spent.</p>			
<p>Proposal</p> <p>That the Area Board determines the application from Devizes Town Council for £5,000.00</p>			

Application ID	Applicant	Project Proposal	Requested
ID 2111	The Fairway Defibrillator Fund	Defibrillator	£500
Project description			
<p>The residents of The Fairway Devizes wish to purchase a defibrillator for use by the surrounding local community. The provision of a public access defibrillator will allow a large section of the community to have easy access to potentially life-saving medical equipment 24 hours a day. The defibrillator will be fully automated allowing any untrained person to use it effectively.</p>			
Proposal			
That the Area Board determines the application from The Fairway Defibrillator Fund for £500.00			

Application ID	Applicant	Project Proposal	Requested
ID 2136	Devizes Pre-school	Play Area	£1,415.00
Project description			
<p>Our Play area is in need of updating and new equipment purchasing to allow the children from the local community to access outdoor play during our free-flow play sessions. Many children who attend Pre-school do not have access to their own outdoor space and this is an essential part of their learning and development. The garden area itself needs maintenance to improve its fitness for purpose and ensure the children's safety at all times. This Phase is because storage of play equipment is in need of replacing as current facilities are not protecting them from the weather. This and further projects will enhance the outdoor space we can offer to our children and their extended families and other agencies with whom we work in partnership.</p>			
Proposal			
That the Area Board determines the application from Devizes Pre-School for £1,415.00			

Application ID	Applicant	Project Proposal	Requested
ID 2040	Devizes Cricket Club	Scoreboard	£3,297
Project description			
<p>A new scoreboard is required at Devizes cricket club with the old one broken beyond repair. The club supports 4 senior teams and 5 junior teams as well as hosting country matches for senior men and women and juniors.</p>			
<p>Every person watching and participating in cricket at Devizes cricket club will benefit from a new scoreboard in a tremendous way. Not only does it allow parents of juniors and other spectators to understand and see the score as matches progress but it also keeps the players up to date as well. As a large community club it is important that we are showing to the community that we support that we are willing to help make their cricketing experience as easy as possible and items such as a new scoreboard can help us achieve that. Without a new scoreboard we would not be able to do this and could result in loss of participation and spectators which are both scenarios the club does not want to create. It is hugely important to the club that we can provide the best facilities around. We therefore feel we have a responsibility to our local community to keep up to date and to keep people of all ages</p>			

active in the game of cricket and having a new scoreboard goes a very long way to achieving this. In total there could be more than 1000 people benefitting from this new scoreboard annually whether they are spectators or players.

Proposal

That the Area Board determines the application from Devizes Cricket Club for £3,297.00

No unpublished documents have been relied upon in the preparation of this report

Report Author

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DEVIZES COMMUNITY AREA TRANSPORT GROUP OCTOBER 2016 ACTION NOTES

	Item	Update	Actions and recommendations	Who
1.	Attendees and apologies			
	Apologies:	Ann Lumb		
2.	Notes of last meeting			
		The notes of the previous meeting were ratified at the Devizes Area Board on 26 September 2016 (click on link for webpage)		All
3.	Financial Position			
		The final finance sheet is appended. £8,657 remaining £15,571 is 16/17 allocation Consensus is to ask for contributions to schemes		All
4.	Top 5 Priority Schemes			
a)	Devizes East 20mph Speed Limit	Traffic Regulation Orders have been advertised, and report being prepared for Cabinet Member. Application for additional funding from Substantive CATG Funds has		CAB

DEVIZES COMMUNITY AREA TRANSPORT GROUP OCTOBER 2016 ACTION NOTES

		<p>been submitted. Application requested £16,000, based on £10,000 contribution from CATG (£5,000) & Town Council (£5,000).</p> <p>Outcome should be known in August.</p> <p>Order has been placed with contractor – should happen within next 6-8 weeks</p>		
b)	4425 - Market Lavington 20mph Speed Limit Assessment & Road Markings	<p>Road markings (Yellow Box markings) have been completed.</p> <p>Initial estimate to implement the 20mph scheme is £10,000. Parish Council have confirmed contribution of £2,500 towards scheme costs.</p> <p>Draft Traffic Regulation Orders to be prepared. Consultation period finished on Monday 24/10. Not aware of any objections – if yes GR to write report</p>	Ongoing – update next meeting	GR
c)	Devizes, Avon Terrace / Rotherstone 20mph Assessment	<p>Initial estimate to implement the scheme is £4,000 Parish Council to be forwarded a copy of assessment and requested to contribute £1,000 towards scheme costs.</p> <p>DRAFT TRAFFIC ORDER ready to go GR to arrange to send</p>	Awaiting confirmation of contribution from DTC	DTC
g)	4249 Devizes – Andover Road Signs advising of entrance to commercial recycling centre.	<p>Scheme has been included in 2016/17 programme and initial assessment / recommendation has been prepared and colleagues are liaising directly with Grist Group re:funding.</p> <p>No response from Grist Group yet.</p> <p>KF highlighted pavement not yet repaired.</p> <p>Building works ongoing so lots of mud coming on to the road – Grist are sweeping to keep things clean – but this could re-damage a</p>	Ongoing – update next meeting	PW / GR

DEVIZES COMMUNITY AREA TRANSPORT GROUP OCTOBER 2016 ACTION NOTES

		<p>repaired pavement</p> <p>PW agreeing with Grist about signage – Grist are funding signage</p>		
i)	Etchilhampton C60 Speed Limit Assessment	<p>Atkins have completed a review of the route inline with guidance– See attached drawings.</p> <p>No recommendations are being made for any changes to the existing limit.</p>	No recommendations. PW to advise PC.	PW
5.	Other Priority schemes			
a)	Roundway – Windsor Drive Bus stop hardstanding.	<p>GR circulated drawings of preliminary design and costings.</p> <p>To be raised at next RPC meeting to confirm 25% contribution</p>	Scheme to be investigated once existing priority one schemes are reduced to five.	GR
b)	Issue 4596 Potterne – concern regarding ability to cross the A360 at 2 locations	<p>Copy of report reissued to Potterne Parish Council (PPC).</p> <p>PPC have returned comments to PW who has provided response. PW met with PPC.PPC have submitted requested for informal crossing points & alterations to existing wall to improve visibility.</p> <p>Area outside George and Dragon is not highway so no action possible by this group at this stage. Other area by Riley Steps is and GR progressing</p>	Scheme to be investigated once existing priority one schemes are reduced to five. The timescale is likely to be end of 2016.	GR
c)	Roundway – Brickley Lane Removal of Traffic Calming	Roundway Parish Council (RPC) have committed to undertaking consultation with affected residents. To provide update at meeting.	Circa 10k for removal of humps. Contribution required.	SV / RPC

DEVIZES COMMUNITY AREA TRANSPORT GROUP OCTOBER 2016 ACTION NOTES

	outside of Lodge Cottage.			
d)	4359 Little Cheverell – Low Road Request for 20mph restriction.	Parish Council have requested the introduction of a 20mph restriction through Low Road, and committed to contribution of £3,000. Formal assessment would be required to ensure compliance with Wiltshire Council Policy. Assessment would identify implementation cost if criteria met. Assessment cost £2,500. Metro count in programme for this year.	Metro counts advised	GM
6.	New Requests / Issues			
a)	4730 Speeding Through Bishop Cannings Nr Primary School Request for Improvements to School Access	<i>Children and parents at Bishops Cannings have to cross a road to access a parking area. The Parking area is situated at a crossroads on the turning to the school and is a dangerous place to cross with small children. A pedestrian crossing would make this area safer and encourage parents to park there instead of by the school. The speed limit is 50 until the road enters the village so signage might also advise cars to slow in this area</i> The issue has been looked at previously as part of the Taking Action On School Journeys initiative. The provision of facilities which improve access to the Village Hall car park is restricted due to land ownership issues. Further measures should be channelled through future TAOSJ applications Metrocount has been requested	Ask PC for views as not been discussed at any PC meetings PW has attended	

DEVIZES COMMUNITY AREA TRANSPORT GROUP OCTOBER 2016 ACTION NOTES

b)	4782 Install Dropped Kerb Mintys Top Bromham	<p>The PC has had a request for dropped kerbs stones on the path at the entrance to Mintys Top end of footpath from Greystones to entrance into Mintys Top we have residents who use a motorised wheelchair from the Pound and Mintys Top to the village centre daily and they are finding it difficult</p> <p>The PC have outlined their willingness to contribute 25% to costs</p>	Happy to add to list of priorities when space becomes free	
c)	4799 Install Traffic Calming Measures Nursteed Close Devizes	<p>Request for new signs or speed bumps to make drivers aware of children e.g. SLOW CHILDREN. There have been some near misses with children vehicles in the Close</p> <p>Nursteed Close is a Cul-de-sac</p> <p>The area is included within the Devizes 20mph restriction</p>	TC have said they don't agree with it so close down this request	
d)	4833 White Lines Across Driveway Mill Road Devizes	<p>We have recently built a new bungalow in Mill Road which has a particularly wide driveway due to the visibility splays. We have found however that at times cars and other vehicles have been parked in front of our driveway even though we have a polite notice stating to keep it clear. We are not resident in the bungalow yet but would like to request that white lines are installed on the road across the full width of the driveway. Our neighbours' garages have drop curbs out onto Mill Road with white lines across to prevent others parking there and blocking their garages which proves effective. We would be grateful if you would consider our request</p> <p>Sent to Town Council for consideration</p> <p>Issue has been generated by private development. Obstruction of access is a matter for the Police</p>	Response to individual to say we think this is a private matter. Also awaiting Town Council response although this has not yet reached TC	
e)	Issue Number 4843 A360 Devizes to Potterne Footpath Extension	<p>alterations to the pedestrian crossing point in Roundway Parish but which is mainly used by Potterne residents to the Devizes CATG. We understand that negotiations have been underway and Potterne Parish Council are keen to see improvements as soon as possible in the interest of pedestrian safety.</p> <p>Site meeting has taken place, and Land Owner has confirmed willingness to dedicate the land to enable extension. Significant</p>	<p>Eventual discussion to be had between WC legal team and landowners solicitor.</p> <p>Landowner is happy to dedicate the land to WC. Some design work required for</p>	

DEVIZES COMMUNITY AREA TRANSPORT GROUP OCTOBER 2016 ACTION NOTES

		development work required and potential bid for Substantive Bid. Funding required to enable legal process for Land Transfer & Design work	visibilty splays etc - which tress need to come out? Then design work required etc. Work can be done upfront before the legal process begins to save time. Cost estimate for initial works - GR unsure as doesn't know the extent of the surveys. But finger in the air figure - £3k-£4k, approved assuming another project slips and there is budget availabel, if not then it will come out of 2017/18 budget	
f)	Issue No 4853 Parking at Waiblingen Way Devizes	<i>Parking at Waiblingen Way Devizes is absolutley horrendous Cars are parking up for the day half on the pavement and road - even a mobile caravan is parked on the road - Lorries and vans are parked up causing obstruction - Access to Cannings House for Disabled Children is very difficult. people parking there and going of shopping or walking - making it difficult for residents to park - parking restriction need to be put in place.</i> Concerns and request with Parking Resitrictions are not managed through the CATG Process. The customer should be advised to direct concerns directly to the Town Council who will able to include in their annual submission. Recommend Close issue.	GR recommended this is directed to the TC	
g)	Issue No 4880 Northgate Street	<i>Speeding vehicles and very heavy transport. From the turning of New Park Street into Northgate Street towards the pelican crossing at The Nursery. Some very heavy goods vehicles are turning from New Park Street into Northgate Street too fast and are nearly mounting the pavement. St Josephs School has access from this very busy road.</i>	Group unconvinced about this issue - GR to respond to individual	

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		Route is classified as the A361 and of strategic importance. Measures which discourage use are not considered feasible. Location is considered such that vehicle speeds will be low do to need to negotiate roundabout.		
h)	Issue No 4926 New Park Street / Wharf	<i>Poor street lighting from New Park street into the Wharf Car Park suggestion from residents of Anstie Court that the street lighting should be improved.</i> To be considered by CATG.	Ask DTC for comment	
i)	Issue No 4936 Town Centre Car Park Signing.	<i>At a recent meeting of the Town Councils planning committee concern was raised about the effectiveness of some motorist signage which directs visitors to the town centre and town centre car parks.</i> To be considered by CATG.	PE to go to DTC to clarify main points of concerns. Once done this will join the queue for priority spot	
j)	Issue No 4939	Please could you arrange for CATG to authorise the erection of a Slow Children or some other slowing down message to be erected on the bank opposite Badgers SN10 3JL near the BT pole as children toddlers upwards are rushing from Church View nos.5 straight across the road into the Village Hall on foot scooters bikes and vehicles are coming down the central village road with no regard to the dangers. To be considered by the CATG.	MW to check for 25% contribution from PC	
7.	Other items			
a)	Victoria Road and residents parking situation raised. details and that is on their radar		PW bringing it up with parking team - the will do a full survey in the area highlighted.	PW / Parking

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b)	Windsor Drive	Minute does not reflect that money is available. Funding will come off the section 106. Started looking at it to put draft TOs this week		
8.	Date of Next Meeting: 10.00am, 26 October 2016, Snuff Street Offices, Devizes			

Devizes Community Area Transport Group

Principal Engineer – Gareth Rogers

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Amesbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Amesbury Area Board will have a remaining Highways funding balance of £TBC.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

DEVIZES COMMUNITY AREA TRANSPORT GROUP OCTOBER 2016 ACTION NOTES

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

